

Village of Pecatonica Regular Board Meeting
Tuesday, April 19, 2022 at 6:30 p.m.
Village Hall 405 Main Street. Pecatonica, Illinois

1. **Call to Order** - Village President Bill Smull called the meeting to order at 6:30 p.m. on Tuesday, April 19, 2022, at Village Hall.
2. **Silent moment observed.**
3. **The Pledge of Allegiance to the American Flag was recited**
4. **Roll call** – Trustees Bill Determan, Marilyn Wilke, Kathy Doty, Tom Gipe, Tom Heister and Gerald Howard were present.

Also present were Village President Bill Smull, Village Clerk Gwenn Shirley, Engineer Mick Gronewold, Village Treasurer Bernie Mrugala, Public Works Director Nick Berry, Police Chief Bob Smith, Officer Mike Mund, and Attorney Doug Henry attended virtually.

5. **A quorum was established.**
6. **Additions/Corrections to the Agenda** – add to Village President Items #3 Discuss preparations for the upcoming Audit
7. **Approval of Agenda** –

A motion was made by Trustee Determan and seconded by Trustee Heister to approve the agenda as amended. Discussion. A roll call vote was taken. All Trustees voted yes. Motion approved 6-0-0.
8. **Call to the Public**- No letters were received in the drop box, and no emails were received, no one signed to speak in person.

Agenda Items

A. Village President-

1. Contractors Currently Performing Work for the Village of Pecatonica-

Bennett Construction, Kelsey Excavating and Jansen Electronica are currently performing work within the Village.

2. Approve Fiscal Year 2023 Budget-

A motion was made by Trustee Determan to approve Fiscal Year 2023 Budget. There was no second. Motion failed.

3. Discuss Preparations for the upcoming Audit-

The auditors are scheduled to come to Village Hall on May 11th or 12th and should be completed by mid-July. Discussion.

The board discussed how the Village handles inventory and tracking of purchases.

B. Unfinished Business – none.

C. New Business –

1. 2022-07 Ordinance Amending Village Credit Card Policy- 2nd Reading

A motion was made by Trustee Heister and seconded by Trustee Wilke to lower the credit limit on each credit card by \$500.00. Discussion. A roll call vote was taken. All Trustees voted yes. Motion approved 6-0-0.

A motion was made by Trustee Howard and seconded by Trustee Determan to approve 2022-07 Ordinance Amending Village Credit Card Policy as amended. Discussion. A roll call vote was taken Doty no, Gipe yes, Heister yes, Howard yes, Determan yes, and Wilke yes. Motion approved 5-1-0.

2. 2022-08 Ordinance Amending Title XI “Business Regulations” Chapter 111, “Alcoholic Beverages”, Section 111.35, Classes”, Subparagraph (C), “Class C” and Section 111.36 “Fees” of the Code of Pecatonica- 2nd Reading

A motion was made by Trustee Determan and seconded by Trustee Heister to approve 2022-08 Ordinance Amending Title XI “Business Regulations” Chapter 111, “Alcoholic Beverages”, Section 111.35, Classes”, Subparagraph (C), “Class C” and Section 111.36 “Fees” of the Code of Pecatonica-. Discussion. A roll call vote was taken Gipe no, Heister yes, Howard no, Determan yes, Wilke no, and Doty no. Motion fails 2-4-0

D. Legal (Attorney Henry) – Nothing to report.

E. Finance (Liaison Determan)

1. Liaison Report – Trustee Determan discussed the upcoming audit. He also asked that any Trustee with questions on the budget get with Bernie Mrugala to review and bring to the next Village Board Meeting.

F. Planning Commission/Zoning Board

1. Next Meeting: Thursday, April 21, 2022 at 6:00 p.m.

G. Public Works (Liaison Howard)

1. Liaison Report – No report

2. Public Works Monthly Report- No report

3. Engineer Report –

Village Engineer Mick Gronewold reviewed the current report.

Discussion on General Engineering Contract-Retainer, he will forward examples to the board for review and discussion will continue at future meetings. Discussion on the Water and Road project, and discussed a change order request for the Engineering cost incurred between \$160,000.00 and \$209,000.00 on the street project they are requesting a 60/40 split with the Village. Discussion.

Heister requested a special meeting to discuss changes in the projects, and go over cost. Meeting to be held on Monday April 25, 2022 at Village Hall at 6:30pm.

H. Public Safety (Liaison Wilke)

1. **Liaison Report** – none.
2. **Police Department Report**- none.

Police Chief Bob Smith thanked the Village President and Board of Trustees for all of their support over the last ten years. There will be an Open House at Village Hall on Monday May 2, 2022 to celebrate Chief Smith's Retirement.

I. Economic Development Committee (Chairman Heister) –

1. **Next Meeting: Monday, May 9, 2022 at 6:00 p.m.**

Trustee Heister discussed current projects the committee is working on. The committee will be purchasing new banners for the light poles on Main St. They are also working on a design to build a Memorial Wall out of the memory bricks that were around the light post. The plan is to build the wall by the parking lot on Main and 4th Street. The committee is working With Trustee Doty on the Saturday Market, the market will begin on Saturday May 28, 2022. Trustee Doty has contacted the Winnebago County Health Department and has forms for the vendors to fill out. Trustee Heister to contact Diamond Bro's (Bethany Kleiner) in regards to the liability insurance required for the market.

J. Treasurer (Bernie Mrugala)

- 1.

Warrant List #902 February 24- March 24, 2022 Credit Card	\$ 1,986.85
Warrant List #903 April 19, 2022	\$ 41,067.02
Total	\$ 43,053.87

A motion was made by Trustee Determan and seconded by Trustee Gipe to approve the warrant list in the amount of \$43,053.87. Discussion. A roll call vote was taken. All Trustees voted yes. Motion approved 6-0-0.

Payroll for Period Ending April 10, 2022	\$ 34,663.87
Total	\$ 34,663.87

A motion was made by Trustee Gipe and seconded by Trustee Wilke to approve the payroll total of \$34,663.87. Discussion. A roll call vote was taken. All Trustees voted yes. Motion approved 6-0-0.

K. Clerk's Items (Gwenn Shirley) - No report.

L. Executive Session –

1. **Pursuant to 5 ILCS 120/2(c)(6) Setting a Price for the Sale of Real Estate**

President Smull stated that he in addition to Trustees Determan, Wilke, Doty, Gipe, Heister, Howard, Attorney Doug Henry, Treasurer Bernie Mrugala and Clerk Gwenn Shirley will need to be present for the Executive Session.

A motion was made by Trustee Determan and seconded by Trustee Doty to enter into executive session pursuant to 5ILCS 120/2(c)(6) setting a price for the sale of real estate. Discussion. A roll call vote was taken all Trustees voted yes. Motion approved 6-0-0. The Board entered into executive session at 8:44 p.m.

The Board returned to open session at 9:12 pm. Roll call – Trustees Bill Determan, Marilyn Wilke, Kathy Doty, Tom Gipe, Tom Heister and Gerald Howard were present. Also present was President Bill Smull, Clerk Gwenn Shirley, Treasurer Bernie Mrugala, and Attorney Doug Henry.

2. Action on Items Arising out of Executive Session

a. Approve Letter of Intent to Purchase Building and 1 Acre of Parcel 09-33-151-012 Located at 3123 N. Pecatonica Road.

A motion was made by Trustee Wilke and seconded by Trustee Howard to Approve Letter of Intent to Purchase Building and 1 Acre of Parcel 09-33-151-012 Located at 3123 N. Pecatonica Road in the amount of \$65,000.00 with the amended requirements of plan design approval. A roll call vote was taken. Trustees Determan, Wilke, Doty, Gipe, Heister, and Howard voted yes. Motion approved 6-0-0.

M. Adjournment –

A motion was made by Trustee Doty and seconded by Trustee Howard to adjourn. All Trustees voted aye. Motion approved 6-0-0. Meeting adjourned at 9:17 p.m.