

**Village of Pecatonica Regular Board Meeting**  
**Tuesday, August 18, 2020 at 6:30 p.m.**  
**Village Hall 405 Main Street. Pecatonica, Illinois**

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1. **Call to Order** - Village President Bill Smull called the meeting to order at 6:41 p.m. on Tuesday, August 18, 2020 at Village Hall.
2. **Silent moment observed.**
3. **The Pledge of Allegiance to the American Flag.**
4. **Roll call** -. Trustees Kathy Doty, Marilyn Wilke, Tom Gipe nad Jennifer Johnson were present. Trustees Bill Determan and Paula Hachmeister attended virtually.. Others Present: Village Clerk Gwenn Shirley and Treasurer Bernie Mrugala were present. Attorney Doug Henry, Police Chief Bob Smith, Engineer Jason Stoll of Fehr-Graham and Public Works Director Nick Berry attended virtually.

5. **A quorum was established.**

6. **Approve April 21, 2020 Regular Board Meeting Minutes-**

A motion was made by Trustee Johnson and seconded by Trustee Gipe to approve the April 21, 2020 Regular Board meeting minutes. Discussion. A roll call vote was taken. All Trustees voted yes. Motion approved 6-0-0

**Approve June 25, 2020 Public Hearing Minutes-**

A motion was made by Trustee Wilke and seconded by Trustee Hachmeister to approve the June 25, 2020 Public Hearing minutes. Discussion. The minutes were amended to include Trustee Johnson and Trustee Wilke were also present. A motion made to approve the minutes as amended by Trustee Johnson seconded by Trustee Wilke. A roll call vote was taken. All Trustees voted yes. Motion approved 6-0-0.

**Approve June 25, 2020 Special Board Meeting Minutes-**

A motion was made by Trustee Johnson and seconded by Trustee Wilke to approve the June 25, 2020 Special Board meeting minutes. Discussion. A roll call vote was taken. All Trustees voted yes. Motion approved 6-0-0

7. **Additions/Corrections to the Agenda** – Move #5 from Presidents Items to Economic Development #2. Replace #5 on Presidents Items with Census update. Also add #8 Resume Committee Of The Whole meetings.

8. **Approval of Agenda** –

A motion was made by Trustee Johnson and seconded by Trustee Gipe to approve the agenda as amended. Discussion. All Trustees present voted yes. Motion approved 6-0-0.

9. **Call to the Public** – None.

**Agenda Items**

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A. **Village President-**

1. **Status Report on Contractors Performing Work for the Village of Pecatonica** – Kelsey Excavating is finishing up on the Sanitary Sewer Repairs. Northern Illinois and Martin and Company Excavating are to begin work on Main Street Extension Project.
2. **Update on COVID-19 within the Village** - Discussed updated information in regards to current guidelines for COVID-19.
3. **Discuss Business Districts-** Village President Smull, Trustee Determan and Village Treasurer have been working to create a new Business District at 3123 N. Pecatonica Road. This will also include a 1% sales tax on new businesses to fund streets and development of the infrastructure for the property. Keith Moran of Moran Economic Development answered questions in regards to the proposed changes. Discussion.

**4. Approve Transfer of All Bank Accounts from US Bank to German American State Bank-**

A motion made to approve the Transfer of All Bank Accounts from US Bank to German American State Bank by Trustee Johnson seconded by Trustee Wilke. Discussion. Jeff Sterling of German American State Bank addressed the board in regards to benefits of moving the funds. A roll call was taken. All Trustees voted yes Motion passed 6-0-0.

5. **Discuss Census-** Discussed the importance of our community to complete the Census. We will add a reminder to the Utility Bills and post it on the website and social media to ask residents to complete the census.

**6. Approve Purchase of Audio System from Prime Time Video in the Amount of \$30,000.00-**

A motion made to approve the purchase of the Audio System from Prime Time Video in the amount of \$30,000.00 by Trustee Johnson seconded by Trustee Gipe. Discussion. The Board discussed the grant available for COVID-19 expenses. A roll call was taken. Trustees Determan, Doty, Gipe, Johnson and Village President Smull voted yes, Trustee Hachmeister voted no, Trustee Wilke abstained. Motion passed 5-1-1.

**7. Bay Valley Foods Water/Sewer Debt-**

A motion made to have Attorney Henry move forward with a letter to Bay Valley Foods in regards to the past due amount of \$223,547.37. Bay Valley will have 30 days to respond to the letter or further legal action will be taken on the account by Trustee Johnson seconded by Trustee Hachmeister. Discussion. A roll call was taken. Motion passes 6-0-0

8. **Resume Committee of the Whole Meetings-** Trustee Wilke would like for the Board to resume with the Committee of the Whole Meeting. Village President explained that we will resume the meeting in September. Discussion.

**B. Unfinished Business** – None.

**C. New Business** -

1. **2020-33 An Ordinance Reducing Water and Sewer Connection Fees for 17080 Sumner Road, Pecatonica, Illinois – 1<sup>st</sup> Reading**

A motion made to waive the rules to approve Ordinance 2020-33 by Trustee Johnson seconded by Trustee Gipe. Discussion. A roll call was taken. Motion passed 6-0-0.

A motion made to approve 2020-33 An Ordinance Reducing Water and Sewer Connection Fees for 17080 Sumner

Road, Pecatonica, Illinois by Trustee Johnson seconded by Trustee Gipe. Discussion. A roll call was taken. Trustees Determan, Doty Johnson, Gipe and Village President Smull voted yes, Trustees Wilke and Hachmeister voted no. Motion passed 5-2-0.

**2. 2020-34 An Ordinance Continuing the Declaration of a Local State of Emergency in the Village of Pecatonica, Illinois-1<sup>st</sup> Reading-**

A motion made to waive the rules to approve Ordinance 2020-34 by Trustee Johnson seconded by Trustee Gipe. Discussion, A roll call was taken. Motion passed 6-0-0.

A motion made to approve 2020-34 An Ordinance Continuing the Declaration of a Local State of Emergency in the Village of Pecatonica, Illinois by Trustee Johnson seconded by Trustee Gipe. Discussion. This ordinance must be passed at every meeting to continue to be in compliance with all COVID-19 reimbursements. A roll call was taken. All Trustees voted yes. Motion passed 6-0-0.

**3. 2020-35 An Ordinance Authorizing the Issuance of General Obligation Bonds (Alternate Revenue Source) of the Village of Pecatonica, Winnebago County, Illinois, in an Aggregate Principal Amount not to Exceed \$3,500,000 for the Purpose of Paying the Cost of Infrastructure Improvements within the Village, Including but not Limited to Street Repair and Related Improvements- 1<sup>st</sup> Reading**

A motion made to waive the rules to approve Ordinance 2020-35 by Trustee Johnson seconded by Trustee Wilke. Discussion, A roll call was taken. Motion passed 6-0-0.

A motion made to approve 2020-35 An Ordinance Authorizing the Issuance of General Obligation Bonds (Alternate Revenue Source) of the Village of Pecatonica, Winnebago County, Illinois, in an Aggregate Principal Amount not to Exceed \$3,500,000 for the Purpose of Paying the Cost of Infrastructure Improvements within the Village, Including but not Limited to Street Repair and Related Improvements by Trustee Wilke seconded by Trustee Determan. Discussion. A roll call was taken. All Trustees voted yes. Motion passed 6-0-0.

**4. 2020-36 An Ordinance Authorizing Zoning Map Amendment for Property Commonly Known as “908 Washington Street, Pecatonica, Winnebago County, Illinois”, P.I.N. 09-28-312-001- 1<sup>st</sup> Reading**

A motion made to waive the rules to approve Ordinance 2020-36 by Trustee Johnson seconded by Trustee Doty. Discussion, A roll call was taken. Motion passed 6-0-0.

A motion made to approve 2020-36 An Ordinance Authorizing Zoning Map Amendment for Property Commonly Known as “908 Washington Street, Pecatonica, Winnebago County, Illinois”, P.I.N. 09-28-312-001 by Trustee Johnson seconded by Trustee Gipe. Discussion. A roll call was taken. All Trustees voted yes. Motion passed 6-0-0.

**5. 2020-37 An Ordinance Repealing Ordinance 2020-15, Entitled “ An Ordinance Temporarily Suspending Section 111.37 of Title XI, “Business Regulations” Chapter 111, “Alcoholic Beverages”, Section 111.37(A), “Payment of Application” and Amending Section 111.50 of the Village Code of the Village of Pecatonica – 1<sup>st</sup> Reading**

A motion made to waive the rules to approve Ordinance 2020-37 by Trustee Johnson seconded by Trustee Wilke. Discussion, A roll call was taken. Motion passed 6-0-0.

A motion made to approve 2020-37 An Ordinance Repealing Ordinance 2020-15, Entitled “An Ordinance Temporarily Suspending Section 111.37 of Title XI, “Business Regulations” Chapter 111, “Alcoholic Beverages”, Section 111.37(A), “Payment of Application” and Amending Section 111.50 of the Village Code of the Village of

Pecatonica as amended by Trustee Johnson seconded by Trustee Gipe. Discussion. A roll call was taken. All Trustees voted yes. Motion passed 6-0-0.

**D. Legal (Attorney Henry) – No report.**

**E. Finance (Liaison Determan)**

1. **Liaison Report** – Bernie reviewed the progress with the audit.

**F. Planning Commission/Zoning Board**

1. **Next Meeting:** Thursday, August 27, 2020 at 6:00 p.m.

**G. Public Works (Liaison Doty)**

1. **Liaison Report** – Trustee Doty updated the Board on work happening within the Village.

2. **Public Works Monthly Report-** Nick reviewed the report. Discussion on the gates at the sewer plant not in working condition. Nick will put gates on manual mode and have someone come out to fix the gates.

3. **Approve Engineer’s Payment Estimate No. 4 and Final to Kelsey Excavating, Inc. for Sanitary Sewer Point Repairs in the Amount of \$21,561.77-**

A motion made to approve Engineer’s Payment Estimate No. 4 and Final to Kelsey Excavating, Inc. for Sanitary Sewer Point Repairs in the Amount of \$21,561.77 by Trustee Johnson seconded by Trustee Wilke. Discussion,. A roll call was taken. All Trustees voted yes. Motion passed 6-0-0.

4. **Approve Notice of Intent to Award the Elevated Tank Repairs Project to Maguire Iron Inc.**

A motion made to approve Notice of Intent to Award the Elevated Tank Repairs Project to Maguire Iron Inc. in the amount of \$575,574.00 by Trustee Determan seconded by Trustee Wilke. Discussion, A roll call vote was taken. All Trustees voted yes. Motion passed 6-0-0

5. **Approve Fehr Graham Construction Engineering Proposal for Main Street Water/Sewer Extensions Project**

A motion made to approve Fehr Graham Construction Engineering Proposal for Main Street Water/Sewer Extensions Project in the amount of \$34,500.00 by Trustee Johnson seconded by Trustee Gipe. Discussion, A roll call was taken. All Trustees voted yes. Motion passed 6-0-0.

6. **Engineer Report** – Jason recapped his report that was distributed to the Board members.

**H. Public Safety (Liaison Johnson)**

1. **Liaison Report** – Trustee Johnson informed the board that effective September 1<sup>st</sup> she will be resigning her position as Trustee of the Village of Pecatonica. She thanked the members of the Board and wished them continued success.

2. **Police Department Monthly Report-** Bob reviewed his report that was presented. He also Thanked Trustee Johnson for her service. The Chief discussed the cameras for the Police Department. They went on to discuss the cameras that had been purchased Village President Smull suggested that they be installed in the police department. Discussion

**I. Economic Development Committee (Chairman Wilke)**

1. **Next Meeting: Monday, September 14, 2020 at 6:00 p.m.** - At this meeting they will be reviewing Business Grant application. They will also be discussing the memorial plaques for the light poles. She informed the board that at the meeting on Monday August 17, 2020 the committee invited Ted Deppe of the Memorial Day Committee and discussed the \$10,000.00 donation and the reporting requirements. The committee voted to not have Mr. Deppe report on a monthly basis.

**2. Amend Reporting Requirements for the Pecatonica Memorial Day Parade Association-**

A motion to amend financial reporting requirements for the Pecatonica Memorial Day Parade Association, they will no longer have to provide monthly financial reports by Trustee Wilke seconded by Trustee Hachmeister. Discussion, Trustee Johnson voiced her concerns with this donation and is asking the Village Board to keep the reporting requirements. She stated that the 150<sup>th</sup> Committee was required to report monthly when they received the donation. A roll call was taken. Trustees Doty, Wilke, Hachmeister and Village President voted yes, Trustee Johnson, Determan and Gipe voted no. Motion passes 4-3-0.

**J. Treasurer (Bernie Mrugala)**

**1. Warrant List for August 18, 2020 (attachment) \$83,858.50-**

A motion was made by Trustee Gipe and seconded by Trustee Wilke to approve the August 18, 2020 Warrant List for \$83,858.50. Discussion. A roll call vote was taken. All Trustees voted yes. Motion approved 6-0-0.

**Payroll for Period Ending July 19, 2020 and August 2, 2020 (attachment) \$52,212.01 –**

A motion was made by Trustee Wilke and seconded by Trustee Doty to approve Payroll for period ending July 19 and August 2, 2020 for \$52,615.69 Discussion. A roll call vote was taken. All Trustees voted yes. Motion approved 6-0-0.

**K. Clerk's Items (Gwenn Shirley) None.**

**L. Executive Session- None.**

**M. Adjournment –**

A motion was made by Trustee Gipe and seconded by Trustee Wilke to adjourn. All Trustees voted aye. Motion approved 6-0-0. Meeting adjourned at 9:01 p.m.