

Village of Pecatonica Regular Board Meeting
Tuesday, June 16, 2020 at 6:30 p.m.
Village Hall 405 Main Street. Pecatonica, Illinois

1. **Call to Order** - Village President Bill Smull called the meeting to order at 6:32 p.m. on Tuesday, June 16, 2020 at Village Hall.
2. **Silent moment observed.**
3. **The Pledge of Allegiance to the American Flag.**
4. **Roll call** -. Trustees Kathy Doty, Marilyn Wilke, Tom Gipe, and Jennifer Johnson were present. Trustees Bill Determan and Paula Hachmeister attended virtually. Others Present: Village Clerk Gwenn Shirley. Attorney Doug Henry, Police Chief Bob Smith, Engineer Jason Stoll of Fehr-Graham. Public Works Director Nick Berry and Treasurer Bernie Mrugala attended virtually.
5. **A quorum was established.**
6. **Approve March 19, 2020 Emergency Board Meeting Minutes** – A motion was made by Trustee Wilke and seconded by Trustee Hachmeister to approve the March 19, 2020 Emergency Board meeting minutes. Discussion. A roll call vote was taken. All Trustees voted yes. Motion approved 6-0-0.
7. **Additions/Corrections to the Agenda**- None
8. **Approval of Agenda** – A motion was made by Trustee Wilke and seconded by Trustee Gipe to approve the agenda as written. Discussion. A roll call vote was taken. All Trustees present voted yes. Motion approved 6-0-0.
9. **Call to the Public** – President Smull read a letter received from Emily Hachmeister voicing her concerns over spraying for mosquitos.

Agenda Items

A. Village President-

1. **Status Report on Contractors Performing Work for the Village of Pecatonica** – There are currently 4 contractors performing work within the Village. Northern Illinois is finishing up work at the park, Kelsey Excavating is continuing their work on the point repairs, M&M Concrete are working on the sidewalks, and O'Brien is finishing up their work on the Street Project.
2. **Update on COVID-19 within the Village and Correspondence with the Business District Owners**-The board discussed the current COVID-19 status

B. Unfinished Business –

1. **2020-20 An Ordinance Provided for the Appropriation of Funds for the Operation of the Village of Pecatonica in the County of Winnebago and State of Illinois for the Fiscal Year Beginning May1, 2020 and Ending April 30 2021.- 2nd reading**

A motion made by Trustee Wilke and seconded by Trustee Determan to approve Ordinance 2020-20. Discussion. A roll call vote was taken. All Trustees voted yes. Motion approved 6-0-0.

C. New Business -

1. Appointments-

Village Attorney- Doug Henry of Barrick, Switzer, Long, Balsley & Van Evera, LLP-

A motion made by Trustee Gipe and seconded by Trustee Wilke to appoint Doug Henry as Village Attorney. A roll call vote was taken. All Trustees voted yes. Motion approved 6-0-0.

Village Engineer- Jason Stoll of Fehr Graham & Associates

A motion made by Trustee Gipe and seconded by Trustee Determan to appoint Jason Stoll as Village Engineer. A roll call vote was taken. All Trustees voted yes. Motion approved 6-0-0.

Village Clerk- Gwenn Shirley

A motion made by Trustee Wilke and seconded by Trustee Determan to appoint Gwenn Shirley as Village Clerk. A roll call vote was taken. All Trustees voted yes. Motion approved 6-0-0.

Police Chief- Bob Smith

A motion made by Trustee Wilke and seconded by Trustee Gipe to appoint Bob Smith as Police Chief. A roll call vote was taken. All Trustees voted yes. Motion approved 6-0-0.

Director of Public Works- Nick Berry

A motion made by Trustee Johnson and seconded by Trustee Doty to appoint Nick Berry as Director of Public Works. A roll call vote was taken. All Trustees voted yes. Motion approved 6-0-0.

Village Treasurer- Bernie Mrugala

A motion made by Trustee Wilke and seconded by Trustee Hachmeister to appoint Bernie Mrugala as Village Treasurer. A roll call vote was taken. All Trustees voted yes. Motion approved 6-0-0.

Building Inspector- Casper Manheim

A motion made by Trustee Gipe and seconded by Trustee Wilke to appoint Casper Manheim as Building Inspector. A roll call vote was taken. All Trustees voted yes. Motion approved 6-0-0.

Liaison Appointments- Village President Smull stated his Liaison appointments.

Finance- Bill Determan

Public Safety -Jennifer Johnson

Public Works -Kathy Doty

Economic Development-Marilyn Wilke Chairman, Kathy Doty and Paula Hachmeister

Liquor Commission- Tom Gipe and Jennifer Johnson

2. 2020-21 An Ordinance Authorizing the Sale and/or Disposal of Personal Property Deemed Surplus by the Village of Pecatonica, Illinois-1st Reading-

A motion made by Trustee Wilke and seconded by Trustee Doty to suspend the rules to approve Ordinance 2020-21. Discussion. A roll call vote was taken. All Trustees voted yes. Motion approved 6-0-0.

A motion made to approve Ordinance 2020-21 by Trustee Wilke seconded by Trustee Gipe. Discussion. A roll call vote was taken. All Trustees voted yes. Motion approved 6-0-0

3. 2020-22 An Ordinance Continuing the Declaration of a Local State of Emergency in the Village of Pecatonica, Illinois- 1st Reading-

A motion made by Trustee Gipe and seconded by Trustee Wilke to suspend the rules to approve Ordinance 2020-17. Discussion. A roll call vote was taken. All Trustees voted yes. Motion approved 6-0-0.

A motion by Trustee Determan and seconded by Trustee Wilke to approve Ordinance 2020-22. Discussion. A roll call vote was taken. All Trustees voted yes. Motion approved 6-0-0.

4. **2020-23 An Ordinance Approving the Terms of Utility Easement Purchase at P.I.N 09-29-327-001, Formally known as 17165 Sumner Road, Pecatonica, Illinois, Formally known as “xxx West Seventh Street, Pecatonica, Illinois”, From Lyle R. Byl and Joan L. Byl, Owners of Records of Same for Construction and Placement of Municipal Water Main Services as part of Village of Pecatonica 2020 Water Main Project- 1st Reading**

A motion made by Trustee Gipe and seconded by Trustee Wilke to suspend the rules to approve Ordinance 2020-23. Discussion. A roll call vote was taken. All Trustees voted yes. Motion approved 6-0-0.

A motion by Trustee Wilke and seconded by Trustee Doty to approve Ordinance 2020-23. Discussion. A roll call vote was taken. All Trustees voted yes. Motion approved 6-0-0.

5. **Resolution 2020-R-04- Resolution Committing Local Funds-** This was for information only at this time. Discussion.

D. **Legal (Attorney Henry)** – No report.

E. **Finance (Liaison Determan)**

1. **Liaison Report** – Trustee Determan discussed the current audit and explained that they are continuing to work with the auditors.

F. **Planning Commission/Zoning Board**

1. **Next Meeting:** Thursday, June 29, 2020 at 6:00 p.m.

G. **Public Works (Liaison Doty)**

1. **Liaison Report** – Trustee Doty updated the board on current project going on at this time.
2. **Public Works Monthly Report-** Nick reviewed the current monthly reports.
3. **Approve Bid for Main Street Sanitary Sewer Extension Project-** A motion made to approve the Main Street Sanitary Sewer Extension Project Bid to Northern Illinois Service Company in the amount of \$227,226.13 and to authorize Village President Smull to sign the contract by Trustee Wilke seconded by Trustee Determan. Discussion, the Trustees discussed the project and pros and con's Trustee Hachmeister voiced her concerns with the cost and moving forward at this time. A roll call vote was taken. Trustees Determan, Doty, Wilke, Gipe, and Johnson voted yes, Trustee Hachmeister voted no. Motion approved 5-1-0
4. **Approve Bid for Main Street Water Main Extension Project-** A motion made to approve the Main Street Watermain Extension Project Bid to Martin & Company Excavating in the amount of \$151,098.100 and to authorize Village President Smull to sign the contract by Trustee Wilke seconded by Trustee Determan. Discussion, the Trustees discussed the project and pros and con's Trustee Hachmeister again voiced her concerns with the cost and moving forward at this time. A roll call vote was taken. Trustees Determan, Doty, Wilke, Gipe, and Johnson voted yes, Trustee Hachmeister voted no. Motion approved 5-1-0
5. **Engineer Report** – Jason recapped his report that was distributed to the Board members.

H. Public Safety (Liaison Johnson)

1. **Liaison Report** – No report.
2. **Police Department Monthly Report**- Chief Smith reviewed his monthly report.

I. Economic Development Committee (Chairman Wilke)

1. **Next Meeting: Monday, July 13, 2020 at 6:00 p.m.** Chairman Wilke discussed the purchase of the hanging baskets for the light poles, she also discussed the flower pots displayed on Main Street by the local businesses.

J. Treasurer (Bernie Mrugala)

1. **Warrant List for June 16, 2020 (attachment) \$184,548.98 -**

A motion was made by Trustee Johnson and seconded by Trustee Doty to approve the June 16, 2020 Warrant List for \$184,548.98. Discussion. A roll call vote was taken. All Trustees voted yes. Motion approved 6-0-0.

2. **Payroll for Period Ending May 24, 2020 and June 7, 2020(attachment) \$53,941.87 –**

A motion was made by Trustee Wilke and seconded by Trustee Gipe to approve Payroll for period ending May 24, 2020 and June 7, 2020 for \$53,941.87. Discussion. A roll call vote was taken. All Trustees voted yes. Motion approved 6-0-0.

K. Clerk's Items (Gwenn Shirley) None.

L. Executive Session- None.

M. Adjournment –

A motion was made by Trustee Johnson and seconded by Trustee Gipe to adjourn. All Trustees voted aye. Motion approved 6-0-0. Meeting adjourned at 8:00 p.m.