

Committee of the Whole Meeting
Thursday September 7, 2017 at 6:30 pm
Village Hall 405 Main St. Pecatonica, IL

1. **Call to Order:** Village President Bill Smull called the meeting to order at 6:30 pm on Thursday September 7, 2017 at the Village Hall.
2. **Silent moment observed.**
3. **The Pledge of Allegiance to the American Flag.**
4. **Roll call -.** Trustees Bill Determan, Marilyn Wilke, Tom Gipe, Jennifer Johnson, Paula Hachmeister, and Tricia Metz were present.

Others Present: Village Clerk Gwenn Shirley, Attorney Doug Henry, Mandy DeWall, Manager, WIPFLi CPA and Consultants, Jason Stoll Village Engineer, and Public Works Director Mark Rust
5. **A quorum was established.**
6. **Additions/Corrections to the Agenda:** additions to agenda
 1. George Anderson to discuss Pecatonica Pavilion
 2. Review TIF
 3. Discuss Economic Development
 4. Ordinance Discussion
 5. 150 year Celebration
7. **Approval of Agenda-** motion to approve the amended agenda Determan/Metz Discussion. 6 ayes, 0 nays. Motion approved
8. **Call to the Public:** None

Agenda Items

- A. **Village President's Items (President Smull)**
 1. George Anderson to discuss Pecatonica Pavilion Development- Mr. Anderson gave an update on the status of the Pavilion development at Grove/Sumner Street TIF. Discussion
 2. Review TIF consultant's qualifications & references – Information given to the trustees concerning two different consultants the board to review and bring to next meeting. Discussion

3. Discuss Economic Development – Trustee Wilke discussed the role of the economic development committee to bring in new business and revenue growth. Discussion took place in regards to the committee and the participation levels of non-board members that serve on the committee. Discussion on changing the voting Ordinance rules for non-elected members who hold positions on committees. A Motion to make changes to the ordinance and change paragraph 2 section 4 made by Wilke there was no second, motion failed. Motion made to allow Village President to appoint a minimum of two, and maximum of four-community members to the committee, and that a minimum of two-elected official be present at meeting to establish a quorum. In addition, allow all committee members to have a vote in the committee structure by Metz/Johnson. Discussion Roll Call taken Trustees Metz, Wilke, Gipe, Johnson, and Hachmeister voted yes, Trustee Determan voted no. Vote 5 yes, 1 no, motion to refer to next board meeting approved.
4. Ordinance Discussion – Village president Smull discussed ordinance review. Each Trustee will be given an ordinance per meeting and the trustee will do research, review, and make changes, needed to update and correct current ordinances. The trustee will then bring recommendations to the next meeting.
5. 150 year Celebration – discussion on building a committee to plan the celebration, working with different clubs, the school, businesses and private people from the village, Motion made by Metz/Wilke to have Village president Smull Chair the committee, trustee Johnson will co-chair, and Trustee Hachmeister will be on the committee. Discussion. Vote to take to next full board meeting. Roll Call taken all Trustees present voted yes. Yes, 6, no 0, motion refer to next board meeting approved.

B. Finance (Liaison Determan)

1. Liaison Report- Trustee Determan presented the Investment Policy. The Ideas for investments are to be go through the Village President and Finance Liaison; they shall prepare information to present to the board on future investment opportunities.
2. Discuss Investment Policy- Doug Henry will put together a resolution to make changes to investment policy for the village of Pecatonica. Discussion Motion made by Determan/Metz to move forward on investment policy for the village. Vote All Trustees voted yes Motion refer to next board meeting approved.
3. Repayment of Tax Increment Financing Expenses- Mr Miller was to reimburse the village for cost involved with TIF, President Smull to contact Mr.

Miller and get update on repayment plan. There was a miscommunication between developer and former trustees.

C. Public Safety (Liaison Metz)-

1. Liaison Report- Metz questioned the progress on the Telephonic process and availability. Discussion. The device will be up and running by the 19th of September.
2. Police Chief's Monthly Report (Bob Smith) – Trustee Metz reviewed the chiefs monthly report, she also gave an update on new squad car.

D. Public Works (Liaison Gipe)

1. Liaison Report- none
2. Public Works Director Report (Mark Rust) - Mark shared the monthly report. Discussion
3. Update on Status of Storm Water Drainage and Easement at Bay Valley Foods – Jason gave an update on status, will continue to meet with Bay Valley to come to an agreement on Easement. Discussion to continue in regards to what we are repairing and what will Bay Valley responsibility. Mark and Jason to set up next meeting with Bay Valley.
4. Review Concrete Bids – Mark made a suggestion to go with Who Concrete to replace driveway and curb work by US Bank. President Smull suggested that the Public Works Department handle the job, Discussion. Motion made to refer to next board meeting with Public works to complete flat work and to have Who Concrete complete the curb work at no more than \$800.00 by Trustee Hachmeister second by Johnson, All Trustees voted 6 yes, 0 no. Motion approved
5. Discuss Grant Opportunities: Jason Stoll discussed Grant opportunities available to do on upcoming projects.
 - a. Sanitary Sewer Lining Project- Discussion to move forward on prep work for grant information that would be due by December 15, 2017. Income survey that will be required in regards to grant approval. Discussion on the survey, and details as to how we will be collecting information. Fehr-Graham to prepare survey and process information. A motion made by

Metz/Determan to refer to the next meeting. 6 ayes, 0 nays. Approved Motion to present at next board meeting

- b.** Main Street Bike Path Extension Project- Discussion about bike path and grant available also discussed adjustments to drainage and updates. Grant information is due by December 1, 2017. Motion made to take to the next board meeting pending intergovernmental agreement Johnson/Hachmeister Discussion, 6 yes, 0 no motion approved.
 - c.** Solar Energy Upgrades – Jason to collect more information in regards to Solar panels on village property and to collect more information on grants available. Discussion Jason to research and come back to the board
6. Update on 11th and 12th Street Easement Project – Doug Henry gave an update on Easement Project. Discussion
7. Engineers Report- Continuing to make progress on USDA Water Systems Project, Draft is nearly completed. More details will be available at October meeting. Chip Seal in the future we will be using clean cracked pea gravel. There was a big mess from materials used, Jason to be check into this. Discussion. Mark gave updates on pump repairs, and cost. Reported information on sewer lining project.

E. Executive Session- None

F. Adjourn- meeting Adjourned at 10:06

Next Committee of the Whole meeting: **Thursday October 5, 2017 Village Hall at 6:30 pm**