

Village of Pecatonica Regular Board Meeting
Tuesday, January 18, 2022 at 6:30 p.m.
Village Hall 405 Main Street. Pecatonica, Illinois

1. **Call to Order** - Village President Bill Smull called the meeting to order at 6:32 p.m. on Tuesday, January 18, 2022 at Village Hall.

As Village President, I have determined that due to the COVID-19 Pandemic in-person meetings as of this date is not prudent. I base that determination on the following metrics and information as provided by the Winnebago County Health Department and the Centers of Disease Control and Prevention over the last seven days is:

1. The number of COVID-19 cases in Winnebago County per 100,000 persons over the last 7 days as of Tuesday, January 18, 2022 is 1,758;
2. The number of new cases in Winnebago County is 4,967;
3. The COVID positivity rate in Winnebago County for those being tested is 23%;
4. The percentage of fully vaccinated persons over the age of 5 in Winnebago County is only 59.1%;
5. The Omicron Delta Variant of COVID-19 is extremely transmittable and contagious, especially for unvaccinated persons; and
6. The Winnebago County Health Department and Center for Disease Control have determined that based on the current metrics regarding COVID-19 Winnebago County is currently at high risk of transmission of the virus.

2. **Silent moment observed.**

3. **The Pledge of Allegiance to the American Flag was recited**

4. **Roll call** – Trustees Marilyn Wilke, Kathy Doty, Tom Gipe and Gerald Howard were present. Trustees Tom Heister and Bill Determan attended virtually.

Also present were Village President Bill Smull, Village Clerk Gwenn Shirley, Engineer Adam Holder, Village Treasurer Bernie Mrugala, Public Works Director Nick Berry and Police Chief Bob Smith. Attorney Doug Henry and Mike Woldman, Vice President of Incommercial Property Group attended virtually.

5. **A quorum was established.**

6. **Additions/Corrections to the Agenda** – add to Village President Items #8 Theater Discussion and move President's item #6 to I. Economic Development #2.

7. **Approval of Agenda** –

A motion was made by Trustee Howard and seconded by Trustee Gipe to approve the agenda as amended. Discussion. A roll call vote was taken. All Trustees voted yes. Motion approved 6-0-0.

8. **Call to the Public**- No letters were received in the drop box, and no emails were received, no one signed to speak in person.

Agenda Items

A. Village President-

1. Approve Parking Lot Lease Agreement with German American State Bank-

The Board reviewed the agreement and will discuss further at the next meeting.

2. Approve Appointment of Coty Brown to the Planning and Zoning Commission of the Village of Pecatonica. This appointment will fill the position vacated by Gerald Howard and will be effective through July 5, 2024-

A motion made by Trustee Howard and seconded by Trustee Heister to Approve the Appointment of Coty Brown to the Planning and Zoning Commission of the Village of Pecatonica effective through July 5, 2024. Discussion. A roll call vote was taken. All Trustees voted yes. Motion approved 6-0-0.

3. Proposed Agreement to Modify Contract with Kelsey Excavation, Inc.-

A motion made by Trustee Determan and seconded by Trustee Howard to approve the proposed agreement to modify the contract with Kelsey Excavation, Inc. to June 30, 2022. Discussion, A roll call vote was taken. All Trustees voted yes. Motion approved 6-0-0.

4. Approve Quote to Purchase Heating Unit for Village Hall-

A motion made by Trustee Determan and seconded by Trustee Howard to approve the quote from Loescher to purchase a heating unit not to exceed \$4,700.00 for Village Hall. Discussion. A roll call was taken. Trustees Determan, Howard, Heister and Wilke voted yes. Trustees Gipe and Doty voted no. Motion approved 4-2-0.

5. Contractors Currently Performing Work for the Village of Pecatonica-

Bennett Construction, and Kelsey Excavating are currently performing work within the Village.

6. Update on COVID-19 –

Covid updates were previously discussed.

7. Theater Discussion -

President Smull gave a status update on the Theater lot as a possible public use area. The Economic Development committee has also discussed possible use of the lot. More discussion to follow at future meetings.

B. Unfinished Business –

1. 2022-01 An Ordinance Adopting a Whistleblower Protection Policy for the Village of Pecatonica- 2nd Reading-

A motion made by Trustee Wilke and seconded by Trustee Determan to approve Ordinance 2022-01 An

Ordinance Adopting a Whistleblower Protection Policy for the Village of Pecatonica. Discussion. A roll call vote was taken. All Trustees voted yes. Motion approved 6-0-0.

C. New Business – None

D. Legal (Attorney Henry) – Nothing to Report.

E. Finance (Liaison Determan)

1. **Liaison Report** – Liaison Determan reminded everyone that it is budget time and there will be a budget meeting on Saturday February 12, 2022.

F. Planning Commission/Zoning Board

1. **Next Meeting:** Wednesday, January 19, 2022 at 6:00 p.m.

G. Public Works (Liaison Howard)

1. Liaison Report –

Trustee Howard discussed the need to purchase a new sidewalk broom. Public Works Director Nick Berry shared with Board members quotes from N.I.T.E. and Bobcat of Rockford to replace the broom. A motion was made by Trustee Howard and seconded by Trustee Gipe to purchase the sidewalk broom from Bobcat of Rockford not to exceed \$7,400.00. Discussion. A roll call vote was taken. All Trustees voted yes. Motion approved 6-0-0. Nick Berry to move forward and pick-up the new broom tomorrow.

2. Public Works Monthly Report- No report

3. Engineer Report –

Village Engineer Adam Holder discussed the project plan and loan application for the Lead Line Replacements, Sewer Lining project and informed the Board that they are awaiting word from the IEPA to go out for bid for the Water Tower Improvements, this may have to wait until July, 2022.

H. Public Safety (Liaison Wilke)

1. Liaison Report – none.

2. Police Department Report-

Police Chief Bob Smith reviewed his monthly report. Discussion.

I. Economic Development Committee (Chairman Heister) – Chairman Hester reported that the committee will be ordering a Memorial Day banner and discussing ordering signs for the prairie path.

1. Next Meeting: Monday, February 14, 2022 at 6:00 p.m.

2. Letter of Intent to Purchase .50 Acre of Parcel 09-33-151-012 Located at 3123 N. Pecatonica Road Pecatonica, IL-

A motion made by Trustee Howard and seconded by Trustee Wilke enter into executive session. Pursuant to 5ILCS 120/2(c)(6) . A roll call vote was taken. All Trustees voted yes. Motion approved 6-0-0. The Board entered into executive session at 8:00 p.m.

The Board returned to open session at 8:22 pm. Roll call –. Trustees Marilyn Wilke, Kathy Doty, Tom Gipe, and Gerald Howard were present. Trustees Bill Determan and Tom Heister attended virtually. Also present was Village President Bill Smull, and Village Clerk Gwenn Shirley. Attorney Doug Henry attended virtually.

A motion made by Trustee Wilke and seconded by Trustee Determan to approve and authorize Village President Bill Smull to sign the letter of Intent to Purchase .50 Acre of Parcel 09-33-151-012 Located at 3123 N. Pecatonica Road. Discussion. A roll call vote was taken. All Trustees voted yes. Motion approved 6-0-0.

J. Treasurer (Bernie Mrugala)

1.

Warrant List #891 January 18, 2022	\$488,535.09
Warrant List #889 November/December 21, 2021 Credit Card	\$ 6,974.13
Total	\$495,509.22

A motion was made by Trustee Heister and seconded by Trustee Determan to approve the warrant list in the amount of \$495,509.22. Discussion. A roll call vote was taken. All Trustees voted yes. Motion approved 6-0-0.

Payroll for Period Ending January 2, 2022	\$ 32,000.58
Total	\$ 32,000.58

A motion was made by Trustee Gipe and seconded by Trustee Howard to approve the payroll total of \$32,000.58. Discussion. A roll call vote was taken. All Trustees voted yes. Motion approved 6-0-0.

K. Clerk's Items (Gwenn Shirley) - No report.

L. Executive Session –

M. Adjournment –

A motion was made by Trustee Howard and seconded by Trustee Gipe to adjourn. All Trustees voted aye. Motion approved 6-0-0. Meeting adjourned at 8:30 p.m.