

**Village of Pecatonica Regular Board Meeting**  
**Thursday, February 2, 2023 at 6:30 p.m.**  
**Village Hall 405 Main Street. Pecatonica, Illinois**

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1. **Call to Order** - President Tom Heister called the meeting to order at 6:31 p.m. on Thursday, February 2, 2023, at Village Hall.
2. **Silent moment observed.**
3. **The Pledge of Allegiance to the American Flag was recited**
4. **Roll call** – Trustees Bill Determan, Kathy Doty, and Tom Gipe were present. Trustees Marilyn Wilke and Gerald Howard was absent

Also present: Clerk Gwenn Shirley, Engineer Mick Gronewold, Public Works Director Nick Berry, Interim Police Chief Al Nylund, Treasurer Bernie Mrugala and Attorney Jim Stevens.

5. **A quorum was established.**
6. **Additions/Corrections to the Agenda** – None.
7. **Approval of Agenda** –

A motion was made by Trustee Gipe and seconded by Trustee Determan to approve the agenda as presented. Discussion. A roll call vote was taken. All Trustees voted yes. Motion approved 4-0-2.

8. **Call to the Public-**

Glen Weigert stated that he is here on behalf of the Pec Playhouse and is requesting as to what the timeline is in regards to approval of the demolition permit for 314 Main Street. There are currently three letters of support for this project. President Heister stated that Board members cannot respond to comments during the public comment portion of the meeting however, the Clerk has shared information with me in regards to this and he will be contacted tomorrow by either myself or the Clerk.

Angela Larson stated that she is here in support of Glen Weigert and the Pec Playhouse and it has been a while since the Board has received an update in regards to this project. They have looked at different options and it was decided to build on the current property. The Playhouse is on a timeline and this is a critical step in getting the new building built.

### **Agenda Items**

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- A. **Village President-**

1. **Contractors Currently Performing Work for the Village of Pecatonica-** President Heister stated that the Well House is the only project being worked on at this time.
2. **Approve Boy Scouts of America Little Free Pantry Project-** Josh Salamon stated that this is an Eagle project. Board members were provided with an outline, dimensions of the structure which will hold food items and it will

be at the Methodist Church on their property. The maintenance of the structure will be provided by the Church and Boy Scouts. Board members stated that they full support the project as it will be a wonderful addition to the community

- 3. Update on 3123 N. Pecatonica Road-** Trustee Determan stated a brochure was designed that contained information about the property, demographics of the area and was emailed to over 1000 entities. Just waiting on results as it just went out this past week

**B. Unfinished Business – None.**

**C. New Business – None.**

**D. Legal (Attorney Stevens) – Nothing to report.**

**E. Finance (Chairman Determan)**

- 1. Next meeting:** Tuesday, February 14, 2022 at 6:30 p.m.
- 2. Chairman Report –** Trustee Determan will be reviewing the upcoming budget as the department heads have reviewed so far. Should be able to present to the full Board at the second meeting in March.

**F. Planning Commission/Zoning Board**

- 1. Next meeting:** Thursday, February 9, 2023 at 6:00 p.m.

**G. Public Works (Chairman Gipe)**

- 1. Next meeting:** Thursday, February 16, 2023 at 6:30 p.m.
- 2. Chairman Report –** Trustee Gipe due to a scheduling conflict the meeting date will change. There is a change request for PDC which Director Berry will provide more information on. Director Berry stated the when construction began on Well 3 PDC Automation was hired to do the SCADA work and this work was outside of the original contract. Due to staff changes at PDC the new account representative stated that there was prior work completed that was not billed. The original project was \$20,000.00 and was approved by the Board in 2021. In 2022 a change order was approved by the Board but was never signed and PDC is looking for payment for this work. Anything forward will be billed to the insurance company. It is their desire to get this cleaned up and have the change order signed.

There was a question in regards to perhaps PDC was previously paid through Bennett Construction, but it is a coincidence that the amount is roughly the same as we believe that this was for material. I along with the Engineer spoke to PDC attempting to clear up that have indeed been paid for material through Bennett and the Village owes for the labor portion. PDC will provide paperwork as to what they believe the Village owes and once received it will be brought back for review.

Trustee Gipe reported that there is a maintenance agreement on the generator located at the Wastewater Treatment Plant. Upon the inspection it was found that about \$2,000.00 of work is needed and it is within my spending limit, but I am just bringing it to the Boards attention. Lastly, a sidewalk replacement program is being discussed. Once complete it will be presented to the Board.

3. **Public Works Monthly Report-** Nick reviewed the January report. Water loss is down to 8% , two trucks were in the shop are now back in service, plowed snow this week and another truck back in for repairs as this one will be out of service a little longer as we are waiting on parts.
4. **Engineer Report** – Mick reported that on the lead service project they are waiting on planning approval from IEPA, the bid packet is about 95% complete once completed it will go to the agency for approval, will need board approval and President Heister signature for the funding nomination form which is due by the end of March. Once permission is received the Board will need to pass another debt authorization ordinance which does not make sense as this loan is 100% forgiven. Quantities are still be worked on for the street and water project, the culvert cleaning project will be funded with MFT funds and Neil Ritter, Planning/Zoning Chairman has sent them changes so that the zoning map can be updated.

**H. Public Safety (Chairman Wilke)**

1. Next meeting: Wednesday, March 1, 2023 at 6:00 p.m.
2. **Chairman Report** – President Heister stated the committee met yesterday and have come up with a possible solution for the parking at 4<sup>th</sup> and Main, discussed trying to come up with a solution for the corner of 3<sup>rd</sup> and Main as this has been discussed previously and a good solution had not come forward yet.
3. **Police Department Report-** Interim Chief Nylund review the monthly report, the parking ordinance is being reviewed and it will need to be reviewed by Attorney Henry, discussed disposal of equipment as there are three guns that are not evidence that will need to be disposed and just recently a gun was donated to the department. The officer that is out on medical might be out another three weeks and a new part-time officer is being trained

**I. Economic Development Committee (Chairman Doty) –**

1. **Next Meeting: Monday, February 13, 2023 at 6:00 p.m.**
2. **Chairman Report** – No report.

**J. Treasurer (Bernie Mrugala)**

1.

Warrant List #940 Manual Checks	\$106,545.27
Warrant List #941 Manual Check	\$ 94,812.50
Warrant List #942 February 2, 2023	\$ 27,842.93
Total	\$229,200.70

A motion was made by Trustee Determan and seconded by Trustee Doty to approve the warrant list #940 in the amount of \$106,545.27. Discussion. A roll call vote was taken. All Trustees voted yes. Motion approved 4-0-2.

A motion was made by Trustee Determan and seconded by Trustee Doty to approve the warrant list #941 in the amount of \$94,812.50. Discussion. A roll call vote was taken. All Trustees voted yes. Motion approved 4-0-2.

A motion was made by Trustee Determan and seconded by Trustee Gipe to approve the warrant list #942 in the amount of \$27,842.93. Discussion. A roll call vote was taken. All Trustees voted yes. Motion approved 4-0-2.

Payroll for Period Ending January 15, 2023
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\$ 24,967.91
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A motion was made by Trustee Determan and seconded by Trustee Gipe to approve the payroll total of \$24,967.91. Discussion. A roll call vote was taken. All Trustees voted yes. Motion approved 4-0-2.

**K. Clerk's Items (Gwenn Shirley)** – Clerk Shirley provided Board members a summary of Building permits that were issued for the past three years.

**L. Executive Session –**

**1. Pursuant to 5 ILCS 120/2(c)(1) Personnel-**

President Heister stated that he along with the Trustees Determan, Doty and Gipe, Attorney Stevens, and Clerk Shirley will be in attendance for the executive session.

A motion was made by Trustee Determan and seconded by Trustee Doty to enter into executive session pursuant to 5ILCS 120/2(c)(1) Personnel. Discussion. A roll call vote was taken all Trustees voted yes. Motion approved 4-0-2. The Board entered into executive session at 7:25 p.m.

The Board returned to open session at 7:55 pm. Roll call –. President Tom Heister, Trustees Bill Determan, Kathy Doty and Tom Gipe were present. Also present was Clerk Gwenn Shirley, and Attorney Jim Stevens.

**2. Action on Items Arising out of Executive Session- None**

**M. Adjournment –**

A motion was made by Trustee Determan and seconded by Trustee Doty to adjourn. All Trustees voted aye. Motion approved 4-0-2. Meeting adjourned at 7:56 p.m.