

Village of Pecatonica Regular Board Meeting
Tuesday, November 17, 2020 at 6:30 p.m.
Village Hall 405 Main Street. Pecatonica, Illinois

1. **Call to Order** - Village President Bill Smull called the meeting to order at 6:35 p.m. on Tuesday, November 17, 2020 at Village Hall.
2. **Silent moment observed.**
3. **The Pledge of Allegiance to the American Flag.**
4. **Roll call** -. Trustees Kathy Doty, Marilyn Wilke, Tom Gipe and Tom Heister were present. Trustees Bill Determan and Paula Hachmeister attended virtually.

Others Present: Village Clerk Gwenn Shirley, and Bernie Mrugala Village Treasurer were present, Attorney Doug Henry, Public Works Director Nick Berry, Police Chief Bob Smith, and Village Engineer Jason Stoll attended virtually.
5. **A quorum was established.**
6. **Additions/Corrections to the Agenda** – Add # 5 under Presidents items, discussion of Mediacom issues within the Village and # 6 under Presidents items update on 3123 N. Pecatonica Road.
7. **Approval of Agenda** –

A motion was made by Trustee Heister and seconded by Trustee Hachmeister to approve the agenda as amended. Discussion. All Trustees voted yes. Motion approved 6-0-0.
9. **Call to the Public** – No emails, no letters were received in the drop box and no one signed in.

Agenda Items

A. Village President-

1. **Presentation of Illinois Counties Risk Management Trust Insurance Program Renewal Proposal by Bethany Kleiner-**
Bethany provided an overview of the renewal information provided. Discussion.
2. **Approve Illinois Counties Risk Management Trust Insurance Renewal Proposal-**
A motion made by Trustee Determan seconded by Trustee Heister to approve the Illinois Counties Risk Management Trust Insurance Renewal Proposal, with an annual premium of \$66,866.00 and to allow President Smull to sign the contract. Discussion. A roll call was taken. All Trustees voted yes. Motion approved 6-0-0.
3. **Contractors Currently Performing Work for the Village of Pecatonica-**
Martian & Company to get started this week and the Roofing Company will be starting as soon as possible.
4. **Update on COVID-19 within the Village-**
President Smull gave an update on current COVID-19 restrictions. Discussion
5. **Mediacom issues within the Village-**

Trustee Heister addressed the board with concerns from residents as far as Mediacom services. The residents are to contact Mediacom directly to report issues and file a complaint. This will help build a case log in our area. Mediacom will come out to address the issues.

6. Property 3123 N. Pecatonica Road update-

Trustee Hachmeister discussed questions in regards to the financial reports involving the property at 3123 N. Pecatonica Road. Discussion

B. Unfinished Business – None.

C. New Business -

1. 2020-49 An Ordinance Continuing the Declaration of a Local State of Emergency in the Village of Pecatonica, Illinois- 1st Reading

A motion was made by Trustee Hachmeister and seconded by Trustee Wilke to suspend the rules to approve Ordinance 2020-49. Discussion. A roll call vote was taken. All trustees voted yes. Motion approved 6-0-0.

A motion was made by Trustee Heister and seconded by Trustee Wilke to approve Ordinance 2020-49. Discussion. A roll call vote was taken. All Trustees voted yes. Motion approved 6-0-0.

2. 2020-50 An Ordinance of the Village of Pecatonica that sets the Public Hearing Date for the Establishment of a Business District in Pecatonica- 1st Reading

A motion was made by Trustee Heister and seconded by Trustee Gipe to suspend the rules to approve Ordinance 2020-50. Discussion. A roll call vote was taken. All Trustees voted yes. Motion approved 6-0-0.

A motion was made by Trustee Wilke and seconded by Trustee Heister to approve Ordinance 2020-50. Presentation by Keith Moran of Moran Economic Development, LLC presented the Business District plan. Discussion. A roll call vote was taken. All Trustees voted yes. Motion approved 6-0-0.

3. 2020-51- An Ordinance for the Levy and Assessment of Taxes for the Village of Pecatonica in the County of Winnebago and State of Illinois for 2020-2021-1st Reading

The board discussed the ordinance. Public Hearing will be December 3, 2020.

4. 2020-52- An Ordinance Adopting Section 110.120 et Seq., “Business Permit Required”, to Title XI Business Regulations”, Chapter 110, “Licensing and Permits” to the Code of Pecatonica- 1st reading

A motion was made by Trustee Heister and seconded by Trustee Hachmeister to suspend the rules to approve Ordinance 2020-52. Discussion. A roll call vote was taken. All Trustees voted yes. Motion approved 6-0-0.

A motion was made by Trustee Hachmeister seconded by Trustee Wilke to approve the penalty amount of \$150.00 annually for noncompliance. Discussion. A roll call vote was taken. Gipe yes, Heister no, Hachmeister yes, Determan yes, Doty no, and Wilke yes. Motion approved 4-2-0.

A motion was made by Trustee Wilke and seconded by Trustee Heister to approve Ordinance 2020-52. Discussion. A roll call vote was taken. All Trustees voted yes. Motion approved 6-0-0.

A motion was made by Trustee Heister and seconded by Trustee Gipe to approve as amended to include fine amount of \$150.00 and renewal notice distribution for Ordinance 2020-52. Discussion. A roll call vote was taken.

All Trustees voted yes. Motion approved 6-0-0.

5. 2020-53 Ordinance to Establishing Responsible Bidder Requirements for Public Works Contracts in the Village of Pecatonica-1st Reading

A motion made by Trustee Wilke and seconded by Trustee Gipe to suspend the rules to approve Ordinance 2020-53. Discussion. A roll call vote was taken. All Trustees voted yes. Motion approved 6-0-0.

A motion was made by Trustee Heister seconded by Trustee Doty to approve Ordinance 2020-53. Discussion. A roll call vote was taken. All Trustees voted yes. Motion approved 6-0-0.

6. Approval of IEPA Loan Agreement-

Village President Smull updated the Board on the status of our IEPA Loan Agreement. A meeting will be scheduled as soon as additional information is received. Discussion.

D. Legal (Attorney Henry) – No report.

E. Finance (Liaison Determan)

1. Liaison Report –

Trustee Determan reviewed the current financial reports. He also requested that the Liaisons review Their department's financials and see how the departments are doing. Discussion.

F. Planning Commission/Zoning Board

1. Next Meeting: Thursday, December 10, 2020 at 6:00 p.m.

G. Public Works Report (Liaison Doty)

1. Liaison Report-

Public Works Director Berry reviewed his monthly report. Discussion.

1. Approve Engineer's Final Payment Estimate No. 2 and Final for the amount of \$50,408.26 to Northern Illinois Service Company on the project known as Village of Pecatonica- Main Street Sewer Extension-

A motion made by Trustee Heister seconded by Trustee Gipe to approve Engineer's Final Payment Estimate No. 2 and Final for the amount of \$50,408.26 to Northern Illinois Service Company on the project known as Village of Pecatonica- Main Street Sewer Extension. Discussion. A roll call was taken. All trustees voted yes. Motion approved 6-0-0.

2. Engineer's Report-

Village Engineer reviewed his report. Discussion.

G. Public Safety (Liaison Heister)

1. Liaison Report – Nothing to report at this time. Police Chief Bob Smith reviewed his monthly report.

H. Economic Development Committee (Chairman Wilke)

1. **Next Meeting: Monday, December 14, 2020 at 6:00 p.m. –**

I. Treasurer (Bernie Mrugala)

1. Warrant List for November 6, 2020 Manual Checks (attachment)	\$172,447.61-
Warrant List for October 2020 US Bank Credit Cards (attachment)	\$ 681.50-
Warrant List for November 17, 2020 (attachment)	<u>\$ 83,535.62-</u>
Total	<u>\$256,664.73</u>

A motion made by Trustee Wilke seconded by Trustee Determan to approve the total Warrant List amount of \$256,664.73. Discussion. A roll call vote was taken. All Trustees voted yes. Motion approved 6-0-0.

Payroll for Period Ending October 25, 2020 & November 8, 2020 (attachment) \$46,688.96 –

A motion made by Trustee Wilke seconded by Trustee Heister to approve the total Payroll in the amount of \$46,688.96. Discussion. A roll call vote was taken. All Trustees voted yes. Motion approved 6-0-0.

K. Clerk's Items (Gwenn Shirley) None.

L. Executive Session- None.

M. Adjournment –

A motion was made by Trustee Hachmeister and seconded by Trustee Determan to adjourn. All Trustees voted aye. Motion approved 6-0-0. Meeting adjourned at 8:25 p.m.