

**Village of Pecatonica Regular Board Meeting**  
**Tuesday, June 18, 2024, at 6:00 p.m.**  
**Village Hall 405 Main Street. Pecatonica, Illinois**

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1. **Call to Order** - President Tom Heister called the meeting to order at 6:00 p.m. on Tuesday, June 18, 2024, at Village Hall.

2. **Silent moment observed.**

3. **The Pledge of Allegiance to the American Flag was recited**

4. **Roll call -**

Trustees Bill Determan, Tom Gipe, Cheryl Bean, Collin Hardy, were present. Trustees Gerald Howard and Kim Gipe were not present.

Also present: President Tom Heister, David Kurlinkus, Interim Clerk Darla Stram, Public Works Director Nick Berry, Police Chief Matt Summers, Village Engineer Jason Stoll, Treasurer Sherry Bessert and Casper Manheim Building Inspector.

5. **A quorum was present.**

6. **Approve June 6, 2024, Regular Board Meeting Minutes-**

A motion was made by Trustee Collin Hardy and Seconded by Trustee Tom Gipe to approve the June 6, 2024, Regular Board Meeting Minutes. Discussion A roll Call vote was taken. All Trustees present voted yes. Motion approved 4-0-2.

7. **Additions/Corrections to the Agenda -None**

8. **Approval of Agenda –**

A motion was made by Trustee Tom Gipe and seconded by Trustee Hardy to approve the agenda. A roll call vote was taken. All Trustees present voted yes. Motion approved 4-0-2.

9. **Call to the Public- None**

**Agenda Items**

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A. **Village President-**

1.Piper Turner-

Village President Heister informed the board that he had a received a call from Piper Turner she requested to be put on the agenda to discuss some things. She was not in attendance.

B. **Unfinished Business – None.**

**C. New Business –**

1. 2024-06 An Ordinance Amending Chapter 153 of the Code of Ordinances of the Village of Pecatonica, Illinois Regarding Special Use Permits-**1<sup>st</sup> Reading.**

The Trustees are to review and bring back any questions to the next board meeting. Discussion

2. 2024-07 An Ordinance Amending Chapter 150 of the Code of Ordinances of the Village of Pecatonica, Illinois Regarding Building Regulations-**1<sup>st</sup> Reading.**

Casper Manheim reviewed the changes in the ordinance and suggested that the Village adopt the 2024 ICC Code. We would be required to purchase the new code books at a cost of approximately \$2,500.00. This would need to be adopted and in place by January 1, 2025. Discussion

The Trustees are to review and bring back any questions to the next board meeting. Discussion

3. 2024-04 A Resolution Changing the Zoning of Parcel 09-29-327-016 From Commercial District (CD) to Residential Single-Family (R1) for the Village of Pecatonica, Illinois- Tabled

**D. Legal (Attorney Kurlinkus) – None**

**E. Finance (Chairman Determan)**

1. **Next meeting:** Tuesday, July 9, 2024, at 6:00 p.m.

2. **Chairman's Report –**

Trustee Determan stated the committee will continue to review the employee handbook. He invited all Trustees and Department Heads to attend the meeting. It was discussed that the Finance Committee would review fees associated with Peddler permits at the upcoming meeting in July.

**F. Planning Commission/Zoning Board**

1. **Next meeting:** Thursday, June 20, 2024, at 6:00 p.m.

**G. Public Works (Chairman Gipe)**

1. **Next meeting:** Tuesday, July 1, 2024, at 6:00 p.m.

2. **Chairman's Report –No Report**

3. **Public Work's Report-**

Nick Berry informed the board that they flushed the hydrants this past week and collected hydrant flow test information. The numbers are not back yet but he is hopeful that there will be improvements over the last test due to the water improvements. The Public works Department has been working on patching the streets. He has not received a report on the pump that was taken in for repairs. Discussion

#### **4. Engineer's Report-**

The bid certification was completed by the EPA for the Lead Service Line Replacement. The Village should receive notification in the upcoming week. Inspections have begun at the residents' homes for the project. The board would need to approve the Official Notice of Award at the next board meeting. Jason gave an update on Well #3, we are still waiting on word back from Cahoy for expected start and completion date, a course of action on how we move forward if the next steps are unsuccessful and scheduling an in-person meeting. Jason also advised the board that the pay request had been approved at the state level and disbursement of the funds will be soon. Discussion.

#### **H. Public Safety (Chairman Howard)**

- 1. Next meeting:** Wednesday, July 3, 2024, at 6:00 p.m.
- 2. Chairman's Report** – No report.
- 3. Police Department Report-**

Chief Summers discussed that he got the truck running today and the committee needs to discuss the reserve amount they have previously agreed upon for the sale of the truck. The committee will discuss this at the next Public Safety Committee meeting. Discussion

#### **I. Economic Development Committee – (Chairman Hardy)**

- 1. Next Meeting:** Monday, July 8, 2024, at 6:00 p.m.
- 2. Chairman's Report** – Chairman Hardy discussed the upcoming Cars on Main Event on July 27, 2024, the committee voted to donate \$500.00 to the event. The committee approved a street closure for the First Baptist Church for a community event on July 13, 2024. The committee also voted to approve a donation to the Win-Du-Pec Girl Scout troop in the amount of \$1,500.00 for their Dug-out project. Lastly, he discussed progress on the Labor Day Event and informed the board of the day's events. He will be picking up the items from Kathy Doty for movies in the park. Discussion.

#### **J. Treasurer (Sherry Bessert) –**

Sherry informed the board that she has been working on the Budget and Appropriation Ordinance and will have it at the next Village Board Meeting. Sherry also informed the board that there was an item on the warrant list that needed to be voided. At the finance committee meeting it was discussed and approved to pay off the loan at US Bank. She was informed after the check was printed that there was wording in our loan agreement that early payoff was not allowed. The interest payment will be processed for the next warrant list. She also gave an update on the status of the audit. Discussion.

A motion was made by Trustee Determan and seconded by Trustee Hardy to approve Warrant List #6 for June 18, 2024, in the amount of \$59,288.97. Discussion. A roll call vote was taken. All Trustees present voted yes. Motion approved 4-0-2.

A motion was made by Trustee Hardy and seconded by Trustee Determan to approve Payroll for Period ending June 2, 2024, in the amount of \$26,516.69. Discussion. A roll call vote was taken. All Trustees present voted yes. Motion approved 4-0-2.

**K. Clerk's Items (Darla Stram) – None**

**L. Executive Session –**

A motion was made by Trustee Determan and seconded by Trustee Tom Gipe to go into Executive Session. A roll call vote was taken. All Trustees present voted yes. Motion approved 4-0-2. Executive Session began at 7:00 pm.

A motion was made by Trustee Determan and seconded by Trustee Hardy to reconvene the regular session of the Board meeting at 7:33. A roll call was taken. Trustees Bill Determan, Tom Gipe, Cheryl Bean, Collin Hardy, were present. Also in attendance were Village President Heister and Village Treasurer Sherry Bessert.

A motion was made by Trustee Determan and seconded by Trustee Tom Gipe to approve a pay increase for Sherry Bessert and Darla Stram in the amount of Three dollars per hour, and for the increase to be retroactive to May 1, 2024. A roll call vote was taken. All Trustees present voted yes. Motion approved 4-0-2.

**M. Adjournment** – A motion was made by Trustee Gipe and seconded by trustee Hardy to adjourn the meeting. All in favor meeting adjourned at 7:35.