

Village of Pecatonica Finance Committee Meeting
Tuesday, January 10, 2023, at 6:30 p.m.
Village Hall 405 Main Street. Pecatonica, Illinois

1. **Call to Order** - Chairman Determan called the meeting to order at 6:31 p.m. on Tuesday, January 10, 2023, at Village Hall.
2. **Roll call** -

Chairman Determan, Trustee Hardy, and Trustee Howard were present.

Also in attendance: President Tom Heister, Treasurer Bernie Mrugala, and Village Clerk Gwenn Shirley.
3. **Additions and Corrections to the Agenda** –

President Heister requested to add a section regarding getting information to the bank after discussing consolidation of the bank accounts in previous meeting.
4. **Approval of Agenda**

A motion was made by Trustee Howard and seconded by President Heister to approve the agenda as amended. No discussion. A roll call vote was taken. All in favor. Motion was approved 3-0-0.
5. **Call to the Public** – None

Agenda Items

1. **Consolidation of Bank Accounts – Getting Information to the Bank**

President Heister spoke with Devin Woods about consolidating the bank accounts. He was told he needed to present documentation to begin that process, such as finance meeting minutes. Because Clerk Gwenn and Assistant Darla have been over-worked, President Heister stated he will have Clerk Gwenn write up a letter with the account information, rather than having meeting minutes completed at this time.

2. **Discuss Employee Raises and Make Recommendation to the Board**

The committee discusses proposed raises and the impact on the village's finances. The committee thoroughly discussed the percentage that was proposed, at 5%. The committee decided to bring it to the board for further discussion and recommendation.

A motion was made by Chairman Determan and seconded by Trustee Howard to recommend to the Board an Employee raise if 5%. Discussion. A roll call vote was taken. All in favor. Motion approved 3-0-0.

3. **Review Village Loans**

The committee discussed the transfers and current debt analysis of the village's finances. The total outstanding balance is \$12,821,966. Treasurer Bernie was asked what the interest that is being paid on the total per month, which

he discussed. The loan balances were broken down with the committee. The loans that will be coming in on top of the ones currently being paid will be close to 50% of what the village's total income is. The committee agrees that there needs to be a hard stop to any non-necessary projects, rather than continuing to take loans out that can't be afforded. Chair Determan stated the only project to go through this year will be the Water Tower Rehab until the rest of the loan balances are substantially decreased.

4. Review and Approve the Budget Projections and Templates for Departmental Budget Process

The committee reviewed the Budget Projection and Templates that Treasurer Bernie sent to the Trustees. The committee compared what was budgeted last year to what the projected budget for 2023-2024 is. Chairman Determan stated the projects budgeted for will need to be shelved, other than the Water Tower Rehab. Trustee Bernie discussed the budget sections, leading into discussion item 5.

5. Discuss Budget Preparation for:

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| Department 15 – Code Enforcement | Department 31 – Health |
| Department 13 – IMRF | Department 14 – Social Security & Medicare |
| Department 21 – Land Development | Department 23 – Pecatonica Business District |

Treasurer Bernie stated he is positioning the listed governmental costs to the specific departments and transferring funds back to the general fund as needed. He mentioned that the village is losing money by paying more to Gill's Garbage Disposal than what is received from them. This is causing the health department (31) to struggle financially.

The committee discussed past due water bill balances and shut offs at great length.

Treasurer Bernie asked the committee if they agree to using the Business District funds to pay part of the loans in either A or B to offset the loan for service on the downtown roads.

6. Review 2023-2024 Capital Projects

The committee has agreed the only project to be started in 2023-2024 is the Water Tower Rehab on the west side of town.

7. Adjourn

A motion was made by Trustee Howard and seconded by Chairman Determan to adjourn the meeting. No discussion. A roll call vote was taken. Motion approved 3-0-0. Meeting adjourned at 8:13 p.m.