

Village of Pecatonica Regular Board Meeting
Tuesday, June 21, 2022 at 6:30 p.m.
Village Hall 405 Main Street. Pecatonica, Illinois

1. **Call to Order** - Village President Bill Smull called the meeting to order at 6:30 p.m. on Tuesday, June 21, 2022, at Village Hall.
2. **Silent moment observed.**
3. **The Pledge of Allegiance to the American Flag was recited**
4. **Roll call** – Trustees Bill Determan, Marilyn Wilke, Kathy Doty, Tom Gipe, Tom Heister and Gerald Howard were present.

Also present were Village President Bill Smull, Village Clerk Gwenn Shirley, Engineer Mick Gronewold, Village, Public Works Director Nick Berry, Village Treasurer Bernie Mrugala, Officer Mike Mund and Attorney Doug Henry were present. Police Chief Bob Smith attended virtually.

5. **A quorum was established.**
6. **Approve March 3, 2022 Special Board Meeting Minutes-**

A motion was made by Trustee Wilke and seconded by Trustee Determan to approve the March 3, 2022 Special Board Meeting Minutes. Discussion. A roll call vote was taken Determan yes, Wilke yes, Doty yes, Gipe yes, Heister abstain, and Howard yes. Motion approve 5-0-1

7. **Approve April 2, 2022 Special Board Meeting Minutes-**

A motion was made by Trustee Determan and seconded by Trustee Heister to approve the April 2, 2022 Special Board Meeting Minutes. Discussion. A roll call vote was taken All Trustees voted yes. Motion approve 6-0-0

8. **Additions/Corrections to the Agenda** – add to Village President Items #7 Memorial Tree

9. **Approval of Agenda** –

A motion was made by Trustee Determan and seconded by Trustee Heister to approve the agenda as amended. Discussion. A roll call vote was taken. All Trustees voted yes. Motion approved 6-0-0.

10. **Call to the Public-** No letters were received in the drop box, and no emails were received, no one signed to speak in person.

Agenda Items

A. Village President-

1. **Contractors Currently Performing Work for the Village of Pecatonica-**

Bennett Construction, Kelsey Excavating and Fisher Excavating are currently performing work within the Village.

2. Discuss Electric Car Charging Station in the Village of Pecatonica-

The Board discussed having someone come in to give a presentation on Electric Car Charging Station. They agreed to have a presentation at the next Village Board Meeting.

3. Status of Well House #3-

Moved to the Engineer's Report

4. Jamerson Mayer- Propose Changes to Fence Ordinance-

Jamerson Mayer addressed the board to request a change in the current Fence Ordinance, he shared that he has a retaining wall running the length of his driveway that had collapsed and that the neighbors child had fallen off the retaining wall. He has since replaced the cinder block wall and added a privacy fence to prevent anyone from falling off the wall in the future. The board agreed that this was a safety issue and suggested that he complete the form to request a variance. This matter is put on hold until the Zoning Board has time to review and send their recommendations back to the full Village Board.

5. Discuss Procedure for Street Closures and Police Presence at Events-

Trustees Wilke and Doty discussed concerns with the procedures in place for both Street Closures and Police Presence at events.

A motion was made by Trustee Wilke and seconded by Trustee Howard to change the policy in place to include, Permits for Street Closures to be submitted 2 weeks prior to the event. The Village Clerk to contact Rockford Scanner to notify them of the Streets being closed, Event time, and streets effected. Emergency adjustments to the Street Closure must be approved and signed off by the Village President and Two Trustees, if the change happens after the 2 week time requirement. An email to be sent to businesses as soon as possible after the closure has been approved. Street Closures to be listed on the newsletter if time allows. Discussion. A roll call vote was taken All Trustees voted yes. Motion approved 6-0-0.

6. Parking of Pontoon Boats on Village Streets-

Trustee Doty discussed the parking of Pontoons Boats on Village Streets. The current ordinance is to be reviewed and findings to be sent to all board members and the Police Department. Discussion.

7. Memorial Tree- for Joan Dabson in the Park-

Village President Smull discussed with the board planting a tree at Sumner Park in Memory of Joan Dabson who was the Village Trustee for years. The board agreed and Bill will let everyone know when it is planned for and about the ceremony after he has more details.

B. Unfinished Business –

1. 2022-14 Ordinance Granting Exclusive Easement to Anpec Properties, LLC for Signage at 216 Main Street, Pecatonica, Illinois, P.I.N. 09-28-103-004- 2nd Reading

Attorney Henry reviewed the Ordinance. Discussion.

A motion was made by Trustee Determan and seconded by Trustee Wilke to approve 2022-14 Ordinance Granting Exclusive Easement to Anpec Properties, LLC for Signage at 216 Main Street, Pecatonica, Illinois, P.I.N. 09-28-103-004. Discussion. A roll call vote was taken All Trustees voted yes. Motion approved 6-0-0.

C. New Business –

1. 2022-15 an Ordinance to Supplement the Appropriation Ordinance for Fiscal Year 2021-2022 for the Village of Pecatonica, Illinois (First Supplemental) – 1st Reading

A motion was made by Trustee Determan and Seconded by Trustee Gipe to suspend the rules as amended. Discussion A roll call vote was taken. All Trustees voted yes. Motion approved 6-0-0

A motion was made by Trustee Determan and seconded by Trustee Gipe to approve 2022-15 as amended, An Ordinance to Supplement the Appropriation Ordinance for Fiscal Year 2021-2022 for the Village of Pecatonica, Illinois (First Supplemental). Discussion. A roll call vote was taken. All Trustees voted yes. Motion approved 6-0-0

2. 2022-16 Ordinance Provided for the Appropriations of Fund for the Operation of the Village of Pecatonica in the County of Winnebago and State of Illinois for the Fiscal Year Beginning May 1, 2022 and Ending April 30, 2023- 1st Reading- Discussion

3. 2022-17 Ordinance Amending Title XV, “Land Usage”, Chapter 153, “Zoning, Section 153.040(B), “Special Use Permit”, to add “Construction Business where Raw Material and/or Heavy Equipment is Stored on Site” in Districts Zoned Commercial, Industrial and Agricultural as 153.04(B) (59) - 1st Reading

A motion was made by Trustee Determan and Seconded by Trustee Heister to suspend the rules. Discussion. A roll call vote was taken. All Trustees voted yes. Motion approved 6-0-0

A motion was made by Trustee Determan and Seconded by Trustee Wilke to approve 2022-17 Ordinance Amending Title XV, “Land Usage”, Chapter 153, “Zoning, Section 153.040(B), “Special Use Permit”, to add “Construction Business where Raw Material and/or Heavy Equipment is Stored on Site” in Districts Zoned Commercial, Industrial and Agricultural as 153.04(B)(59). Discussion. A roll call vote was taken. All Trustees voted yes. Motion approved 6-0-0.

4. 2022-18 Ordinance Amending Title III, “Administration” Chapter 31, “Board of Trustees”, Section 31 02, “Meetings and Section 31.15, “Committees”, of the Code of Pecatonica- 1st Reading

A motion was made by Trustee Determan and Seconded by Trustee Doty to suspend the rules. Discussion. A roll call vote was taken. All Trustees voted yes. Motion approved 6-0-0

A motion was made by Trustee Wilke and seconded by Trustee Determan to approve as amended 2022-18 Ordinance Amending Title III, “Administration” Chapter 31, “Board of Trustees”, Section 31 02, “Meetings and Section 31.15, “Committees”, of the Code of Pecatonica. Discussion. A roll call vote was taken. All Trustees voted yes. Motion approved 6-0-0.

D. Legal (Attorney Henry) – Nothing to report.

E. Finance (Liaison Determan)

- 1. Liaison Report** – Trustee Determan let the board know that the appropriation ordinance needs to be reviewed and any questions directed to himself or Village Treasurer. This will be voted on at the next Village Board Meeting.

F. Planning Commission/Zoning Board

1. **Next Meeting:** Thursday, July 14, 2022 at 6:00 p.m.

G. Public Works (Liaison Howard)

1. **Liaison Report** – No report.
2. **Public Works Monthly Report-** Nick reviewed the monthly report.
3. **Approve Fehr Graham 2022 General Engineering Services Agreement-**

A motion made by Trustee Wilke and seconded by Trustee Howard to table until the next meeting. A roll call vote was taken. Howard yes, Determan no, Wilke yes, Doty yes, Gipe no and Heister yes. Motion approved 4-2-0.

4. **Approve Change Order No. 4 in the amount of \$123,352.41 to Kelsey Excavating, Inc. for the Project Known as Pecatonica Water System Improvement Project-**

A motion was made by Trustee Determan and seconded by Trustee Heister to approve Change Order No.4 in the amount of \$123,352.41 to Kelsey Excavating, Inc. for the Project Known as Pecatonica Water System Improvement Project. Discussion. A roll call vote was taken Determan yes, Wilke yes, Doty yes, Gipe yes, Heister yes, and Howard no. Motion approved 5-1-0.

5. **Approve Engineer's Pay Request No. 9 in the amount of \$453,464.54 to Kelsey Excavating, Inc. on the Project Known as Pecatonica Water System Improvements**

A motion was made by Trustee Determan and seconded by Trustee Doty to approve Engineer's Pay Request No. 9 in the amount of \$453,464.54 to Kelsey Excavating, Inc. on the Project Known as Pecatonica Water System Improvements. Discussion. A roll call vote was taken. All trustees voted yes. Motion approved 6-0-0.

6. **Approve Engineer's Pay Request No.7 in the amount of \$222,182.03 to Kelsey Excavating, Inc. on the Project Known as Pecatonica Street Improvements-**

A motion was made by Trustee Determan and seconded by Trustee Doty to approve Engineer's Pay Request No.7 in the amount of \$222,182.03 to Kelsey Excavating, Inc. on the Project Known as Pecatonica Street Improvements. Discussion. A roll call vote was taken. All trustees voted yes. Motion approved 6-0-0.

7. **Engineer Report –**

- Engineer Mick Gronewold is working on a punch list for Kelsey Excavating Inc., in regards to the Water Main Project. Village President Smull is requesting that every valve that was installed be tested as part of the punch list.
- The fire hydrants connection valves are ready to be installed. Our Public Works Department will be doing the installation.
- Well House #3 is slowly making progress.
- Packet for the Water Tower Repaint has been submitted to the IEPA for approval.
- Planning packets for the Lead Service Replacement program is still in process.

H. Public Safety (Liaison Wilke)

1. **Liaison Report** – none.
2. **Police Department Report-** Officer Mund reviewed the monthly report.
3. **Approve Purchase of 2023 Tahoe-**

A motion was made by Trustee Wilke and seconded by Trustee Determan to approve the purchase of the 2023 Tahoe not to exceed \$47,000.00. Discussion. A roll call vote was taken Gipe yes, Heister no, Howard no, Determan yes, Wilke yes, Doty no and Smull yes. Motion Approve 4-3-0.

4. Staffing Update-

The Police Department is currently accepting applications for both full and part-time employees

I. Economic Development Committee (Chairman Heister) –

1. Next Meeting: Monday, July 11, 2022 at 6:00 p.m.

Trustee Heister gave the board an update on the donation of \$2,000.00 to the Cars on Main Event

2. Approve Economic Development Committee Recommendation for Matching Grant Program Awards-

The Committee reviewed the Grant applications and the following grants were approved by the committee to send to the board for approval.

A motion was made by Trustee Determan and seconded by Trustee Wilke to approve grant to the Iron Skulls in the amount of \$1,250.00 concrete the front of building. Discussion. A roll call vote was taken All trustees voted yes motion approved 6-0-0

A motion was made by Trustee Howard and seconded by Trustee Gipe to approve the grant to The Bike Hub in the amount of \$2,500.00 purchasing bicycles for rental program. Discussion. A roll call vote was taken All trustees voted yes motion approved 6-0-0

A motion was made by Trustee Gipe and seconded by Trustee Determan to approve the grant to Smiles for Miles in the amount of \$2,500.00 roof replacement Discussion. A roll call vote was taken All trustees voted yes motion approved 6-0-0

J. Treasurer (Bernie Mrugala)

1.

Warrant List #909 June 2, 2022	\$ 36,255.30
Warrant List #910 June 21, 2022	\$ 326,731.38
Warrant List #911 June 21, 2022	\$ 126,764.85
Warrant List #912 April/May 2022 Credit Card Charges	\$ 1,877.21
Total	\$ 491,628.74

A motion was made by Trustee Heister and seconded by Trustee Howard to approve the warrant list in the amount of \$491,628.74. Discussion. A roll call vote was taken. All Trustees voted yes. Motion approved 6-0-0.

Payroll for Period Ending May 22, 2022	\$ 39,719.25
Payroll for Period Ending June 5, 2022	\$ 33,226.55
Total	\$ 72,945.80

A motion was made by Trustee Wilke and seconded by Trustee Doty to approve the payroll total of \$72,945.80. Discussion. A roll call vote was taken. All Trustees voted yes. Motion approved 6-0-0.

K. Clerk's Items (Gwenn Shirley) - No report.

L. Executive Session –

1. Pursuant to 5 ILCS 120/2(c)(1) Personnel-

President Smull stated that he in addition to Trustees Determan, Wilke, Doty, Gipe, Howard, Heister, Attorney Doug Henry, Police Chief Bob Smith, Officer Mike Mund and Clerk Gwenn Shirley will need to be present for the Executive Session.

A motion was made by Trustee Wilke and seconded by Trustee Determan to enter into executive session pursuant to 5ILCS 120/2(c)(1) Personnel. Discussion. A roll call vote was taken all Trustees voted yes. Motion approved 6-0-0. The Board entered into executive session at 9:07 p.m.

The Board returned to open session at 9:43 pm. Roll call –. Trustees Bill Determan, Marilyn Wilke, Kathy Doty, Tom Gipe, and Gerald Howard were present. Also present was President Bill Smull, Clerk Gwenn Shirley, Police Chief Bob Smith, Officer Mike Mund, and Attorney Doug Henry.

2. Action on Items Arising out of Executive Session- None

M. Adjournment –

A motion was made by Trustee Wilke and seconded by Trustee Gipe to adjourn. All Trustees voted aye. Motion approved 5-0-1. Meeting adjourned at 9:44 p.m.