

**Village of Pecatonica Regular Board Meeting**  
**Tuesday, February 21, 2023, at 6:30 p.m.**  
**Village Hall 405 Main Street. Pecatonica, Illinois**

---

1. **Call to Order** - President Tom Heister called the meeting to order at 6:30 p.m. on Thursday, February 21, 2023, at Village Hall.
2. **Silent moment observed.**
3. **The Pledge of Allegiance to the American Flag was recited**
4. **Roll call** – Trustees Bill Determan, Marilyn Wilke, Kathy Doty, Tom Gipe, and Gerald Howard. were present.  
  
Also present: Clerk Gwenn Shirley, Public Works Director Nick Berry, Interim Police Chief Al Nylund, Attorney Jim Stevens and Jason Stoll.
5. **A quorum was established.**
6. A motion was made by Trustee Howard and seconded by Trustee Determan to approve the December 1, 2022 Regular Board Minutes as presented. Discussion. A roll call vote was taken. All Trustees voted yes. Motion approved 6-0-0.  
  
A motion was made by Trustee Doty and seconded by Trustee Howard to approve the February 2, 2023 Regular Board Minutes as presented. Trustee Wilke abstained. All other Trustees voted yes. Motion approved. 5-1-0.
7. **Additions/Corrections to the Agenda** – None
8. **Approval of Agenda** – A motion was made by Trustee Determan and seconded by Trustee Howard to approve the Agenda. All Trustees voted yes. Motion approved. 6-0-0
9. **Call to the Public**- None

**Agenda Items**

---

- A. **Village President-**
  1. **Contractors Currently Performing Work for the Village of Pecatonica-** President Heister stated that the Well House is the only project being worked on at this time. Substantial completion date is June 1, 2023.
  2. **Discuss Attendance at the Illinois Municipal League Lobby Day on April 19, 2023** – President Heister stated there is an itinerary available to those interested.
- B. **Unfinished Business** – None.
- C. **New Business** –
  1. **Approval of the Appointment of Matthew E. Summers to Position of Village of Pecatonica Police Chief.**

A motion was made by Trustee Determan and seconded by Trustee Gipe to accept the appointment of Matthew E. Summer to the Position of Village of Pecatonica Police Chief. Chief Summers was voted in and his official start date of April 24, 2023 was announced. All Trustees voted yes. Motion carried. 6-0-0.

Matthew E. Summers, Village of Pecatonica Police Chief, was sworn in by Clerk Gwenn Shirley.

**D. Legal (Attorney Stevens) – Nothing to report.**

**E. Finance- Chairman Bill Determan**

1. **Next meeting:** Tuesday, March 14, 2023 at 6:30 p.m.

2. **Chairman Report – Meeting in March.**

3. **Approve the use of American Rescue Plan Act funds in the amount of \$197,577.10 – Expenditures have been checked out by Bernie and they fall within the guidelines of approved expenditures. Spreadsheet was given out regarding the expenditures and discussed. Covid summaries were also given out and discussed. A motion was made by Trustee Determan and seconded by Trustee Howard to approve the Rescue Plan Act funds. Discussion. All Trustees voted yes. Motion approved 6-0-0**

**F. Planning Commission/Zoning Board**

1. **Next meeting:** Thursday, March 9, 2023 at 6:00 p.m.

2. Neil Ritter, Commission/Zoning Chair, gave a report on a zoning issue. Map amendment was requested from DPI Reality for 630 Main Street from R1 to CD. (Residential to Commercial). DPI is looking to make the building used for office spaces. February 9<sup>th</sup> board meeting voted to not approve the amendment. Future possibilities of that commercial zone might be a concern in the future if different commercial business takes that place. Residents around the area of the proposed site were represented and were in favor of commercial zoning. The Board suggested a special use permit for that area for the person requesting the amendment. DPI has not responded to the suggestion of special use.

**G. Public Works (Chairman Gipe)**

1. **Next meeting:** Monday, March 6, 2023 at 6:30 p.m.

2. **Chairman Report –**Revisited talk regarding the sidewalk program. Checking with contractors and pricing including what they will do. Discussed 4<sup>th</sup> and 3<sup>rd</sup> and main areas with traffic visibility. Looking into installing signs, “no parking from here to corner”, due to parking issues. The area is already painted yellow to deter parking. No ordinance would need to be put in place since it is already designated as no parking. Snow does reduce the visibility of the yellow markings. The new coffee shop replaced the old service center so the need for parking has increased. Residents complaining that they cannot see to pull out into traffic due to the increased vehicles parking to the curb. Reduce speeding through business district issue. Truss Gipe stated that the committee is open for suggestions.

3. **Public Works Monthly Report-** Nick reported a water main break on February 4<sup>th</sup>. Called Kirby Cable Service to assist. Utilities were in the way and Kirby Cable was an incredible help clearing the area. 2002 Dump Truck in shop for repairs. Down 1 truck during the snow/ice weather unfortunately. The truck was rebuilt but then had new issues so back in the shop. A shout out to Nick and the staff for having the streets all cleared up after the snow/ice storm.

4. **Approve the Purchase of Signs and Barricades not to exceed \$7,000.00.** This came from the Economic Development Committee and will be funded by them and not public works. More events are happening on Main Street, so it was requested to get more signs. The signs can be used anywhere and anytime. A motion was made by Trustee Howard and seconded by Trustee Determan to approve the purchase of Signs and Barricade and not to exceed \$7,000.00. A motion was made by Trustee Howard and seconded by Trustee Determan that an amendment was made to use Econ Funds be used for the purchase of signs and barricades not to exceed \$7,000.00. Discussion. All Trustees voted yes. Motion approved. 6-0-0
5. **Engineer Report** – Jason Representative from Fehr Graham, reported on the Elevator Water Tank project that all was in order. The plan is to get information over to Village Hall when all is looked over. Per contract documents substantiation completion is scheduled for October 1<sup>st</sup>. Projects costs are loan eligible through your new EPA loan. The loan bid was \$847,559. Will schedule a pre-construction meeting for anyone wanting to attend from the board. Service line replacement project update. Planning approval should come any day now. EPA has to do their part first. EPA is considering revising the loan guidelines to 49% so it is possible the 51% would need to be a regular loan. Disadvantaged areas would be at a 0% interest rate and Pecatonica should qualify. Lead pipes would be responsible by the city. Lead pipes inside a house would be the responsibility of the homeowners.

#### H. **Public Safety (Chairman Wilke)**

1. Next meeting: Wednesday, March 1, 2023 at 6:00 p.m.
2. **Chairman Report** – Trustee Wilke is setting up a Meet-and-Greet for our new Police Chief, Matthew Summers.
3. **Police Department Report-** Interim Chief Nylund regarding Body and Car Cameras, getting them set up and working properly. Additional set up costs and they are looking into what that would be. Cameras are required by January 2025. Installation of the cameras inside the vehicles and the WIFI step is one concern. Body cameras installation with WIFI and downloading to the office media storage is the other concern. IT set up in the office for the receiver and WIFI set up will also need to be addressed. The video only has to be kept for 90 days unless request longer due to State's Attorney or ongoing case. Grant can be applied for since we have received the invoice for the cameras. We will be reimbursed for the invoice paid. Approximately \$13,000 for the cameras. Grant should pay for the IT setup as well. It does not cover cloud storage. We should be able to use our local storage since we won't have a lot of videos to be stored. The Board approved to spend less than \$47,000 for a Chevy Tahoe vehicle for police department. We spent \$46,000 and won't ship until the payment is made. Paying out of the Capital Fund. More funds are needed for the installation of lights, etc on the new Tahoe. There needs to be an ordinance to sell the previous vehicle.

#### I. **Economic Development Committee (Chairman Doty) –**

1. **Next Meeting: Monday, March 13, 2023 at 6:00 p.m.**
2. **Chairman Report** – Discussion of Signs and upcoming events. Worked on budget items. Easter Egg Hunt coming up. Key Cub from high school spoke at their meeting. The club is raising money for the Kiwanis Neuroscience and Research Foundation. The high school is having a Mr. Pecatonica pageant soon. They do fund raising during that event. The community is contributing with a donation. The Fairgrounds are becoming more active. Demo derby, monster trucks, and others. Working with Fair Board office to work together to help promote these events. Let the local business know as well.

**J. Treasurer (Bernie Mrugala)**

1.

Warrant List #945 February 21, 2022	\$37,261.25
Warrant List #946 Credit Card December 24, 2022 – January 24, 2023	\$ 939.67
Total	\$38,200.92

A motion was made by Trustee Howard and seconded by Trustee Determan to approve warrant list #945 in the amount of \$37,261.25. Discussion. A roll call vote was taken. All Trustees voted yes. Motion approved. 6-0-0.

A motion was made by Trustee Determan and seconded by Trustee Howard to approve warrant list #946 in the amount of \$939.67. Discussion. A roll call vote was taken. All Trustees voted yes. Motion approved. 6-0-0.

Payroll for Period Ending January 29, 2023	\$25,099.69
Payroll for Period Ending February 12, 2023	\$23,894.53
Total	\$48,994.22

A motion was made by Trustee Howard and seconded by Trustee Determan to approve the payroll total of \$48,994.22. Discussion. A roll call vote was taken. All Trustees voted yes. Motion approved 6-0-0.

**K. Clerk's Items (Gwenn Shirley) None**

**L. Executive Session – None**

**1. Action on Items Arising out of Executive Session- None**

**M. Adjournment –**

A motion was made by Trustee Doty and seconded by Trustee Gipe to adjourn. All Trustees voted aye. Motion approved. Meeting adjourned at 7:55 p.m.