

**Public Safety Committee Meeting**  
**Wednesday, June 6, 2024, at 6:00 pm**  
**Village Hall**  
**405 Main St. Pecatonica, IL**

1. **Call to Order-** The meeting was called to order by Chairman Howard at 6:00 pm on Wednesday, June 5, 2024.
2. **The Pledge of Allegiance to the American Flag was recited.**
3. **Roll call –** Chairman Howard, Village Trustees Tom Gipe and Kim Gipe were present.

Also in attendance were Village President Tom Heister, Trustees Cheryl Bean and Collin Hardy, Police Chief Matt Summers.

4. **Additions/Corrections to the Agenda-** Add 8.C. Employee Safety and 8.D. Reserve for sale of Pickup
5. **Approve the Agenda -**

A motion was made by Trustee Tom Gipe and seconded by Trustee Kim Gipe to approve the agenda as amended. Discussion. A roll call vote was taken. All present voted yes. Motion approved 3-0-0.

6. **Public Comment-** None.
7. **Approve the May 1, 2024, Minutes-**

A motion was made by Trustee Kim Gipe and seconded by Trustee Tom Gipe to approve the May 1, 2024, minutes. Discussion, A roll call vote was taken. All present voted yes. Motion approved 3-0-0.

8. **Items for Discussion**

- A. Speed Control Equipment-**

Chief Summers discussed the purchase of a Data Logger for our Speed control sign, and the purchase of two new radar guns for patrol vehicles. The cost of the logger is \$599.00, and the radar guns would be \$899.00. Discussion

A motion was made by Trustee Kim Gipe and seconded by Trustee Tom Gipe to approve the purchase of the new speed control equipment not to exceed \$1,400.00. Discussion. A roll call vote was taken. All present voted yes. Motion approved 3-0-0.

- B. Employee Handbook-**

The Committee discussed the employee handbook as far as the Police Department is concerned. Chief Summers made suggestions for changes he feels are necessary. They include the following

Sick leave at time of retirement over 200 hours could be converted to the employees IRMF

Increase the number of uniforms provided to 3 shirts, 3 long sleeved shirts, 3 pairs of pants and two ID cards

Removing the statement of being considered full time employee if worked 60 hours

Allowing employees to use vacation time in 2 hour increments vs. 4 hours.

Discussion. This discussion will continue at upcoming meetings.

### **C. Employee Safety-**

Village President discussed the safety of the employees at Village Hall now that they are down to two people. The committee discussed different ways to make changes to the Village Hall for both Safety and building improvements. They discussed building a wall at the front entrance to create a barrier from the residents coming in. There will be a third person hired at some point and would like it sooner rather than later. The committee discussed a staggered lunch hour so that village hall can remain open over the lunch hour. Discussion.

### **D. Reserve for Sale of Pickup-**

The committee discussed a reserve dollar amount to place on the sale of the pickup in the amount of \$11,000.00. They also discussed the sealed bid process. Discussion.

A motion was made by Trustee Kim Gipe and seconded by Trustee Tom Gipe to set a reserve in the amount \$11,000.00 minimum bid for the sale of the 2014 Dodge Ram Pickup. Discussion. A roll call vote was taken. All present voted yes. Motion approved 3-0-0.

### **9. New Business- None**

### **10. Adjournment –**

A motion was made by Trustee Tom Gipe and seconded by Trustee Kim Gipe to adjourn the meeting. The meeting adjourned at 7:29 pm.