

Village of Pecatonica Regular Board Meeting
Tuesday, November 15, 2022, at 6:30 p.m.
Village Hall 405 Main Street. Pecatonica, Illinois

1. **Call to Order** - President Tom Heister called the meeting to order at 6:30 p.m. on November 15, 2022, at Village Hall.
2. **Silent moment observed.**
3. **The Pledge of Allegiance to the American Flag was recited**
4. **Roll call** – Trustees Bill Determan, Marilyn Wilke, Kathy Doty, Tom Gipe, and Gerald Howard were present.

Also present: Clerk Gwenn Shirley, Public Works Director Nick Berry, Doug Henry, Attorney, Al Nylund, Interim Police Chief.
5. **A quorum was established.**
6. **Additions/Corrections to the Agenda** – Under President items: move #4 to the #2 spot. #2 will go to #3 spot. #3 will go to the #4 spot.
7. **Approval of Agenda** – A motion was made by Trustee Determan and seconded by Trustee Howard to approve the agenda as amended. All Trustees voted yes. Motion approved. 6-0-0
8. **Call to the Public**- None

Agenda Items

A. Village President-

1. **Contractors Currently Performing Work for the Village of Pecatonica** –Kelsey working on miscellaneous work on lift station.
2. **Resolution R-2022-02 Resolution to Approve Listing Contract with Jennifer Berry of Gambino Realtors-**
A motion was made by Trustee Wilke and seconded by Trustee Howard to approve Gambino Realtors. Discussion. A roll call vote was taken. All Trustees voted yes.
3. **Approve Illinois Counties Risk Management Trust Insurance Program Renewal Proposal for the Period of 12/1/2022 to 12/1/2023.** – Bethany Kleiner, CIC of Dimond Bros Insurance spoke regarding the renewal of coverage and program. Renewal proposal effective December 1, 2022, to December 1, 2023. A motion was made by Trustee Howard and seconded by Trustee Determan to approve the Insurance Renewal total of \$85,603.00. Discussion. A roll call vote was taken. All Trustees voted yes. Motion approved 6-0-0.
4. **Presentation of Audit for year ended April 30, 2022, by Jim Savio, CPA, MAS of Sikich, LLP-** Jim Savio of Sikich spoke. Independent auditors report was covered. New content is included this year. New language regarding auditors' responsibilities. He reviewed Credit card issues. Auditors' communication to the Board of Trustees was covered. Overall, good audit! The board has approved a forensic audit of the credit cards. The fee will not exceed \$15,000 for this report.

A motion was made by Trustee Determan and seconded by Trustee Wilke to approve the Audit for year ending April 30, 2022. Discussion. A roll call vote was taken. All Trustees voted yes. Motion approved 6-0-0.

B. Unfinished Business – none

C. New Business – none

D. Legal (Attorney Doug Henry)

1. Nothing to report. Doug Henry sent Impound Ordinance to Trustee Gipe and Chief Mund. Doug advised Village to contact other villages to see what the cost is to run an impound yard.

E. Finance- Chairman Bill Determan

1. **Next meeting:** Tuesday, December 13, 2022, at 6:30pm.
2. **Chairman Report** – Bill is working with Bernie regarding creating budget summaries for each department. Fund summary report regarding the cash value (reserve, restricted, etc). Will be ready at the next finance meeting.
3. **Discuss Financial Training-** Will be in conjunction with finance committee meeting.

F. Planning Commission/Zoning Board

1. **Next meeting:** Thursday, December 8, 2022, at 6:00 p.m.

G. Public Works (Chairman Tom Gipe)

1. **Next meeting:** Thursday, November 17, 2022, at 6:30 p.m.
2. **Chairman's Report-** No report.
3. **Public Works Report** – The board was advised that Travis completed his CDL class, passed his test at the DMV and has received his Class A CDL. The village has received half of our order Salt for the winter. He also discussed the Water main break that was near Skinner's Auto body over the weekend.
4. **Engineer's Report-** none.

H. Public Safety (Chairman Marilyn Wilke)

1. **Next meeting:** Wednesday, December 7, 2022, at 6:00pm.
2. **Chairman Report** – Actively searching for our new police chief.
3. **Police Department Report-** We have received another Application for the full-time position. The other applicant is hesitating due to finding housing. We are continuing to train the new part-time officer and she is doing well.

Officer Nylund gave an update on the new police car. It should be here by the end of February. Tomorrow is active shooter training with school staff. Discussion

I. Economic Development Committee (Chairman Tom Heister)

1. **Next Meeting: Saturday, November 19, 2022, at 10:00am**
2. **Chairman Report** – The committee is having a special meeting to walk around and visit the local businesses. We want to get going putting together the Welcome Packets for new residents. We need to work on creating a new business listing since some have changed over the year. This will help promote our local businesses. The feedback is very positive!
3. **2022 Christmas Walk Activities** – Dec 2 to Dec 3. There will be road closures. They are looking at economic funds for toys. Will discuss at the next meeting.

J. Treasurer (Bernie Mrugala)

Warrant List #929 November 15, 2022	\$157,740.33
Warrant List #930 Credit Card charges Sept 27, 2022, to October 25, 2022	\$ 1,160.10

A motion was made by Trustee Howard and seconded by Trustee Gipe to approve warrant list #929, in the amount of \$157,740.33. Discussion. A roll call vote was taken. All Trustees voted yes. Motion approved 6-0-0.

A motion was made by Trustee Determan and seconded by Trustee Gipe to approve warrant list #930, in the amount of \$1,160.10. Discussion. A roll call vote was taken. All Trustees voted yes. Motion approved 6-0-0.

Payroll for Period Ending November 6, 2022	\$29,754.60
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A motion was made by Trustee Wilke and seconded by Trustee Doty to approve the payroll total of \$29,754.60. Discussion. A roll call vote was taken. All Trustees voted yes. Motion approved 6-0-0.

K. Clerk's Items (Gwenn Shirley) - None

L. Executive Session – none.

M. Action on Items Arising out of Executive Session- none.

N. Adjournment –

A motion was made by Trustee Gipe and seconded by Trustee Doty to adjourn. All Trustees voted aye. Motion approved 6-0-0. The meeting adjourned at 8:10 p.m.