

Village of Pecatonica Regular Board Meeting
Tuesday, July 16, 2019 at 6:30 p.m.
Village Hall 405 Main Street. Pecatonica, Illinois

1. **Call to Order** - Village President Bill Smull called the meeting to order at 6:31 p.m. on Tuesday, July 16, 2019 at Village Hall.
2. **Silent moment observed.**
3. **The Pledge of Allegiance to the American Flag.**
4. **Roll call** -. Trustees Bill Determan, Kathy Doty, Marilyn Wilke, Tom Gipe, Jennifer Johnson and Paula Hachmesiter were present.

Others Present: Village Clerk Gwenn Shirley, Attorney Doug Henry, Engineer Jason Stoll of Fehr-Graham , Police Chief Bob Smith, Temporary Public Works Director Nick Berry and Treasurer Bernie Mrugala.

5. **A quorum was established.**
6. **Approve May 21, 2019 Regular Board Meeting Minutes** – A motion was made by Trustee Johnson and seconded by Trustee Determan to approve the May 21, 2019 Regular Board meeting minutes. Discussion. All Trustees voted aye. Motion approved 6-0-0.

Approve June 6, 2019 Committee of the Whole Meeting Minutes – A motion was made by Trustee Johnson and seconded by Trustee Determan to approve the June 6, 2019 Committee of the Whole meeting minutes. Discussion. All Trustees voted aye. Motion approved 6-0-0.

Approve June 6, 2019 Special Board Meeting Minutes - A motion was made by Trustee Wilke and seconded by Trustee Determan to approve the June 6, 2019 Special Board meeting minutes.. Discussion. All Trustees voted aye. Motion approve 6-0-0.

7. **Additions/Corrections to the Agenda** – Trustee Hachmeister requested that an update on the 3123 N. Pecatonica Road property be added. This was added under Village President items, A 6. And Attorney Henry stated that he will have a brief executive session in regards to pending litigation.
8. **Approval of Agenda** – A motion was made by Trustee Wilke and seconded by Trustee Hachmeister to approve the agenda as amended. Discussion. All Trustees present voted aye. Motion approved 6-0-0.
9. **Call to the Public** – Mel Kerr voiced her appreciation of the Village President, Piper Turner commented on the many positives things performed by the Village Board, Public Works and Police Department, Scott Brockway would like more information provided on the agenda about quotes that are being discussed.

Agenda Items

A. Village President-

1. **Approve Repayment Agreement for Winnebago County Fair Water Bill** – Rich Bean, President of the Winnebago County Fair Board requested that the repayment agreement allow them spread the payments over a six year period as there are times when the income is lower.

A motion was made by Trustee Johnson and seconded by Trustee Determan to enter into a repayment agreement with Winnebago County Fair Association to pay \$172.30 for seventy-two months for the unbilled consumption in addition to the current usage. Discussion. A roll call vote was taken. All Trustees voted yes. Motion approved 6-0-0. Attorney Henry stated that we will need written documentation from Winnebago County Fair Board that they approved this and then the agreement can be signed.

2. Approve Repayment Agreement for Pecatonica Public Library Water Bill – Village President Smull stated that the Pecatonica Library Board met and agreed to pay \$100.00 per month on the unbilled consumption. A motion was made by Trustee Johnson and seconded by Trustee Determan to enter into a repayment agreement with the Pecatonica Library to pay \$92.86 for fourteen months for the unbilled consumption in addition to the current usage. Discussion. A roll call vote was taken. All Trustees voted yes. Motion approved 6-0-0. Attorney Henry stated that we will need written documentation from the Pecatonica Library Board that they approved this and then the agreement can be signed.

3. Discuss Financing Options for Current Projects – Bernie discussed the information presented to the Board in regards to financing options for future projects which would allow the Village to maintain its cash. This is for information only. Discussion.

4. Status Report on Contractors Performing Work for the Village of Pecatonica – Village President Smull stated that the current contractors are Norwest Construction, Kelsey Excavating, and HD Waterworks will be covered under Public Works.

5. 150 Year Celebration Committee Report – Trustee Johnson stated that the Tractor Pull went over very well, Cars on Main will be on July 27th, sand volley ball at Hot Rod Nellies in addition to a street dance later that night and a Taste of Pecatonica will be on September 7, 2019. Still looking for more volunteers.

6. Update on 3123 N. Pecatonica Road – Village President Smull stated that the Village closed on the property on July 8th, there are some details that need to be ironed out going forward. Discussion.

B. Unfinished Business – None.

C. New Business -

1. 2019-012 An Ordinance Authorizing the Sale and/or Disposal of Personal Property Deemed Surplus by the Village of Pecatonica, Illinois– 1st Reading –

A motion was made by Trustee Johnson and seconded by Trustee Determan to suspend the rules to approve Ordinance 2019-12. Discussion. A roll call vote taken. All Trustees voted yes. Motion approved 6-0-0.

A motion was made by Trustee Johnson and seconded by Trustee Wilke to approve Ordinance 2019-12. Discussion. A roll call vote taken. All Trustees voted yes. Motion approved 6-0-0.

D. Legal (Attorney Henry) – No report.

E. Finance (Liaison Determan)

1. Liaison Report - Trustee Determan stated that copies of the current financial statements are provided for review

2. Proposed Revisions to Purchasing Policy – Information Only

Trustee Determan stated that the proposed purchasing policy is being provided as information only, all of the revisions are printed in red and this will be voted on in August. If you have any questions please call me.

3. Proposed Revisions to Credit Card Policy – Information Only

Trustee Determan stated that the proposed credit card policy is being provided as information only, all of the revisions are printed in red and this will be voted on in August. If you have any questions please call me.

F. Planning Commission/Zoning Board

1. Next Meeting: Wednesday, August 7, 2019 at 6:00 p.m.

G. Public Works (Liaison Doty)

1. Liaison Report – No report. Nick reviewed the monthly report, the bay station for the new meters is installed and it will take at least a week of running before it will start recording readings on the seven meters that were installed around town. Discussion.

2. Discuss GPS Mapping System and Line Locator Quote – Nick reviewed the quote received for the GPS mapping system and line locator.

3. Approve Service Box Quote from Bonnell Industries for New Public Works Service Vehicle –

A motion was made by Trustee Wilke and seconded by Trustee Determan to approve the Service Box quote for the New Public Works Service Vehicle from Bonnell Industries not to exceed \$17,155. Discussion. A roll call vote was taken. All Trustees voted yes. Motion approved 6-0-0.

4. Approve Environmental Resource Training Center Class – Wastewater Short School for Class 2 License \$550.00

A motion was made by Trustee Johnson and seconded by Trustee Hachmesiter to approve the Environmental Resource Training Center Class – Wastewater Short School for Class 2 License for \$550.00. Discussion. A roll call vote was taken. All Trustees voted yes. Motion approve 6-0-0.

5. Engineer Report – Jason recapped the report that was presented.

6. Storm Sewer Extension Project Update – Jason provided the Board with a detail update on the project.

H. Public Safety (Liaison Johnson)

1. Liaison Report – No Report. Bob reviewed the monthly report

2. Approve Intergovernmental Agreement for Consolidated Dispatch Services – Bob reported that there is no progress to report on.

I. Economic Development Committee (Chairman Wilke)

1. Next Meeting: Monday, August 12, 2019 at 6:00 p.m. Trustee Wilke reported the new street lights are to be delivered by mid-August, working toward local Boy Scout troop to assist in taking inventory of the current bricks and

the flag program is now under the Economic Development committee and twenty-five flags will be purchased for replacement and purchase.

2. Discuss and Approve Recipients for Business Grant Program – Trustee Wilke stated that some work and clarification needs to be done on the business grant ordinance.

A motion was made by Trustee Johnson and seconded by Trustee Determan to award J & J Tumbling Trampoline Dance & Swimming, LLC a Business Grant for \$322.50. Discussion. A roll call vote was taken. All Trustees voted yes. Motion approved 6-0-0.

A motion was made by Trustee Johnson and seconded by Trustee Gipe to award the American Legion a Business Grant for \$4,250.00. Discussion. A roll call vote was taken. All Trustees voted yes. Motion approved 6-0-0.

J. Accounting Services

1. Warrant List for July 16, 2019 (see attachment) \$119,584.12-

A motion was made by Trustee Wilke and seconded by Trustee Doty to approve the July 16, 2019 Warrant List for \$119,584.12. Discussion. A roll call vote was taken. All Trustees voted yes. Motion approved 6-0-0.

2. Approve Warrant List for July 16, 2019 Manual Checks (see attachment) \$8,985.67 –

A motion was made by Trustee Wilke and seconded by Trustee Doty to approve the July 16, 2019 Manual Checks Warrant list for \$8,985.67. Discussion. A roll call vote was taken. All Trustees voted yes. Motion approved 6-0-0.

3. Approve Warrant List for Credit Cards June 2019 (see attachment) \$639.92 –

A motion was made by Trustee Wilke and seconded by Trustee Johnson to approve the June 2019 Credit Cards Warrant List for \$639.92. Discussion. A roll call vote was taken. All Trustees voted yes. Motion approved 6-0-0.

4. Payroll for Period Ending June 23, 2019 (attachment) \$24,952.11 –

A motion was made by Trustee Johnson and seconded by Trustee Gipe to approve the Payroll for period ending June 23, 2019 for \$24,952.11. Discussion. A roll call vote was taken. All Trustees voted yes. Motion approved 6-0-0.

5. Payroll for Period Ending July 7, 2019 (attachment) \$21,319.36 –

A motion was made by Trustee Gipe and seconded by Trustee Johnson to approve the Payroll for Period Ending July 7, 2019 for \$21,319.36. Discussion. All Trustees voted yes. Motion approved 6-0-0.

K. Clerk's Items (Gwenn Shirley) No report

L. Executive Session-

A motion was made by Trustee Johnson and seconded by Trustee Wilke to enter into executive session Pursuant to 5 IL CS 120/2(c)(II). Discussion. All Trustees voted yes. Motion approved 6-0-0. The Pecatonica Village Board of Trustees entered into executive session at 8:15 p.m.

The Pecatonica Village Board of Trustees came out of Executive Session at 8:30 p.m.

Roll call was taken. Trustees Determan, Kathy Doty, Marilyn Wilke, Tom Gipe, Jennifer Johnson and Paula Hachmeister were present.

Also present: Village President Bill Smull, Village Clerk Gwenn Shirley, Attorney Doug Henry, Police Chief Bob Smith, Temporary Public Works Director Nick Berry and Treasurer Bernie Mrugala.

Actions on Items Arising out of Executive Session - None

M. Adjournment –

A motion was made by Trustee Johnson and seconded by Trustee Hachmeister to adjourn. All Trustees voted aye. Motion approved 6-0-0. Meeting adjourned at 8:32 p.m.