

Village of Pecatonica Committee of the Whole
Thursday September 2, 2021 at 6:30 p.m.
Village Hall 405 Main Street. Pecatonica, Illinois

1. **Call to Order** – The meeting called to order by Village President Bill Smull at 6:31 pm on September 2, 2021 and stated “ As Village President, I have determined that due to the COVID-19 Pandemic in-person meetings as of this date is not prudent. I base that determination on the following metrics and information:
 1. The number of COVID-19 cases in Winnebago County over the last 7 days has increased to 218 per 100,000 population or about 650 new cases;
 2. The COVID positivity rate in Winnebago County for those being tested has increased to 8.3%;
 3. The percentage of fully vaccinated persons in Winnebago County is only 43.9%;
 4. The Delta Variant of COVID-19 is extremely transmittable and contagious, especially for unvaccinated persons; and
 5. The Winnebago County Health Department has determined that based on the current metrics regarding COVID-19 Winnebago County is currently at high risk.”
2. **Silent moment observed.**
3. **The Pledge of Allegiance to the American Flag.**
4. **Roll call** -. Trustees Kathy Doty, Marilyn Wilke, Tom Gipe, Tom Heister and Gerald Howard were present. Trustee Bill Determan attended virtually.

Others in attendance were Village President Bill Smull, Village Assistant Darla Stram, Treasurer Bernie Mrugala, and Village Engineer Adam Holder. Police Chief Bob Smith, Public Works Director Nick Berry and Village Attorney Doug Henry attended virtually.
5. **A quorum was established.**
6. **Additions/Corrections to the Agenda**-Additions to Presidents items, #5 Discuss Additional Annexations. #6 Review Credit Card Policy. #7 Drone Video of Granary.
7. **Approval of Agenda**- A motion was made by Trustee Heister and seconded by Trustee Howard to approve the agenda as amended. All Trustees voted aye. Motion approved 6-0-0.
8. **Call to the Public:** No one signed in, no emails received and no letters were in the Village Hall drop box.

Agenda Items

A. Village President's Items (President Smull)

1. Status Report on Contractors Performing Work for the Village of Pecatonica- Kelsey Excavating is continuing work on the Water Main Project, Bennett Construction is working on the new Well House. President Smull read a letter from Marni of Rock River Energy Services in regards to the village's participation in the energy program. The village has an 85% participation rate. Discussion.
2. Discuss Quote for Security Camera Installation- The Board reviewed the bid from Primetime Audio. Discussion. The decision was made to go out for additional bids for the security camera system for the Waste Water Treatment Plant.

A motion made by Trustee Heister seconded by Trustee Wilke to move bid from Primetime Audio for cameras outside of Village Hall not to exceed \$3,500.00 to the Special Board Meeting for approval. Discussion. All Trustees voted aye. Motion approved 6-0-0.

3. Properties that are Deemed Unsafe-The board discussed unsafe properties within the Village. Trustees are to work with Village Clerk Gwenn Shirley and Building Inspector to get a list and pictures together to forward to Village Attorney Doug Henry to move forward.
4. Ad-hoc Committees-Trustee Doty discussed concerns with the Ad Hoc committee's decision making process. Discussion. All Ad-Hoc decisions are brought back to the Village Board for final decision.
5. Annexation of Properties- Village President Smull discussed plans to begin Annexation process for properties on Jackson Road. Discussion.
6. Review Credit Card Policy-The board reviewed changes to the Credit Card Policy. These changes were suggested to be made by the auditors. Discussion
7. Drone Video- Video to me emailed to Trustees by Village Clerk Gwenn Shirley

B. Finance (Liaison Determan)

1. Liaison Report - Trustee Determan reviewed financial reports, changes to both the Credit Card Policy and the Purchasing Policy. He also discussed that the Audit review would be presented at the upcoming Village Board Meeting. Trustee Wilke requested that Village Treasure provide a report that totals of current cost of operations, and current loan obligations within the Village. Discussion. Bernie to prepare the report and bring back to the board for review.

C. Public Safety (Liaison Heister)

1. Liaison Report- No report.
2. Police Chief's Monthly Report (Bob Smith) – Bob Smith reviewed the monthly report. Discussion. Village President Smull discussed concerns with the intersection at 3rd Street and Main. Police Chief Smith to research and bring discussion back to the Committee of the Whole meeting on October 7, 2021

D. Public Works (Liaison Howard)

1. Liaison Report – Trustee Howard gave an update on the water main projects, a recent water main break and ongoing street improvements. Discussion.
2. Public Works Director Report (Nick Berry) – Nick Berry reviewed his monthly report. Discussion. Trustee Heister had questions in regards to the clarifier repairs. Discussion. Nick to get written quote from Kelsey Excavating and present it at the next Village Board meeting to move forward on repairs.
3. Engineers Report- Village Engineer Adam Holder reviewed the work within the Village. Discussion.

E. Executive Session- None

- F. Adjourn-** A motion made by Trustee Wilke and seconded by Trustee Howard to adjourn at 7:52 p.m. All Trustees voted aye. Motion approved 6-0-0.