

Regular Board Meeting
Tuesday, January 15, 2019 at 6:30 pm
Village Hall 405 Main St. Pecatonica, IL

1. **Call to Order** - Village President Bill Smull called the meeting to order at 6:35 p.m. on Tuesday, January 15, 2019 at Village Hall.
2. **Silent moment observed.**
3. **The Pledge of Allegiance to the American Flag.**
4. **Roll call** -. Trustees Bill Determan, Marilyn Wilke, Tom Gipe and Jennifer Johnson were present. Trustees Paula Hachmesiter and Tricia Metz were absent.

Village President Smull stated no message received that Trustee Metz requested to be connected to the meeting.

Others Present: Village Clerk Gwenn Shirley, Attorney Doug Henry, Engineer Jason Stoll of Fehr-Graham, Police Chief Bob Smith, Temporary Public Works Director Nick Berry and Bernie Mrugala.

5. **A quorum was established.**
6. **Approve the December 18, 2018 Regular Board Meeting Minutes** – A motion was made by Trustee Wilke and seconded by Trustee Gipe to approve the December 18, 2018 Regular Board meeting minutes. Discussion. Trustees Determan, Wilke, Gipe voted aye. Village President Smull voted aye. Trustee Johnson abstained. Motion approved 4-0-3

Approve the January 3, 2019 Committee of the Whole Meeting Minutes - A motion was made by Trustee Johnson and seconded by Trustee Determan to approve the January 3, 2019 Committee of the Whole meeting minutes. Discussion. Trustee Determan, Wilke, Gipe and Johnson voted aye. Village President Smull voted aye. Motion approved 5-0-2,

Approve the January 3, 2019 Special Board Meeting Minutes - A motion was made by Trustee Johnson and seconded by Trustee Determan to approve the January 3, 2019 Special Board meeting minutes. Discussion. Trustee Determan, Wilke, Gipe and Johnson voted aye. Village President Smull voted aye. Motion approved 5-0-2,

7. **Additions/Corrections to the Agenda-** Village President Smull stated the warrant list new amount is \$157,719.45, strike A. 4. Trustee Johnson would like to add I.2 “Why was meeting cancelled” under Economic Development.
8. **Approval of Agenda-** A motion made by Trustee Johnson and seconded by Trustee Determan to approve the agenda as amended. Discussion. All Trustees present voted aye. Motion approved 4-0-2.

9 **Call to the Public - None.**

Agenda Items

A. Village President's Items (President Smull)

1. Approval of Village Attorney to Provide Summary of Statutory Authority and Procedures Terminating the Grove Street TIF –

Attorney Henry stated he spoke to his partner Attorney Tom Green whom is highly versed in the TIF statutes. He will provided a written analysis to the Board and he can come to speak to the Board if you would like. At this time I would like to know when you would like it done.

A motion was made by Trustee Johnson and seconded by Trustee Determan to carry on and hire Attorney Henry's firm to move forward with the letter to terminate the Grove St. TIF.

Discussion.

A roll call vote was taken. All Trustees present voted yes. Village President Smull voted yes. Motion approved 5-0-2.

2. Approval Authorizing Village Attorney to Initiate Suit against Owner(s) of 425 Washington Street Pecatonica, Illinois –

Attorney Henry stated that he has received photographs and it appears that nothing has been done since we sent the letter. The property remains unsecure, the violations till exist and we have not heard from the property owner.

A motion was made by Trustee Johnson and seconded by Trustee Determan to authorize Village Attorney Henry to initiate suit against the owner(s) of 425 Washington Street Pecatonica, Illinois.

Discussion.

A roll call vote was taken. All Trustees present voted yes. Village President Smull voted yes. Motion approved 5-0-2.

3. 2019-R-01 Resolution Approving Second Amendment to Garbage Contract Between Village of Pecatonica and RRD Holding Company d/b/a Gill's Freeport Disposal –

Village Attorney Henry handed out copies of the actual amended agreement. The one that is attached to the resolution had some of the information left off. Attorney Henry outlined the changes.

A motion was made by Trustee Wilke and seconded by Trustee Johnson to approve 2019-R-01 Resolution.

Discussion.

A roll call vote was taken. All Trustees present voted yes. Village President Smull voted yes. Motion approved 5-0-2.

4. Approve Purchase of Copy Machine for Village Hall – *was removed more information needed.*

5. Status Report on Contractors Performing Work for the Village of Pecatonica –

We have a current open contract with Cahoy at this time and information about this will be covered under Public Works.

6. 150 Year Celebration Committee Report –

Trustee Johnson shared with everyone the mugs that are for sale, reported on the upcoming murder/mystery dinner on February 2, 2019, the Pub Crawl that will be held in March and will be meeting with a gentlemen in regards to the fireworks. Still looking for volunteers.

B. Unfinished Business - None

C. New Business

1. Approve 2019 Motor Fuel Tax Resolution –

A motion was made by Trustee Determan and seconded by Trustee Johnson to approve the 2019 Motor Fuel Tax Resolution in the amount of \$200,000.00.

Discussion.

A roll call vote was taken. All Trustees present voted yes. Village President Smull voted yes. Motion approved 5-0-2

D. Legal (Attorney Doug Henry) – nothing to report

E. Finance (Liaison Determan) –

1. Liaison Report – Nothing to report.

Bernie reported that cash receipts are posting correctly in the ledger, the receivables are also in line, payables are being processed and they are posting correctly. We have had our first payroll run which was with a check, the second payroll run will be with an ACH.

The general ledger is pretty much in place, shared today will Bill Determan a sample of the financial reports that will be forth coming which will depict what the departments are spending by category which in turn will be lined up with the appropriation ordinance.

In summary, all current transactions are being processed and now we just have to go back in time to bring it forward. Also there will be discussion forth coming with the Auditors to assure that we are all on the same page.

Trustee Determan stated that preliminary work is being done on the budgets. We are a little behind compared to last year. No reason to panic as we have until April to get it passed. By the end of this month or first of next month we should be able to have some information for the department heads for their budgets.

F. Planning Commission/Zoning Board – Next meeting Wednesday, February 6, 2019 at 6:00 p.m.

G. Public Works (Liaison Johnson)

1. Liaison Report - Trustee Johnson asked about the cleaning of walks and how are tickets handled when the Police are off duty. Chief Smith outlined how vehicles are ticketed in regards to the snow and the officer is on duty until 3-4:00 a.m. and he is on duty starting at 8:00 a.m. at which time they will be ticketed.

Trustee Johnson asked about the parking on Main and Chief Smith stated that there is a two hour limit for cars to be parked on Main Street which is a year round rule.

2. Discuss/Approve Tree Removal Quotes – Nick reviewed the three quotes received for tree removal. The first two were presented at the last meeting and third one was just recently received. There is currently \$10,000 budgeted for this and the trees were looked at by an Arborist.

Discussion.

A motion was made by Trustee Wilke and seconded by Trustee Determan that we accept the quote from Area Tree Service for \$1,275.00 per day for three workers they will stay as the preferred contractor until April 30, 2019 stump removal is extra and Public Works will assist with the cleanup.

Discussion.

A roll call vote was taken. All Trustees present voted yes. Village President Smull voted yes. Motion approved 5-0-2.

3. 2019-01 An Ordinance Amending Title IX, Chapter 90, Section 90.02 Prohibiting the use of Certain Types of Salt on Sidewalks – *This will be added to the Committee of the Whole agenda.*
4. Emergency Purchase of Sensus Meter Reader \$6,500.00 – Village President Smull stated that he moved on this as an emergency purchase. The hand held has already been ordered. The reader that we currently have we are having drastic problems with and they do not make parts for it anymore. We have a representative here tonight from Core and Main whom was gracious enough to lend us a handheld since the new one will not be here by the 25th.

A motion was made by Trustee Determan and seconded by Trustee Johnson that we make an emergency purchase of the Sensus Meter Reader for the amount \$6,500.

Discussion.

A roll call vote was taken. All Trustees present voted yes. Village President Smull voted yes. Motion approved 5-0-2.

5. Presentation of Sensus Water Meter Reading System – Karl Johnson, Territory Manager for Core and Main presented to the Trustees information about the water meter reading system proposal that is before the Board tonight.

Discussion.

6. Approval of Water Meter Replacement and Reading System – Village President Smull asked if there were any additional questions about the water meter reading system proposal.

A motion was made by Trustee Johnson and seconded by Trustee Determan to approve Core and Main quote for the Sensus water meter reading system replacement at a cost of \$319,267.00.

A motion was made by Trustee Wilke and seconded by Trustee Gipe to amend the motion to state that we move forward with the replacement of 200 per year over the course of the next three years.

Discussion on the amendment.

Trustee Wilke rescinded the amended motion and Trustee Gipe seconded.

The original motion was restated.

A motion was made by Trustee Johnson and seconded by Trustee Determan to approve Core and Main quote for the Sensus water meter reading system replacement at a cost of \$319,267.00

Discussion.

A roll call vote was taken. All Trustees present voted yes. Village President Smull voted yes. Motion approved 5-0-2.

Village President Smull stated that he will work with the Attorney in drafting a contract with the plumber with a deadline of installation within eight months.

7. Engineers Report - Jason Stoll, Village Engineer reported that he heard from the reviewer in regards to the water upgrade project and it was stated that he is also in the process of reviewing other projects. We should know for sure by the end of February.

Still drafting the point repair documents and reviewing the videos. So far sixteen point repairs have been identified and five are in conflict with the water upgrade project. The project could run about \$160,000.00.

Currently information is being received from Cahoy in regards to the test well more information will come once available. Test are coming back favorably. Will set up to have Cahoy come to speak to the Board next month.

H. Public Safety (Liaison Gipe)

1. Liaison Report – None
2. Discuss and Approve Intergovernmental Agreement for Consolidated Dispatch Services – Attorney Henry stated that the group has not met since early December and they are not scheduled to meet again until January 22nd. They have circulated the Intergovernmental Agreement and Bylaws and are taking comments. It might not be formally adopted until end of February.
3. Discuss and Approve Intergovernmental Agreement between the City of Rockford and Village of Pecatonica for the Operation and Funding of an Integrated Records Management System (RMS) –

Attorney Henry stated that the agreement has been approved so far by Rockton, South Beloit, Loves Park and Winnebago. Cherry Valley, Durand, Roscoe and Pecatonica have not approved the agreement. I have copies that I can circulate and not sure if they are the most recent. This version is dated December 18th and this agreement is better than the first one that we received.

Attorney Henry updated the Trustees on the changes. Village President Smull stated that we should not approve tonight so that everyone can have some time to review. This will be approved at the February 7th meeting.

I. Economic Development Committee (Chairman Hachmeister) - not present

1. Chairman's Report – Village President Smull stated that the next meeting will be on Monday, February 11, 2019 at 6:00 p.m.

2. Why was Meeting Cancelled –

Trustee Johnson stated that there are times that the Village President can't make the meeting and we still have a meeting. We should have had a meeting and Village President Smull stated that he will speak to Trustee Hachmeister.

J. Accounting Services

1. Warrant List January 15, 2019 (attachment) \$157,719.45

A motion was made by Trustee Johnson and seconded by Trustee Gipe to approve the warrant list as presented for the amount of \$157,719.45.

Discussion.

A roll call vote was taken. All Trustees present voted yes. Village President Smull voted yes. Motion approved 5-0-2.

Payroll for the Period Ending January 6, 2019 (attachment) \$ 22,533.49

A motion was made by Trustee Johnson and seconded by Trustee Gipe to approve the payroll for period ending January 6, 2019 as presented for the amount of \$22, 533.49.

Discussion

A roll call vote was taken. All Trustees and Village President Smull voted yes. Motion approved 5-0-2.

K. Clerk's Items (Gwenn Shirley) – nothing to report

L. Executive Session – None

M. Adjournment

Trustee Johnson moved and Trustee Determan seconded a motion to adjourn the regular meeting at 8:50 p.m.