

**Village of Pecatonica Regular Board Meeting**  
**Thursday, December 1, 2022 at 6:30 p.m.**  
**Village Hall 405 Main Street. Pecatonica, Illinois**

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1. **Call to Order** - Village President Tom Heister called the meeting to order at 6:30 p.m. on Thursday, December 1, 2022 at Village Hall.
  2. **Silent moment observed.**
  3. **The Pledge of Allegiance to the American Flag was recited**
  4. **Roll call** – Trustees Bill Determan, Marilyn Wilke, Kathy Doty, Tom Gipe and Gerald Howard were present.  
  
Also present: Clerk Gwenn Shirley, Engineer Mick Gronewold, Treasurer Bernie Mrugala, Public Works Director Nick Berry, Interim Police Chief Al Nylund and Attorney Doug Henry.
  5. **A quorum was established.**
  6. **Additions/Corrections to the Agenda** – Add under Section G. 2 a. Lift Station update and change Finance Committee meeting start time to 6:30 p.m.
  7. **Approval of Agenda** –  
  
A motion was made by Trustee Gipe and seconded by Trustee Howard to approve the agenda as amended. Discussion. A roll call vote was taken. All Trustees voted yes. Motion approved 6-0-0.
  8. **Call to the Public**- No letters were received in the drop box, and no emails were received. Joe Musso shared with the Board a list of the families that have tags on the Christmas trees here in town and please feel free to take one or two and the Clerk was provided with an actual list.
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**Agenda Items**

**A. Village President-**

1. Contractors Currently Performing Work for the Village of Pecatonica - President Heister reported that Bennett Construction is still working on the Well House.
2. Discuss Hiring Procedure for the Chief of Police Position – President Heister introduced Cherry Valley Police Chief Roy Bethge and Deputy Chief Todd Stockburger. President Heister along with Public Safety Chairman Marilyn Wilke have met with these two gentlemen. They are here tonight to outline the procedure that we can use in filling the police chief position as they are donating their time to assist the Village with this endeavor.

Deputy Chief Stockburger stated that he was approached by President Heister in regards to assisting with this process. So far the job description has been reviewed, where to advertise and an overview of the position as

Cherry Valley went through a similar process several months ago when I was hired. We will do as much or as little as you would like.

Chief Bethge stated that he has thirty-five years of law enforcement experience and has provided a variety of leadership consulting services for pretty much all over the country. This is an incredibly tight knit region when it comes to Police Chiefs. It is very important that we find someone that will be the right fit for the community and also for the region. The best site to advertise would be the Illinois Police Chief site and we will be more than happy to provide more guidance in regards to the first review of applicants. The Board thanked them for all of their assistance.

**B. Unfinished Business –**

1. Approve Engagement Agreement between Sikich, LLP and the Village of Pecatonica -

A motion made by Trustee Howard and seconded by Trustee Determan to approve the Engagement Agreement between Sikich, LLP and the Village of Pecatonica not to exceed \$15,000.00 and authorize President Heister to sign. Discussion. A roll call vote was taken. All Trustees voted yes. Motion approved 6-0-0.

**C. New Business –**

1. 2022-28 An Ordinance for the Levy and Assessment of Taxes for the Village of Pecatonica in the County of Winnebago and State of Illinois for Fiscal Year 2022-2023- 1<sup>st</sup> Reading

Trustee Determan stated that Ordinance 2022-28 will stay as a 1<sup>st</sup> reading and would like for it to be referred to the Finance committee for review.

2. 2022-29 Ordinance Abating the tax hereto Levied for the year 2022 to pay the Principal of and Interest on \$3,500,000 General Obligation Bonds (Alternate Revenue Source), Series 2021 of the Village of Pecatonica, Winnebago County, Illinois – 1<sup>st</sup> Reading

President Heister stated that both of these ordinances have to be passed each year. Even though both ordinances read identical this is for the two bonds that were taken out for the street repair work that was just completed.

A motion was made by Trustee Howard and seconded by Trustee Determan to waive the rules to approve ordinance 2022-29 an ordinance abating the tax hereto Levied for the year 2022 to pay the Principal of and Interest on \$3,500,000 General Obligation Bonds (Alternate Revenue Source), Series 2021 of the Village of Pecatonica, Winnebago County, Illinois. Discussion. A roll call vote was taken. All Trustees voted yes. Motion approved 6-0-0.

A motion was made by Trustee Wilke and seconded by Trustee Howard to approve ordinance 2022-29 an ordinance abating the tax hereto Levied for the year 2022 to pay the Principal of and Interest on \$3,500,000 General Obligation Bonds (Alternate Revenue Source), Series 2021 of the Village of Pecatonica, Winnebago County, Illinois. Discussion. A roll call vote was taken. All Trustees voted yes. Motion approved 6-0-0.

3. 2022-30 Ordinance Abating the tax hereto Levied for the year 2022 to pay the Principal of and Interest on \$3,500,000 General Obligation Bonds (Alternate Revenue Source), Series 2021 of the Village of Pecatonica, Winnebago County, Illinois – 1<sup>st</sup> Reading

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**D. Legal (Attorney Henry) – Nothing to Report.**

**E. Finance (Chairman Bill Determan)**

1. Next Meeting: Tuesday, December 13, 2022 6:30 p.m.
2. Chairman's Report – Chairman Determan stated that a new report was shared with everyone which simplifies the revenue and expenses and overall, we are in good shape.

**F. Planning Commission/Zoning Board**

1. Next Meeting: Thursday, December 8, 2022 at 6:00 p.m.
2. President Heister reported that the commission/board is working on a solar panel ordinance, there will be special use permit application submitted for approval and they are reviewing the sign ordinance.

**G. Public Works (Chairman Tom Gipe)**

1. Next Meeting: Thursday, December 15, 2022 6:30 p.m.
2. Chairman Report –Chairman Gipe reported that street signs were installed on the property which will be consistent with the colors that we have previously used, Travis completed the CDL class, passed the test and will be reimbursed for the mileage that was incurred with taking the class.
  - a. Lift Station Update – Nick shared with Board members a five day summary report of the lift pump alarms. There were a total of forty-two alarms that would range anywhere between 12:23 a.m. to 10:42 p.m. PDC Automation came out to troubleshoot the problem and it was found that the alarms were caused by three Ethernet switches that were failing. The cost to replace is \$2,385.00 and this was approved by Chairman Gipe as it is within his spending limit. Chairman Gipe stated that the Board should be made aware prior to the switch being ordered.
3. **Public Works Monthly Report-** Director Berry reviewed the November 2022 monthly report and was commended by Board members with the extremely low 7% of water loss for the month taking into consideration that a leaky service was repaired on Main Street, hydrant flushing and a water main break that was very saturated which perhaps, I believe, may have been leaking for quite some time and the department will be assisting with the upcoming Christmas Walk this weekend.
4. **Engineer Report –**

Village Engineer Mick Gronewold reported that work at the Well house is going very well and still waiting on some material.

**H. Public Safety (Chairman Marilyn Wilke)**

1. **Next Meeting: Wednesday, December 7, 2022 6:00 p.m.**
2. **Chairman's Report** – Chairman Wilke reported that everything is going smoothly at this time.
3. **Police Department Report-** Interim Chief Nylund reviewed the November 2022 report, on November 19, 2022 an Active Shooter training was held at all schools in addition to a drill with Winnebago and Durand Officers assisting, the firewall installation was delayed due to a new Mediacom needing to install a new modem, the Less Lethal class is scheduled for February 7-9, 2023 in South Carolina there will be travel expenses related to this as the class had been paid for already, should be able to order the Body Cams by the 1<sup>st</sup> of the year, the full-time candidate did not pan out and the current ad has expired, training for the current part-time officer should be complete within two weeks and we will have another part-time officer starting as soon as the new holster is in and he should be ready to go by next week.

**I.**

1. **Next Meeting: Monday, December 12, 2022 at 6:00 p.m.**
2. **Economic Development Committee (President Heister)** – President Heister reported that the committee did meet on November 19, 2022 as the plan was to walk around to visit the businesses, but the weather was too cold so we just had a meeting. It was discussed that due to so many organizations looking for donations we are working on a policy for donations and events for a more formal process so that Public Works and the Police Department are more prepared for the event, the committee voted to give the Christmas Walk committee \$2,000.00 for toys for this year and they will be working on the poles for the banners. A question came up about the lights on the poles and Nick stated that the lights were removed as of today as many of them did not work.

**J. Treasurer (Bernie Mrugala)**

1.

Warrant List #931 December 1, 2022	\$ 95,517.84
Payroll for the Period Ending November 20, 2022	\$ 24,079.10

A motion was made by Trustee Howard and seconded by Trustee Determan to approve the warrant list in the amount of \$95,517.84. Discussion. A roll call vote was taken. All Trustees voted yes. Motion approved 6-0-0.

A motion was made by Trustee Determan and seconded by Trustee Howard to approve the payroll total of \$24,079.10. Discussion. A roll call vote was taken. All Trustees voted yes. Motion approved 6-0-0.

**K. Clerk's Items (Gwenn Shirley) - No report.**

**L. Executive Session –**

**M. Adjournment –**

A motion was made by Trustee Doty and seconded by Trustee Howard to adjourn. All Trustees voted aye. Motion approved 6-0-0. Meeting adjourned at 7:38 p.m.