

Public Works Committee Meeting
Monday, February 5, 2024, at 6:00 pm
Village Hall
405 Main St. Pecatonica, IL

1. **Call to Order-** The meeting was called to order by Committee Chairman Gipe at 6:00 pm on Monday February 5, 2024.

2. **The Pledge of Allegiance to the America Flag was recited**

3. **Roll call** –Chairman Tom Gipe, Trustee Collin Hardy and Trustee Bill Determan were present.

Also, in attendance were, Village President Tom Heister, Public Works Director Nick Berry, and Village.

4. **Additions and Corrections to Agenda-**

5. **Approve the Agenda -**

A motion was made by Trustee Determan and seconded by Trustee Hardy to approve the agenda as amended. Discussion. A roll call vote was taken. All in favor Motion approved 3-0-0.

6. **Public Comment-**

None

7. **Approve January 2, 2024, Public Works Committee Meeting Minutes-**

A motion was made by Trustee Hardy and seconded by Trustee Determan to approve the January 2, 2024, Public Works Committee Meeting Minutes. Discussion. A roll call vote was taken. All in favor. Motion approved 3-0-0.

8. **Update on Well #3-**

Jason Stoll gave an update on the status of Well #3. The screen has been ordered with an expected arrival date of March 1, 2024. The well is expected to be up and running 1-2 weeks after the screen is installed. There has been a walk-through date set for February 14, 2024, to go over items and create a punch list for the contractors. Discussion

9. **Preliminary Budget for Fiscal Year 2025-**

The committee reviewed the status of the upcoming budget. Nick reviewed the money that was set aside in the capital fund in the past to upgrade a truck. This was put on hold at the time. He discussed the need to have a five-year plan to stay on schedule when it comes to the upgrading. The committee discussed the need to have a plan moving forward. Nick reviewed the things that are in need of upgrading and put together a plan to go forward. Discussion. The committee discussed budgeting \$150,000.00 for the capital fund. Nick to reach out to local truck sales dealers and bring back information to the next committee meeting. Budget discussion will continue at the next committee meeting.

The committee reviewed other large expenses we should be planning for when it comes to the budget. Equipment repairs and Street Repairs that need to be part of the future planning process. Discussion.

10. Discuss Letter to Residents regarding Lead Line-

Jason Stoll reviewed the letter and paperwork that needs to be mailed to the residents affected by the Lead Line Replacement Program. Discussion. The letters need to be personalized and mailed out by Friday February 9, 2024. The paperwork will need to be returned to Village Hall and notarized by March 1, 2024. Discussion. Jason will adjust the letter and Jason and Nick will get the resident list to Darla Stram and she will mail letters out by Friday. The committee discussed how they will proceed in a second attempt to complete the forms not received. We could offer additional hours on a Saturday, send a certified letter and call residents that do not reply.

11. Engineer's Report-

Jason informed the committee that we are still waiting for the final paperwork for the Elevated Tank Loan Agreement. Once it is received the Village President will need to be authorized to sign and return the IEPA. Once the paperwork is received, they will issue the final payment to the Village.

Jason asked the committee if they are considering any Street Projects for the upcoming year such as chip sealing or blacktop. This is something that needs to be included in the five-year plan. Street maintenance can be costly and needs to be planned for. Discussion.

13. Adjournment-

A motion was made by Trustee Determan and seconded by Trustee Hardy to adjourn the meeting. All in favor. The meeting adjourned at 7:25pm