

Village of Pecatonica Regular Board Meeting
Thursday, July 6, 2023 at 6:30 p.m.
Village Hall 405 Main Street. Pecatonica, Illinois

1. **Call to Order** - President Tom Heister called the meeting to order at 6:30 p.m. on Thursday, July 6, 2023, at Village Hall.
2. **Silent moment observed.**
3. **The Pledge of Allegiance to the American Flag was recited**
4. **Roll call** – Trustees Bill Determan, Kim Gipe, Kathy Doty, Collin Hardy, Tom Gipe and Gerald Howard were present.

Also present: Clerk Gwenn Shirley, Engineer Jason Stoll, Public Works Director Nick Berry, Police Chief Matt Summers, and Attorney Doug Henry.
5. **A quorum was established.**
6. **Approve June 20, 2023 Regular Board Minutes –**

A motion was made by Trustee Howard and seconded by Trustee Determan to approve the June 20, 2023 Regular Board meeting minutes. There was no discussion. A roll call vote was taken. Trustees Determan, Kim Gipe, Doty, Hardy, Tom Gipe and Gerald Howard voted yes. Motion approved 6-0-0.
7. **Additions/Corrections to the Agenda** – President Heister stated to remove A.2. from the agenda and to refer G.5. to the Public Works committee.
8. **Approval of Agenda –**

A motion was made by Trustee Howard and seconded by Trustee Determan to approve the agenda as amended. Discussion. A roll call vote was taken. All Trustees voted yes. Motion approved 6-0-0.
9. **Call to the Public-**

Marg Herbig stated that that she would like a status update as to who is working on the memorial bricks that were previously on Main Street. It was reported that they are being stored at Public Works and if they are not going to be reinstalled would like to receive a refund. Secondly, would like for the microphones to be utilized more and if not, can the Village receive a refund.

Agenda Items

- A. **Village President-**
 1. **Appointments –**
 - a. Approve Appointment of Village Engineering Firm – Fehr Graham Engineering & Environmental-

A motion was made by Trustee Determan and seconded by Trustee Doty to approve the appointment of Fehr Graham Engineering & Environmental as Village Engineering Firm. There was no discussion. A roll call vote was taken. Trustees Doty, Hardy, Tom Gipe, Howard, Determan and Kim Gipe voted yes. Motion approved 6-0-0.

b. **Approve Appointment of Building Inspector - Casper Manheim –**

A motion was made by Trustee Gipe and seconded by Trustee Determan to approve the appointment of Casper Manheim as Building Inspector. There was no discussion. A roll call vote was taken. Trustees Hardy, Tom Gipe, Howard, Determan, Kim Gipe and Doty voted yes. Motion approved 6-0-0.

c. **Resolution 2023-R-2 A Resolution Appointing Sosnowski Szeto, LLP as the Village Attorney for the Village of Pecatonica –**

A motion was made by Trustee Howard and seconded by Trustee Determan to approve Resolution 2023-R-2 Appointing Sosnowski Szeto, LLP as the Village Attorney for the Village of Pecatonica. Attorney Henry stated that it has been a pleasure, privilege and a very good fortune to serve as Village Attorney for the past twenty-four years and gave my best for the opportunity to serve. The firm that the Board is contemplating to appoint is a very good firm and they will do a good job and I wish everyone the very best. A roll call vote was taken. Trustees Tom Gipe, Howard, Determan, Kim Gipe, Doty and Hardy voted yes. Motion approved 6-0-0. Attorney Josef Kurlinkus thanked the Board for the opportunity to serve the Village of Pecatonica and is very excited to serve.

2. Pecatonica Business Advocates Presentation – Removed from the agenda unable to attend the meeting.

3. Parking Lot Update –

Laurie Miller spoke in regards to the Pecatonica Playhouse rebuilding on the Village of Pecatonica parking lot that is located on the corner of Reed and 3rd Street and the municipal lot would then be located where the Playhouse use to be located on Main Street. By doing so, this will allow the Playhouse to build downtown and for it to extend to the lot where the car wash currently stands. Taking over both lots will also extend some of the parking in this area. I have been appointed the Capital Campaign Manager for this project and everything is moving along. Laurie was asked if there has been any discussion with the Granary members and she stated not yet.

4. Contractors Currently Performing Work for the Village of Pecatonica- There are none at this time.

B. Unfinished Business – None.

C. New Business – None.

D. Legal (Attorney Kurlinkus) – Nothing to report.

E. Finance (Chairman Determan)

1. Next meeting: Tuesday, July 11, 2023 at 6:30 p.m.

2. Chairman Report – Trustee Determan stated that the audit is progressing nicely and it should be ready to present in September.

F. Planning Commission/Zoning Board

1. **Next meeting:** Thursday, July 13, 2023 at 6:00 p.m.

G. Public Works (Chairman Gipe)

1. **Next meeting:** Monday, August 7, 2023 at 6:00 p.m.
2. **Chairman Report** – Trustee Gipe reported work is moving forward on Well House #3 and there are a couple of projects in the works, but the committee is waiting on some additional information.
3. **Public Works Report** - Nick reviewed the June 2023 report and there were no questions.
4. **Approve Kelsey Excavating, Inc. Quote for \$39,720.00 for Creek Cleaning Project –**

A motion was made by Trustee Howard and seconded by Trustee Determan to approve the Kelsey Excavating, Inc. quote for \$39,720.00 for the Creek Cleaning project and to pay for this project with Motor Fuel Tax funds. There was no discussion. A roll call vote was taken. Trustees Howard, Determan, Kim Gipe, Doty, Hardy and Tom Gipe voted yes. Motion approved 6-0-0.

5. **Approve Pecatonica Well House #3 Proposed Change Order No. 14 for the amount of \$74,394.00 –**This was referred to the Public Works Committee.
6. **Engineer Report** – Jason reported that we are a couple weeks away from starting the Water Tower Rehab project as crews have started mobilizing their equipment, temporary tanks will be in place within the next couple of weeks, the \$1.2 million lead line replacement project should still at 100% loan forgiveness and the 3rd street project is being reviewed by IDOT.

H. Public Safety (Chairman Howard)

1. **Next meeting:** Wednesday, July 5, 2023 at 6:00 p.m.
2. **Chairman Report** – No report.
3. **Police Department Report-** Matt reported will work on providing Attorney information that is needed for new parking signs, working on a list of items for disposal approval, a new part-time officer is being trained and an offer was extended for a full-time officer.

I. Economic Development Committee (Chairman Doty) –

1. **Next Meeting:** Monday, July 10, 2023 at 6:00 p.m.
2. **Chairman Report** – Trustee Doty reported five families have attended movie night and a gentlemen offered to donate use of some speakers.

J. Treasurer (Bernie Mrugala)

- 1.

A motion was made by Trustee Howard and seconded by Trustee Determan to approve warrant list #963 in the amount of \$ 23,650.31. There was no discussion. A roll call vote was taken. Trustees Tom Gipe, Howard, Determan, Kim Gipe, Doty and Hardy voted yes. Motion approved 6-0-0.

A motion was made by Trustee Determan and seconded by Trustee Howard to approve the payroll total of \$26,225.04. Discussion. A roll call vote was taken. Trustees Doty, Hardy, Tom Gipe, Howard, Determan and Kim Gipe voted yes. Motion approved 6-0-0.

K. Clerk's Items (Gwenn Shirley) – No report.

L. Executive Session – None.

1. Action on Items Arising out of Executive Session- None

M. Adjournment –

A motion was made by Trustee Howard and seconded by Trustee Doty to adjourn. All Trustees voted aye. Motion approved 6-0-0. Meeting adjourned at 7:00 p.m.