

Village of Pecatonica Regular Board Meeting
Tuesday, May 17, 2022 at 6:30 p.m.
Village Hall 405 Main Street. Pecatonica, Illinois

1. **Call to Order** - Village President Bill Smull called the meeting to order at 6:42 p.m. on Tuesday, May 17, 2022, at Village Hall.
2. **Silent moment observed.**
3. **The Pledge of Allegiance to the American Flag was recited**
4. **Roll call** – Trustees Bill Determan, Marilyn Wilke, Kathy Doty, Tom Gipe, and Gerald Howard were present. Trustee Tom Heister was absent

Also present were Village President Bill Smull, Village Clerk Gwenn Shirley, Engineer Mick Gronewold, Village, Public Works Director Nick Berry, and Attorney Doug Henry were present. Police Chief Bob Smith, Officer Mike Mund, and Village Treasurer Bernie Mrugala attended virtually.

5. **A quorum was established.**
6. **Approve January 18, 2022 Regular Board Meeting Minutes-**

A motion was made by Trustee Gipe and seconded by Trustee Doty to approve the January 18, 2022 Regular Board Meeting Minutes. Discussion. A roll call vote was taken all Trustees present voted yes. Motion approve 5-0-1

7. **Additions/Corrections to the Agenda** – add to Village President Items #6 Dilapidated houses within the Village. #7 Mural for the Legion
8. **Approval of Agenda** –

A motion was made by Trustee Howard and seconded by Trustee Determan to approve the agenda as amended. Discussion. A roll call vote was taken. All Trustees voted yes. Motion approved 5-0-1.
9. **Call to the Public-** No letters were received in the drop box, and no emails were received, no one signed to speak in person.

Agenda Items

A. Village President-

1. **Contractors Currently Performing Work for the Village of Pecatonica-**

Bennett Construction, Kelsey Excavating and Fisher Excavating are currently performing work within the Village.

2. **Proclamation for Motorcycle Awareness Month- May 2022-**

President Smull read the Proclamation.

3. Review Credit Card Policy-

Trustee Wilke addressed the board with the following concerns in regards to the Credit Card Policy

- The Credit Card Policy is not updated with the current credit card limits
- The board voted to reduce each credit card limit by \$500.00 at the last meeting. She would like to change the reduction to a percentage amount vs. a dollar amount.
- Discussed raising limits for both emergencies and a planned travel expense situation.
- Elected official are to be responsible for approving any increase.
- She would like to verify that the Purchasing Policy and the Credit Card Policy align.

A motion was made by Trustee Doty and seconded by Trustee Wilke to table this until the next meeting. No Vote was needed at this time.

4. Discuss Village Hall desk-

Trustee Wilke addressed the board with her concerns regarding the purchase of the new desk. The purchase was included in the bid with Bennett Construction Inc. The bid included \$25,000.00 for furnishing for the training room. She would like to see the training room furnishing returned. Discussion. Mick Gronewold will make the necessary calls to see if items can be returned and what the cost would be for restocking and report to the board at the next meeting.

5. Approve Fiscal Year 2022/2023 Budget-

The board reviewed the proposed budget.

A motion was made by Trustee Determan and seconded by Trustee Gipe to approve the Fiscal Year 2022/2023 Budget in the amount of \$17,700,757.00. Discussion. A roll call vote was taken Doty no, Gipe yes, Howard yes, Determan yes, and Wilke yes. Motion approved 4-1-1.

6. Dilapidated Houses within the Village-

Trustee Howard addressed the board in regards to properties that are run down within the village. There is a house on Jackson Street and 11th Street that needs to be addressed they are safety concerns. Trustee Howard to follow up with the Village Clerk and provide her with the addresses, so she can move forward with contacting home owners.

7. Mural for the American Legion-

Trustee Howard asked for an update on the Mural that is proposed for the American Legion Hall. The legion must complete a new application, and pay the fees associated with the permit. This will then go in front of the Mural Ad Hoc committee for approval. Joe Musso will stop in to Village Hall and pick up the required paperwork.

B. Unfinished Business – none.

C. New Business –

1. 2022-11 An Ordinance Approving Zoning Map Amendment for Property Commonly Known “xxx Washington Street, Pecatonica, Illinois”, P.I.N. 09-28-104-003, Village of Pecatonica, Winnebago County, Illinois- 1st Reading-

A motion was made by Trustee Determan and Seconded by Trustee Howard to suspend the rules. Discussion A roll call vote was taken. All Trustees voted yes. Motion approved 5-0-1

A motion was made by Trustee Determan and seconded by Trustee Gipe to approve 2022-11 Ordinance Approving Zoning Map Amendment for Property Commonly Known “xxx Washington Street, Pecatonica, Illinois”, P.I.N. 09-28-104-003, Village of Pecatonica, Winnebago County, Illinois. Discussion. A roll call vote was taken. All Trustees voted yes. Motion approved 5-0-1

2. 2022-12 Ordinance Authorizing a Special Use Permit to Operate a Self-Storage Facility “xxx Washington Street, Pecatonica, Illinois”, P.I.N. 09-28-104-003, Pursuant to Title XV, Chapter 153, Section 153.040(B)(51) of the Zoning Code of the Village of Pecatonica- 1st Reading

A motion was made by Trustee Determan and Seconded by Trustee Doty to suspend the rules. Discussion A roll call vote was taken. All Trustees voted yes. Motion approved 5-0-1

A motion was made by Trustee Determan and Seconded by Trustee Wilke to approve 2022-12 Ordinance Authorizing a Special Use Permit to Operate a Self-Storage Facility “xxx Washington Street, Pecatonica, Illinois”, P.I.N. 09-28-104-003, Pursuant to Title XV, Chapter 153, Section 153.040(B)(51) of the Zoning Code of the Village of Pecatonica. Discussion. A roll call vote was taken. All Trustees voted yes. Motion approved 5-0-1

3. 2022-13 Ordinance Granting Variance to Minimum Front Yard Setback from 25 feet to 10 Feet at Property Know as “xxx Washington Street, Pecatonica, Illinois P.I.N. 09-28-104-003- 1st Reading

A motion was made by Trustee Determan and Seconded by Trustee Wilke to suspend the rules. Discussion A roll call vote was taken. All Trustees voted yes. Motion approved 5-0-1

A motion was made by Trustee Howard and Seconded by Trustee Gipe to approve 2022-13 Ordinance Granting Variance to Minimum Front Yard Setback from 25 feet to 10 Feet at Property Know as “xxx Washington Street, Pecatonica, Illinois P.I.N. 09-28-104-003. Discussion A roll call vote was taken. All Trustees voted yes. Motion approved 5-0-1

4. 2022-14 Ordinance Granting Exclusive Easement to Anpec Properties, LLC for Signage at 216 Main Street, Pecatonica, P.I.N. 09-28-103-004- 1st Reading

Discussion this will stay a 1st Reading.

D. Legal (Attorney Henry) – Nothing to report.

E. Finance (Liaison Determan)

1. **Liaison Report** – Trustee Determan let the board know that the appropriation ordinance will be presented at the next village board meeting.

F. Planning Commission/Zoning Board

1. **Next Meeting:** Thursday, June 9, 2022 at 6:00 p.m.

G. Public Works (Liaison Howard)

1. **Liaison Report** – No report
2. **Public Works Monthly Report-** Nick reviewed the April report. Nick also informed the board of a recent emergency purchase of 8 large meter registers. The large meters stopped reading and needed to be replaced.

The cost was approximately \$6,500.00. We will still need to replace an estimated 5 more in the future. Discussion.

3. Approve Engineer's Pay Request No. 8 in the Amount of \$215,855.68 to Kelsey Excavating on the Project Known as Pecatonica Water System Improvements-

A motion made by Trustee Determan and Seconded by Trustee Gipe to approve Engineer's Pay Request No. 8 in the Amount of \$215,855.68 to Kelsey Excavating on the Project Known as Pecatonica Water System Improvements. Discussion. A roll call vote was taken All Trustees voted yes. Motion approved 5-0-1.

4. Approve Engineer's Pay Request No. 6 in the Amount of \$59,470.92 to Kelsey Excavating on the Project Known as Pecatonica Street Improvement-

A motion was made by Trustee Gipe and Seconded by Trustee Determan to Approve Engineer's Pay Request No. 6 in the Amount of \$59,470.92 to Kelsey Excavating on the Project Known as Pecatonica Street Improvement. Discussion. A roll call vote was taken. All Trustees voted yes. Motion approved 5-0-1

5. Engineer Report –

- Engineer Mick Gronewold informed the board that they will present the final change order for the water main project at the June village board meeting
- The fire hydrants were installed with the incorrect connection size .Mick has been working with the Vendor and they will be sending the replacement connections within the next couple of weeks. This will be at no additional cost to the village. Our Public Works Department will be doing the installation.
- Discussion of a change order to correct Jackson Street. The board discussed the additional work required to reshape and complete Jackson Street, an additional cost of \$60,000.00. The IEPA loan would cover half of the cost. A straw poll vote was taken to support Mick Gronewold and move forward with the Change order. Determan yes, Wilke yes, Doty abstain, Howard yes and Gipe yes.
- Packet for the Water Tower Repaint has been submitted to the IEPA for approval.
- Lead Service Replacement is still in process.

H. Public Safety (Liaison Wilke)

1. Liaison Report – none.

2. Police Department Report- Officer Mund reviewed the monthly report. He also discussed with the approval of the budget tonight he will be purchasing the new Tahoe, information was passed to the Trustees. This will be discussed at the next Village board meeting. Officer Nyland to be promoted now that the budget has been passed, the department will also be looking for an additional new hire. Discussion

I. Economic Development Committee (Chairman Heister) –

1. Next Meeting: Monday, June 13, 2022 at 6:00 p.m.

J. Treasurer (Bernie Mrugala)

1.

Warrant List #904 May 5, 2022	\$17,456.85
Warrant List #905 May 5, 2022	\$ 78,516.68
Warrant List #906 May 17, 2022	\$ 68,460.10
Warrant List #907 March/April 2022 Credit Card Charges	\$ 3,881.87
Warrant List #908 May 17, 2022	\$ 59,470.92

Total	\$ 227,786.42
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A motion was made by Trustee Determan and seconded by Trustee Gipe to approve the warrant list in the amount of \$227,786.42. Discussion. A roll call vote was taken. All Trustees voted yes. Motion approved 5-0-1.

Payroll for Period Ending April 24, 2022	\$ 29,442.36
Payroll for Period Ending May 8, 2022	\$ 34,786.88
Total	\$ 64,229.24

A motion was made by Trustee Wilke and seconded by Trustee Gipe to approve the payroll total of \$64,229.24. Discussion. A roll call vote was taken. All Trustees voted yes. Motion approved 5-0-1.

K. Clerk's Items (Gwenn Shirley) - No report.

L. Executive Session –

1. Pursuant to 5 ILCS 120/2(c)(1) Personnel-

President Smull stated that he in addition to Trustees Determan, Wilke, Doty, Gipe, Howard, Attorney Doug Henry, Police Chief Bob Smith, Officer Mike Mund and Clerk Gwenn Shirley will need to be present for the Executive Session.

A motion was made by Trustee Determan and seconded by Trustee Doty to enter into executive session pursuant to 5ILCS 120/2(c)(1) Personnel. Discussion. A roll call vote was taken all Trustees voted yes. Motion approved 5-0-1. The Board entered into executive session at 8:48 p.m.

The Board returned to open session at 9:36 pm. Roll call –. Trustees Bill Determan, Marilyn Wilke, Kathy Doty, Tom Gipe, and Gerald Howard were present. Also present was President Bill Smull, Clerk Gwenn Shirley, Police Chief Bob Smith, Officer Mike Mund, and Attorney Doug Henry.

2. Action on Items Arising out of Executive Session- None

M. Adjournment –

A motion was made by Trustee Howard and seconded by Trustee Gipe to adjourn. All Trustees voted aye. Motion approved 5-0-1. Meeting adjourned at 9:37 p.m.