

As Village President, I have determined that due to the COVID-19 Pandemic in-person meetings as of this date is not prudent. I base that determination on the following metrics and information as provided by the Winnebago County Health Department and Center for Disease Control over the last 7 days is:

1. The number of COVID-19 cases in Winnebago County per 100,000 persons over the last 7 days as of Thursday, January 6, 2022 is 997.27;
 2. The number of new cases in Winnebago County is 2,818;
 3. The COVID positivity rate in Winnebago County for those being tested is 19.73%;
 4. The percentage of fully vaccinated persons over the age of 5 in Winnebago County is only 58.5%;
 5. The Omicron and Delta Variant of COVID-19 is extremely transmittable and contagious, especially for unvaccinated persons; and
 6. The Winnebago County Health Department and Center for Disease Control have determined that based on the current metrics regarding COVID-19 Winnebago County is currently at high risk of transmission of the virus.
1. Call to Order. Village President Bill Smull called the meeting to order at 6:31 p.m. on Thursday, January 6, 2022.
 2. Moment of Silence.
 3. Pledge of Allegiance to the American Flag was recited.
 4. Roll call taken. Trustees present: Kathy Doty, Tom Gipe, Tom Heister and Gerald Howard. Trustees Marilyn Wilke and Bill Determan attended virtually.

Others present: Village Clerk Gwenn Shirley, Treasurer Bernie Mrugala, Engineer Adam Holder, Officers Jeff Stacy and Al Nylund were in attendance. Attorney Doug Henry, Public Works Director Nick Berry and Police Chief Bob Smith attended virtually.
 5. A Quorum was established.
 6. Approve November 23, 2021 Special Board Meeting Minutes –

A motion was made by Trustee Gipe and seconded by Trustee Determan to approve the November 23, 2021 meeting minutes with the correction to add Trustee Heister as being present for roll call. Discussion. A roll call vote was taken. All Trustees voted yes. Motion passed 6-0-0.

Call to the Public. No one signed in, no emails received, no letters were in the Village Hall drop box.

Agenda Items

1. Approve Final Plat for the Pecatonica Commercial Development on part of 3123 N. Pecatonica Road, Pecatonica, Illinois –

Attorney Henry stated that Village Code states that this will have to go to the ZBA first for comments and recommendations, then it goes to the Plats Committee which makes recommendations to the Village Board for final approval by ordinance so that it can be recorded.

2. Discuss Pecatonica Water System Improvements Project – Possible Board Action

President Smull stated that he along with Nick Berry, Gerald Howard and Adam Holder will meet with Mark Kelsey. The outcome of this meeting will be presented and voted on by the full Board.

3. Approve Request to Vacate Part of the Alley Between West 1st Street and West 2nd Street in the Village of Pecatonica –

President Smull stated that this is East 1st Street and East 2nd street as there is not a West 1st or West 2nd Street. The Anpec building sold and the title company found that during the title search that one corner of the new addition that was added to the north many years ago is about 10 inches into the alley. In order for the sale to be completed the Village will need to give Anpec an easement so that they will be able to complete the sale of the property.

Attorney Henry outlined the process of a partial vacation of an alley. A public hearing will be required and then the Board will need to pass an ordinance. This is an alley that no maintenance is performed on nor is the snow plowed as it is used as a snowmobile path. Attorney Henry recommends to the Board that we ask for an easement back from Anpec, to continue to elect the snowmobilers to use the alley and the Village be reimbursed for any cost incurred.

A motion was made by Trustee Howard and seconded by Trustee Heister to have Anpec grant an easement back to the Village of Pecatonica for the sole purpose of the snowmobile path and to reimburse the Village of Pecatonica all cost incurred.

Discussion. A roll call vote was taken. All Trustees voted yes. Motion approved 6-0-0.

4. 2022-01 An Ordinance Adopting a Whistleblower Protection Policy for the Village of Pecatonica - 1st Reading

Attorney Henry recommended that this stay as the first reading.

5. Police Department Monthly Report – President Smull reported that an interrogation room is being created by Officer Al Nylund as there is no way to tape a conversation should someone be brought in for questioning. A room was cleaned out to have a camera installed by Prime Time Audio that will cost \$2,600.00 in addition to a laptop

purchased at a cost of \$1400.00 that will be dedicated for this sole purpose and the total cost of this project will be paid for with the COVID-19 funds and to exceed \$5,000.00. Chief Smith added that the law requires a recording from beginning to end when a suspect is accused of certain crimes.

6. Public Works Monthly Report – Director Berry reviewed the December 2021 monthly report.
7. Approve Change Order No. 1 in the amount of \$7,650.00 for PDC Automation Well #3 Addition –

A motion was made by Trustee Determan and seconded by Trustee Gipe to approve change order No.1 in the amount of \$7,650.00 for PDC Automation Well #3 Addition. Discussion. A roll call vote was taken. All Trustees voted yes. Motion passed 6-0-0.

8. Engineer’s Report – Engineer Holder stated that he is working closely with Bennett Construction on a few issues involving the well house however, we are getting very close to the end. In regards to the water project, Kelsey Excavating is working on some valve and manhole adjustments.
9. Approve Engineer’s Pay Request No. 5 in the amount of \$279,874.94 to Kelsey Excavating, Inc. on the project known as Pecatonica Street Improvements –

A motion was made by Trustee Gipe and seconded by Trustee Heister to approve Engineer’s pay request No. 5 in the amount of \$279,874.94 to Kelsey Excavating, Inc. on the project known as Pecatonica Street Improvement. Engineer Holder stated that the project is about 71% complete. A roll call vote was taken. All Trustees voted yes. Motion passed 6-0-0.

10. Approve Engineer’s Pay Request No. 7 in the amount of \$286,145.55 to Kelsey Excavating, Inc. on the Project known as Pecatonica Water System Improvements –

A motion was made by Trustee Gipe and seconded by Trustee Doty to approve Engineer’s pay request No. 7 in the amount of \$286,145.55 to Kelsey Excavating, Inc. on the project known as Pecatonica Water System Improvements. Discussion. A roll call vote was taken. All Trustees voted yes. Motion passed 6-0-0.

11. Warrant List #890 January 6, 2022 (attachment)	\$ 400,976.99
Warrant List #890 January 6, 2022 Manual Checks (attachment)	\$ 12,181.74
Total	<u>\$ 413,158.73</u>

A motion was made by Trustee Determan and seconded by Trustee Howard to approve the total Warrant list for \$413,158.73. Discussion. A roll call vote was taken. All Trustees voted yes. Motion passed 6-0-0.

Payroll for Period Ending December 19, 2021

\$ 28,052.20

A motion was made by Trustee Wilke and seconded by Trustee Doty to approve the payroll for period ending December 19, 2021. Discussion. A roll call vote was taken. All Trustees voted yes. Motion passed 6-0-0.

12. Executive Session – None

13. Action on Items Arising out of Executive Session – None.

14. Adjournment -A motion made by Trustee Gipe and seconded Trustee Howard to adjourn at 7:29 p.m. All Trustees voted aye. Motion passed 6-0-0.