

**Village of Pecatonica Regular Board Meeting
Tuesday, October 19, 2021 at 6:30 p.m.
Village Hall 405 Main Street. Pecatonica, Illinois**

1. **Call to Order** - Village President Bill Smull called the meeting to order at 6:46 p.m. on Tuesday, October 19, 2021 at Village Hall.

As Village President, I have determined that due to the COVID-19 Pandemic in-person meetings as of this date is not prudent. I base that determination on the following metrics and information:

1. The number of COVID-19 cases in Winnebago County over the last 7 days as of Tuesday, October 19, 2021 is has increased to 473;
2. The COVID positivity rate in Winnebago County for those being tested is 4.3%;
3. The percentage of fully vaccinated persons in Winnebago County is only 46.7%;
4. The Delta Variant of COVID-19 is extremely transmittable and contagious, especially for unvaccinated persons; and
5. The Winnebago County Health Department and Center for Disease Control have determined that based on the current metrics regarding COVID-19 Winnebago County is currently at high risk of transmission of the virus.

2. **Silent moment observed.**

3. **The Pledge of Allegiance to the American Flag.**

4. **Roll call** –. Trustees Determan, Doty and Gipe were present. Trustees Wilke, Heister (notified President Smull working late should still be able to attend) and Howard were absent.

Also present were Village President Bill Smull, Village Clerk Gwenn Shirley, Engineer Adam Holder and Village Treasurer Bernie Mrugala. Public Works Director Nick Berry, Police Chief Bob Smith and Attorney Doug Henry attended virtually.

5. **A quorum was established.**

6. **Approve August 17, 2021 Regular Board Meeting Minutes-**

A motion was made by Trustee Determan and seconded by Trustee Doty to approve the August 17, 2021 Regular Board meeting minutes. Discussion. A roll call vote was taken. Trustees Determan, Doty, Gipe and President Smull voted yes. Motion approved 4-0-3.

Approve September 14, 2021 Special Board Meeting Minutes-

A motion was made by Trustee Determan and seconded by Trustee Gipe to approve the September 14, 2021 Special Board meeting minutes. Discussion. A roll call vote was taken. Trustees Doty, Gipe, Determan and President Smull voted yes. Motion approved 4-0-3.

7. **Additions/Corrections to the Agenda** –. Under Village President's Items add 4. Discuss 9th Street, 5. Halloween Activities and 6. School Board Update.

8. **Approval of Agenda –**

A motion was made by Trustee Gipe and seconded by Trustee Determan to approve the agenda as amended. Discussion. A roll call vote was taken. Trustees Gipe, Determan, Doty and President Smull voted yes. Motion approved 4-0-3.

9. **Call to the Public-** No letters were received in the drop box, no emails were received and no one was present.

Agenda Items

A. Village President-

1. Contractors Currently Performing Work for the Village of Pecatonica-

The Developer for the property will be at the Committee meeting on November 4, 2021 to provide an update to the Board, Kelsey Excavating and Bennett Construction are both moving right along and Director Berry reported that the work on the clarifier will start on October 25, 2021.

2. **Update on COVID-19** – President Smull stated that this is still a struggle and Governor Pritzker extended the State of Emergency.
3. **Discuss and Approve Plan to Move Forward on Properties that are in Disrepair** - Attorney Henry reported that the property at 112 W. 4th Street has been foreclosed on and will have more information available after November 18, 2021. The three remaining properties 103 W. 1st, 918 Jackson and 226 E. 4th the Building Inspector sent letters to the owners and there has been no activity. At this time my recommendation is to send letters to all three property owners stating that they need to bring the property into compliance and recommend that the Village file a lawsuit. This does not mean that I will recommend that the Village file a lawsuit, but when we get to that point we can then decide how to proceed.
4. **Discuss 9th Street** – President Smull reported that a water main had to be relocated on 9th Street due to a utility conflict now the entire curb on south side 9th Street will be in the water project. I then spoke to Finance Liaison Determan, Public Works Director Berry and Treasurer Mrugala to find some money to try to do the north side of the curb and gutter since we are putting down a new road. An estimate at this time of the cost would be around \$50,000.00 and to use the funds that we received for the COVID -19 to pay for this. A change order will be forth coming to the Board for this.
5. **Halloween Activities** – President Smull stated that there will not be any street closures for Halloween. Booties, Railway and American Legion decided to do a pub crawl between the three establishments, candy will be handed out at Village Hall on Halloween and at the Truck or Treat being held at St. John Lutheran Church and candy will be purchased for these events.
6. **School Board Update** – The School Board liked the idea of the flashing light, the tree that is on the corner of Main and 11th which is on their property will need to be removed due to the water project and the district will be provided with another tree to be planted on their property, there will also be another change order coming through for work on Main and 12th Street as it was found that a gas line is running through which will cause the Village to come within 20/30 feet on their property which they do not have an issue with as they recorded this in their minutes. They would like to have their entrance blacktopped and they need at least a 24 hour notice in regards to the street work to allow time to rearrange the buses.

B. Unfinished Business – None.

C. New Business -

1. 2021-41 An Ordinance Continuing the Declaration of a Local State of Emergency in the Village of Pecatonica, Illinois-1st Reading

A motion was made by Trustee Determan and seconded by Trustee Doty to suspend the rules to approve Ordinance 2021-41. Discussion. A roll call vote was taken. Trustees Determan, Doty, Gipe and President Smull voted yes. Motion passed 4-0-3.

A motion was made by Trustee Determan and seconded by Trustee Gipe to approve Ordinance 2021-41. Discussion. A roll call vote was taken. Trustees Gipe, Determan and President Smull voted yes. Trustee Doty voted no. Motion failed 3-1-3.

2. 2021-42 An Ordinance for the Levy and Assessment of Taxes for the Village of Pecatonica, in the County of Winnebago and State of Illinois for Fiscal Year 2022-2023 – 1st Reading

This will move forward for approval and will be on the agenda for the next meeting

3. 2021-43 Ordinance Amending Section 110.204 (A) and 110.204(B), Mural and Fence Art Permits the Village Code – 1st Reading

A motion was made by Trustee Determan and seconded by Trustee Doty to suspend the rules to approve Ordinance 2021-43. Discussion. A roll call vote was taken. Trustees Gipe, Determan, Doty and President Smull voted yes. Motion passed 4-0-3.

A motion was made by Trustee Determan and seconded by Trustee Gipe to approve Ordinance 2021-43. Discussion. A roll call vote was taken. Trustees Determan, Gipe and President Smull voted yes. Trustee Doty voted no. Motion failed 3-1-3.

4. Resolution – 2021-R-06 To Amend the Village of Pecatonica Credit Card Policy –

Attorney Henry stated that the credit card policy was originally adopted by ordinance any changes will have to come forward by ordinance and this will be prepared.

D. Legal (Attorney Henry) – No Report

E. Finance (Liaison Determan)

1. Liaison Report – No report.

2. Review Purchasing Policy and Procedures Manual – Trustee Determan asked that the Trustees review and bring forth any questions.

F. Planning Commission/Zoning Board

1. Next Meeting: Thursday, October 14, 2021 at 6:00 p.m.

G. Public Works (Liaison Howard)

1. Liaison Report – No Report.

2. **Public Works Monthly Report-** Director Berry reported that the 2002 dump truck is at Bonnell's being worked on and we should have it back within the next two weeks and the Kenworth truck is still out for repair as they are still waiting on some parts.

3. **Approve Engineer's Payment Request No. 5 in the amount of \$305,209.48 to Kelsey Excavating, Inc. on the project known as Pecatonica Water System Improvements –**

A motion was made by Trustee Determan to approve Engineer's payment request No. 5 in the amount of \$305,209.48 to Kelsey Excavating, Inc. The motion failed due to lack of a second.

4. **Engineer Report –** Engineer Holder reported that the schedule that was shared at the end of September shows that Kelsey is behind schedule, the water main work on High Street is complete, Jackson should be complete this week and paving will start next Wednesday, October 27, 2021.

H. Public Safety (Liaison Heister)

1. **Liaison Report –** No report.

2. **Police Department Monthly Report-** No report.

I. Economic Development Committee (Chairman Wilke)

1. **Next Meeting: Monday, Monday, November 8, 2021 at 6:00 p.m.**

J. Treasurer (Bernie Mrugala)

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| Warrant List #876 October 19, 2021 | \$ 34,717.55 |
| Warrant List #877 August and September 2021 Credit Cards | \$ 1,397.99 |
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| Total | \$ 36,115.54 |

A motion was made by Trustee Determan seconded by Trustee Gipe to approve the Warrant List in the amount of \$36,115.54. Discussion. A roll call vote was taken. Trustees Doty, Gipe, Determan and President Smull voted yes. Motion passed 4-0-3.

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| Payroll for Period Ending October 10, 2021 | \$28,329.17 |
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A motion was made by Trustee Determan and seconded by Trustee Doty to approve the payroll total of \$28,329.17. Discussion. A roll call vote was taken. Trustees Gipe, Determan, Doty and President Smull voted yes. Motion passed 4-0-3.

K. Clerk's Items (Gwenn Shirley) - No report.

L. Executive Session – None.

M. Adjournment –

A motion was made by Trustee Determan and seconded by Trustee Gipe to adjourn. Trustees Determan, Doty, Gipe and President Smull voted aye. Motion approved 4-0-3. Meeting adjourned at 7:18 p.m.