

**Village of Pecatonica Regular Board Meeting**  
**Tuesday, December 21, 2021 at 6:30 p.m.**  
**Village Hall 405 Main Street. Pecatonica, Illinois**

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1. **Call to Order** - Village President Bill Smull called the meeting to order at 6:32 p.m. on Tuesday, December 21, 2021 at Village Hall.

As Village President, I have determined that due to the COVID-19 Pandemic in-person meetings as of this date is not prudent. I base that determination on the following metrics and information as provided by the Winnebago County Health Department and the Centers of Disease Control and Prevention over the last seven days is:

1. The number of COVID-19 cases in Winnebago County per 100,000 persons over the last 7 days as of Tuesday, December 21, 2021 is 541.8;
2. The number of new cases in Winnebago County is 1,531;
3. The COVID positivity rate in Winnebago County for those being tested is 9.32%;
4. The percentage of fully vaccinated persons over the age of 5 in Winnebago County is only 57.8%;
5. The Omicron Delta Variant of COVID-19 is extremely transmittable and contagious, especially for unvaccinated persons; and
6. The Winnebago County Health Department and Center for Disease Control have determined that based on the current metrics regarding COVID-19 Winnebago County is currently at high risk of transmission of the virus.

2. **Silent moment observed.**

3. **The Pledge of Allegiance to the American Flag was recited**

4. **Roll call** – Trustees Determan, Wilke, Doty, Gipe, Heister and Howard were present.

Also present were Village President Bill Smull, Village Clerk Gwenn Shirley, Engineer Adam Holder, Village Treasurer Bernie Mrugala, Public Works Director Nick Berry and Police Chief Bob Smith. Attorney Doug Henry and Bethany Kleiner attended virtually.

5. **A quorum was established.**

6. **Approve November 16, 2021 Regular Board Meeting Minutes-**

A motion was made by Trustee Heister and seconded by Trustee Determan to approve the November 16, 2021 Regular Board meeting minutes. Discussion. A roll call vote was taken. All Trustees voted yes. Motion approved 6-0-0.

7. **Additions/Corrections to the Agenda** – add to Village President Items #7 Discussion with Mark Kelsey on Water Main project. Add to Village President Items #8 update on the gambling establishments in town.

8. **Approval of Agenda** –

A motion was made by Trustee Determan and seconded by Trustee Howard to approve the agenda as amended. Discussion. A roll call vote was taken. All Trustees voted yes. Motion approved 6-0-0.

9. **Call to the Public-** No letters were received in the drop box, and no emails were received. Greg Hachmeister and Emily Hachmeister signed up to speak to the board.

Greg Hachmeister- Addressed the Board in regards to the following concerns: lack of oversight from the Board of Trustees, why an elected official does not have an active role on a committee, the cost related to the ongoing projects happening within the village, and would like to see potholes addressed in the Village.

Emily Hachmeister- Addressed the Board with questions on the sale of the commercial property, and why it has not been made public.

### **Agenda Items**

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#### **A. Village President-**

##### **1. Presentation of Citizen of the Year Award –**

The award was presented to Joseph Musso for his dedication to the Village of Pecatonica.

##### **2. Discussion with Bethany Kleiner, Dimond Bros., Insurance-**

Bethany Kleiner explained the additional brokerage fee for the Cyber Coverage. The fee is not charged by Dimond Bros, it is a direct charge from the Cyber Coverage Carrier. Discussion.

##### **3. Kent Peterson of 1<sup>st</sup> Lutheran Church – Sidewalk Replacement Program-**

Kent Peterson addressed the Board in regards to repairs needed on the sidewalk at the 1<sup>st</sup> Lutheran Church. He is asking the board help with fees related to the sidewalk replacement. The cost is estimated to be between \$1250.00- \$1600.00. The board discussed working on an assistance program and will bring back to next Board meeting. The Village Engineer will work on ADA plans, and Kent Peterson will get complete estimates to the Board as it gets closer to spring and the work can be completed. Discussion.

##### **4. Contractors Currently Performing Work for the Village of Pecatonica-**

Bennett Construction, Kelsey Excavating and Fisher Excavating are currently performing work within the Village. Discussion

##### **5. Update on COVID-19 –**

President Smull stated that if the need arises to disinfect any or all of our facilities we now have the equipment to take care of this instead of contracting out. Two machines were purchased and one is here at Village Hall and the other one is located at Public Works which has been used already.

##### **6. Liaison Appointments -**

President Smull made the following changes to the Liaison Appointment, these appointments will be in effect until May when they will be reviewed.

Tom Heister- Chairman of Economic Development Committee  
Marilyn Wilke- Public Safety Liaison

**7. Mark Kelsey –**

Mark Kelsey addressed the Board in regards to a contract extension. He went on to talk about the changes in the project details, the addition of storm sewer repairs, pay request turnaround time, and change orders that haven't been processed. Discussion. This will be discussed further at the next Village Board meeting.

**8. Update on Gambling Establishment –**

Trustee Doty asked for an update in regards to the opening of the two Gambling Establishment that are currently still not operational. There was no update available at this time. Discussion

**B. Unfinished Business – None.**

**C. New Business -**

**1. 2021-53 An Ordinance Annexing Certain Territory Commonly Known as 602 W. 7<sup>th</sup> Street to the Village of Pecatonica – 1<sup>st</sup> Reading**

A motion was made by Trustee Wilke and seconded by Trustee Determan to suspend the rules to approve Ordinance 2021-53. Discussion. A roll call vote was taken. All Trustees voted yes. Motion approved 6-0-0.

A motion was made by Trustee Wilke and seconded by Trustee Heister to approve Ordinance 2021-53. Discussion. A roll call vote was taken. All Trustees voted yes. Motion approved 6-0-0.

**2. 2021-54 An Ordinance Continuing the Declaration of a Local State of Emergency in the Village of Pecatonica, Illinois-1<sup>st</sup> Reading**

A motion was made by Trustee Determan and seconded by Trustee Howard to suspend the rules to approve Ordinance 2021-54. Discussion. A roll call vote was taken. All Trustees voted yes. Motion approved 6-0-0.

A motion was made by Trustee Determan and seconded by Trustee Howard to approve Ordinance 2021-54. Discussion. A roll call vote was taken. Trustees Determan and Howard voted yes. Trustees Doty, Gipe and Heister voted no. Trustee Wilke abstained. Motion failed 2-3-1.

**D. Legal (Attorney Henry) – No report.**

**E. Finance (Liaison Determan)**

**1. Liaison Report –** Liaison Determan reminded everyone that it is time to start working on budgets.

**F. Planning Commission/Zoning Board**

**1. Next Meeting: Thursday, January 13, 2022 at 6:00 p.m.**

**G. Public Works (Liaison Howard)**

**1. Liaison Report –**No report.

**2. Public Works Monthly Report-** No report.

**3. Approve Engineer's Payment Request No. 8 in the amount of \$323,266.71 to Bennett Construction, Inc. on the project known as Pecatonica Well House –**

A motion was made by Trustee Gipe and seconded by Trustee Howard to approve Engineer's payment request No. 8 in the amount of \$323,266.71 to Bennett Construction, Inc. Discussion. A roll call vote was taken. All Trustees voted yes. Motion approved 6-0-0.

**Engineer Report** – Engineer Holder reviewed the map presented in regards to the water project.

**H. Public Safety (Liaison Wilke)**

1. **Liaison Report** – No report.
2. **Police Department Report-** No report
3. **Approval of Asset Disposition Services (propertyroom.com)-** No action

**I. Economic Development Committee (Chairman Heister) -** No report

1. **Next Meeting:** Monday, January 10, 2022 at 6:00 p.m.

**J. Treasurer (Bernie Mrugala)**

1.

Warrant List #887 Manual Checks	\$ 5,493.36
Warrant List #887 December 21, 2021	\$ 36,789.73
Warrant List #888 October and November 2021 Credit Cards	\$ 1,196.89
Warrant List #889 December 21, 2021	\$ 139,920.25
Total	\$ 183,400.23

A motion was made by Trustee Wilke and seconded by Trustee Determan to approve the warrant list in the amount of \$183,400.23. Discussion. Trustees Gipe, Heister, Howard, Determan and Wilke voted yes. Trustee Doty voted no. Motion approved 5-1-0.

Payroll for Period Ending November 21, 2021	\$ 32,214.46
Payroll for Period Ending December 5, 2021	\$ 29,040.29
Total	\$ 61,254.75

A motion was made by Trustee Wilke and seconded by Trustee Determan to approve the payroll total of \$61,254.75. Discussion. A roll call vote was taken. All Trustees voted yes. Motion approved 6-0-0.

**K. Clerk's Items (Gwenn Shirley) -** No report.

**L. Executive Session –** None.

**M. Adjournment –**

A motion was made by Trustee Howard and seconded by Trustee Gipe to adjourn. All Trustees voted aye. Motion approved 6-0-0. Meeting adjourned at 8:39 p.m.