

Village of Pecatonica Regular Board Meeting
Tuesday, September 15, 2020 at 6:30 p.m.
Village Hall 405 Main Street. Pecatonica, Illinois

1. **Call to Order** - Village President Bill Smull called the meeting to order at 6:42 p.m. on Tuesday, September 15, 2020 at Village Hall.
2. **Silent moment observed.**
3. **The Pledge of Allegiance to the American Flag.**
4. **Roll call** - Trustees Kathy Doty, Marilyn Wilke, Tom Gipe and Tom Heister were present. Trustees Bill Determan and Paula Hachmeister attended virtually.

Others Present: Village Clerk Gwenn Shirley and Treasurer Bernie Mrugala were present. Attorney Doug Henry, Police Chief Bob Smith, and Public Works Director Nick Berry attended virtually.

5. **A quorum was established.**
6. **Approve July 21, 2020 Regular Board Meeting Minutes-**

A motion was made by Trustee Wilke and seconded by Trustee Gipe to approve the July 21, 2020 Regular Board meeting minutes. Discussion. A roll call vote was taken. Trustees Determan, Doty, Wilke, Gipe, and Hachmeister voted yes. Trustee Heister abstained. Motion approved 5-0-1.

Approve August 18, 2020 Regular Board Meeting Minutes-

A motion was made by Trustee Wilke and seconded by Trustee Gipe to approve the August 18, 2020 Regular Board Meeting minutes. Discussion. A roll call vote was taken. Trustees Doty, Wilke, Gipe, Hachmeister and Determan voted yes. Trustee Heister abstained. Motion approved 5-0-1.

7. **Additions/Corrections to the Agenda** – A. 6. Discuss Halloween Trick-or-Treating hours.
8. **Approval of Agenda** –

A motion was made by Trustee Wilke and seconded by Trustee Heister to approve the agenda as amended. Discussion. All Trustees present voted yes. Motion approved 6-0-0.

9. **Call to the Public** – None.

Agenda Items

A. Village President-

1. **Presentation of Village of Pecatonica 2020 Fiscal Year Audit by Jim Savio, CPA Sikich, LLC** –
The Audit was presented to the Village Board and discussed.

A motion to approve the 2020 Fiscal Year Audit by Trustee Wilke seconded by Trustee Gipe. Discussion. A roll call vote was taken. All Trustees voted yes. Motion approved 6-0-0.

2. **Purchasing Policy Revisions for Approval** -

The Village board reviewed revisions to the current purchasing policy and the new requisition form to be put into place immediately. Discussion. This will be sent to the next Village Board Meeting for approval.

3. Appointment of Gerald Howard to the Planning and Zoning Commission effective immediately. This Appointment will fill the position vacated by Tom Heister and be effective through July 5, 2024

A motion made by Trustee Heister seconded by Trustee Gipe to appoint Gerald Howard to the Planning and Zoning board. Discussion. A roll call vote was taken. All Trustees voted yes. Motion approved 6-0-0.

4. Contractors Currently Performing Work for the Village of Pecatonica- Northern Illinois Services is currently working on the extension of the sewer and water services to the property on Pecatonica Road.

5. Update on COVID-19 within the Village- President Smull provided an update on information received from the Winnebago County Health Department on current positivity rates and potential changes to current closures. Discussion.

6. Halloween Trick-or-Treating hours- The board discussed and set the hours for Trick-or-Treating for October 31, 2020 from 4-7pm. This is a go at your own risk, practice social distancing and participate if you would like to. This is subject to change if there is additional rules or regulations from the Winnebago County Health Department.

B. Unfinished Business – None.

C. New Business -

1. 2020-41 An Ordinance Continuing the Declaration of a Local State of Emergency in the Village of Pecatonica, Illinois- 1st Reading

A motion was Trustee Gipe and seconded by Trustee Wilke to waive the rules to approve Ordinance 2020-41. Discussion. A roll call vote was taken. Motion approved 6-0-0.

A motion was made by Trustee Gipe and seconded by Trustee Heister to approve Ordinance 2020-41. Discussion. A roll call vote was taken. All Trustees voted yes. Motion approved 6-0-0.

2. Approve Updated Business District Boundaries-

The Board reviewed the map presented to expand our Business District. A motion was made by Trustee Heister and seconded by Trustee Gipe to approve the updated Business District boundaries. Discussion. A roll call was taken. All Trustees voted yes. Motion approved 6-0-0.

D. Legal (Attorney Henry) – No report.

E. Finance (Liaison Determan)

1. Liaison Report – Trustee Determan stated that work has begun on the Tax Levy and the Village Treasurer plans to have it ready to present to the Board at the next meeting. Trustee Determan also reviewed the current financial reports.

F. Planning Commission/Zoning Board

1. Next Meeting: Thursday, October 8, 2020 at 6:00 p.m.

G. Public Works (Liaison Doty)

1. **Liaison Report** – Nothing to report at this time.
2. **Approve to Hire Cahoy Pump for Additional Expenses of \$42,000.00-**

A motion made to waive the bid requirements to hire Cahoy Pump for additional expenses of \$42,000.00 by Trustee Wilke seconded by Trustee Doty. Discussion. A roll call vote was taken. All Trustees voted yes. Motion passed 6-0-0.

A motion made to approve to hire Cahoy Pump for the additional expense of \$42,000.00 by Trustee Heister seconded by Trustee Wilke. Discussion. A roll call was taken. All Trustees voted yes. Motion passed 6-0-0.

3. **Engineer Report** – Nick Berry reviewed the information from Jason Stoll's report. Jason was unable to connect to the meeting.

H. Public Safety (Liaison Heister)

1. **Liaison Report** – Nothing to report at this time.
2. **Barrier Cage Discussion-** Chief Smith discussed with the Board the removal of equipment from the old squad car to get it prepared for sale and he will work with Attorney Henry to draw up an ordinance for the disposal and/or sale of the car and equipment.

I. Economic Development Committee (Chairman Wilke)

1. **Next Meeting: Monday, October 12, 2020 at 6:00 p.m. –**
2. **Approve Economic Development Committee Recommendations for the Matching Grant Program-**

Trustee Wilke informed the Board that the Economic Development Committee reviewed each application that applied for funding through the Matching Grant program and a motion was made to send to the Regular Board for approval of disbursement of funds as follows: Forget-Me-Not Floral \$2500.00, Shabonn's Salon \$1895.00 and Bootie's Main Tap \$605.00.

A motion made to approve payment of matching grant funds to Forget-Me-Not-Floral in the amount of \$2500.00 by Trustee Hachmeister seconded by Trustee Heister. Discussion. A roll call was taken. All Trustees voted yes. Motion approved 6-0-0.

A motion made to approve payment of matching grant funds to Shabonn's Salon in the amount of \$1895.00 by Trustee Hachmeister seconded by Trustee Doty. Discussion. A roll call was taken. All Trustees voted yes. Motion approved 6-0-0.

A motion made to approve payment of matching grant funds to Bootie's Main Tap in the amount of \$605.00 by Trustee Heister seconded by Trustee Doty. Discussion. A roll call was taken. All Trustees voted yes. Motion approved 6-0-0.

J. Treasurer (Bernie Mrugala)

1. Warrant List for September 15, 2020 (attachment) \$51,607.60-

A motion was made by Trustee Wilke and seconded by Trustee Doty to approve the September 15, 2020 Warrant List for \$51,607.60. Discussion. A roll call vote was taken. Trustees Doty, Wilke, Gipe, Hachmeister and Determan voted yes. Trustee Heister abstained. Motion approved 5-0-1.

Warrant List for July/August 2020 US Bank Credit Cards (attachment) \$19,808.93-

A motion made by Trustee Determan seconded by Trustee Hachmeister to approve the July/August 2020 US Bank Credit Cards for the amount of \$19,808.93. Discussion. A roll call vote was taken. Trustees Wilke, Gipe, Hachmeister Determan and Doty voted yes. Trustee Heister abstained. Motion approved 5-0-1.

Payroll for Period Ending August 30, 2020 (attachment) \$29,212.52 –

A motion was made by Trustee Wilke and seconded by Trustee Gipe to approve Payroll for period ending August 30, 2020 for \$29,212.52 Discussion. A roll call vote was taken. Trustee Gipe, Hachmeister, Determan Doty, and Wilke voted yes, Trustee Heister abstained. Motion approved 5-0-1.

K. Clerk's Items (Gwenn Shirley) None.

L. Executive Session- None.

M. Adjournment –

A motion was made by Trustee Gipe and seconded by Trustee Determan to adjourn. All Trustees voted aye. Motion approved 6-0-0. Meeting adjourned at 8:44 p.m.