

Village of Pecatonica Regular Board Meeting
Thursday, May 2, 2024, at 6:00 p.m.
Village Hall 405 Main Street. Pecatonica, Illinois

1. **Call to Order** - President Tom Heister called the meeting to order at 6:00 p.m. on Thursday, May 2, 2024, at Village Hall.
2. **Silent moment observed.**
3. **The Pledge of Allegiance to the American Flag was recited**
4. **Roll call -**

Trustees Bill Determan, Tom Gipe, Cheryl Bean, Collin Hardy, Kim Gipe were present. Trustee Gerald Howard was not present.

Also present: President Tom Heister, David Kurlinkus, Clerk Gwenn Shirley, Public Works Director Nick Berry, Police Chief Matt Summers, Jason Stoll, and Treasurer Sherry Bessert.
5. **A quorum was present.**
6. **.Additions/Corrections to the Agenda – None.**
7. **Approval of Agenda –**

A motion was made by Trustee Hardy and seconded by Trustee Kim Gipe to approve the agenda. A roll call vote was taken. Trustees Determan, Tom Gipe, Hardy, Kim Gipe and Bean voted yes. Motion approved 5-0-1.
8. **Call to the Public- None.**

Agenda Items

- A. **Village President-**
 1. **Contractors Currently Performing Work for the Village of Pecatonica-**

President Heister stated Cahoy and PDC are currently performing work for the Village of Pecatonica.
- B. **Unfinished Business – None.**
- C. **New Business –** Village President Heister read a letter of congratulation from the Illinois Department of Public Health. He thanked Nick Berry and his department for all their hard work.
- D. **Legal (Attorney Kurlinkus) –** Attorney Kurlinkus informed the board that they have been working on a Solar Panel Ordinance, and also the reimbursement agreement for Chief Summers.
- E. **Finance (Chairman Determan)**
 1. **Next meeting:** Tuesday, May 14, 2024, at 6:00 p.m.

2. **Chairman's Report –**

Trustee Determan stated the committee will continue to review the employee handbook. The committee is also reviewing the year-end numbers.

F. **Planning Commission/Zoning Board**

1. **Next meeting:** Thursday, May 9, 2024, at 6:00 p.m.

G. **Public Works (Chairman Gipe)**

1. **Next meeting:** Tuesday, May 6, 2024, at 6:00 p.m.

2. **Chairman's Report –**No report.

3. **Update on Well No. 3-** President Heister informed the board that there are issues at the well, and Jason Stoll and Nick Berry are working with Cahoy to resolve the issues. They have requested a progress meeting with Dave Zimmerman for an update. The completion date for the project is June 30, 2024. Discussion

4. **Public Work's Report-** Public Works Director Berry reviewed the April Public Works Report.

5. **Approve Notice of Intent to Award Lead Service Replacement Line Project REBID, DPI Construction \$656,349.70-** Village Engineer reviewed the bid opening results and DPI Construction was the low bidder. He informed the board that if they approve the letter of intent tonight, they will submit the paperwork to the IEPA and get the loan agreement for the project. Discussion.

A motion was made by Tom Gipe and seconded by Kim Gipe to approve the Notice of Intent to Award the Lead Service Replacement Line Project Rebid to DPI Construction in the amount of \$656,349.70 and to allow President Heister to sign the agreement. Discussion. A roll call vote was taken. Trustees Determan, Tom Gipe, Hardy, Kim Gipe and Bean voted yes. Motion approved 5-0-1.

6. **Engineer's Report –** No Report.

H. **Public Safety (Chairman Howard)**

1. **Next meeting:** Wednesday, June 5, 2024, at 6:00 p.m.

2. **Chairman's Report –** No report.

3. **Police Department Report-** Police Chief Summers reviewed his monthly report. Chief Summers thanked Sergeant Nylund for outstanding job for his work on the recent incident.

He also discussed the new hire for the department. Officer Douglas Golden will start work on Monday May 6, 2024. The department will be utilizing the contract created by Attorney Kurlinkus. The contract requires Officer Golden to reimburse the village for cost related to his employment if he were to leave the village within a two-year period.

Chief Summers informed the board that at the next regular board meeting he will present an ordinance regarding surplus property for the older Ram Pickup. The ordinance will allow the vehicle to be auctioned off with the money returning to the department's Capital Fund.

I. Economic Development Committee – (Chairman Hardy)

1. **Next Meeting:** Monday, May 13, 2024, at 6:00 p.m.

2. **Chairman's Report** – Chairman Hardy discussed the Pecatonica Farmer's Market and informed the board that the owners of Rosie's Coffee will be managing the market this year. The committee will be purchasing new yard signs for the market. He also informed the board that the Matching Grant Program applicants will be presenting their project at the next committee meeting. He discussed that the committee is working with the local flower shop for the flowers on Main Street and that they would be planted by the Memorial Day Parade.

J. Treasurer (Sherry Bessert) – Village Treasurer Bessert informed the board that the village has received the \$100,000.00 draw from the Winnebago County Host Fee Loan Program. The money will be applied to the property loan, and this is on the warrant list for tonight. She also informed the board that she has completed the first round of Fiscal year end procedures. We will have an additional round of year-end accounts payable at the next Regular Board meeting, after that she will close out Fiscal Year 2024. The wage increases and employee benefit increases have been entered into the system and will be applied to the next payroll process. The new budget numbers have been entered in the system and are being reviewed.

A motion was made by Trustee Hardy and seconded by Trustee Determan to approve warrant list #997 in the amount of \$160,620.33. There was no discussion. A roll call vote was taken. Trustees Determan, Bean, Tom Gipe, Hardy and Kim Gipe voted yes. Motion approved 5-0-1.

A motion was made by Trustee Hardy and seconded by Trustee Determan to approve warrant list #998-A in the amount of \$14,380.44. There was no discussion. A roll call vote was taken. Trustees Determan, Bean, Tom Gipe, Hardy, Kim Gipe and voted yes. Motion approved 5-0-1.

A motion was made by Trustee Kim Gipe and seconded by Trustee Hardy to approve warrant list #999 in the amount of \$307.80. There was no discussion. A roll call vote was taken. Trustees Bean, Tom Gipe, Hardy, Kim Gipe, and Determan voted yes. Motion approved 5-0-1.

A motion was made by Trustee Hardy and seconded by Trustee Kim Gipe to approve warrant list #0 in the amount of \$296.37. There was no discussion. A roll call vote was taken. Trustees Bean, Tom Gipe, Hardy, Kim Gipe, and Determan voted yes. Motion approved 5-0-1.

A motion was made by Trustee Kim Gipe and seconded by Trustee Tom Gipe to approve the payroll total of \$30,573.85 for the period ending April 21, 2024. There was no discussion. A roll call vote was taken. Trustees Tom Gipe, Hardy, Kim Gipe, Determan and Bean voted yes. Motion approved 5-0-1.

K. Clerk's Items (Gwenn Shirley) – Gwenn reported that we have received the new computers and printers, and they are up and working. She has an appointment scheduled for Monday May 6, 2024, with the new phone provider. She is also waiting to hear back regarding the sanding and staining of the wall in village hall.

L. Executive Session – None.

1. **Action on Items Arising out of Executive Session-** None

M. Adjournment –A motion was made by Trustee Hardy and seconded by Trustee Bean to adjourn. All Trustees voted aye. Motion approved 5-0-1. Meeting adjourned at 6:28 p.m.