

**Committee of the Whole Meeting**  
**Thursday October 4, 2018 at 6:30 pm**  
**Village Hall 405 Main St. Pecatonica, IL**

1. **Call to Order** – The meeting called to order by Village President Bill Smull at 6:40pm on October 4, 2018
2. **Silent moment observed.**
3. **The Pledge of Allegiance to the American Flag.**
4. **Roll call** -. Trustees Marilyn Wilke, Tom Gipe, Jennifer Johnson, Paula Hachmiester, Bill Determan and Tricia Metz were present.  
  
Others in attendance were President Bill Smull, Village Clerk Gwenn Shirley, Temporary Public Works Director Nick Berry, Police Chief Bob Smith, Village Engineer Brandon Boggs and Attorney Doug Henry.
5. **A quorum was established.**
6. **Additions/Corrections to the Agenda-** add A. 2. Discuss Liquor Ordinance 2018-16 chapter 1.11 A. 6 SRO officer for the School District D. 7. Cahoy Test Well
7. **Approval of Agenda-** Motion to approve the agenda as amended by Trustee Determan second by Trustee Hachmeister All Trustees voted aye. Motion approved 6-0-0.
- 8 **Call to the Public:**  
  
Jennifer Buck discussed sidewalk ordinance and planting in parkway.

**Agenda Items**

**A. Village President's Items (President Smull)**

1. Discuss N. Thomas McCartney request for Bill Reduction Due to Plumbing Issue-Due to current ordinances the only form of relief that can be offered at this time would be a payment plan. Mr. McCartney was advised to come to Village Hall and complete the paper work with Village Clerk Gwenn Shirley to request payment plan.
2. Discuss Liquor Ordinance 2018-16- President Smull addressed the board on fees charged by surrounding areas. Discussion, it was decided to update the current proposed ordinance to reflect a change in the Class A liquor license charge from \$2500.00 to \$2000.00. A motion made by Trustee Johnson second by Trustee Wilke to send to the special board meeting for approval. Discussion, All Trustees voted aye. Motion approved 6-0-0.

3. Status Report on Contractors Performing Work for the Village of Pecatonica- Michaels is currently performing work within the Village, Northwest has completed work, and ongoing training with Civic Live is taking place, however this system is up and running.
4. 150 year Celebration Update Report- Trustee Johnson gave a status update on the events. The Haunted Hayride is scheduled for Saturday nights in October. She also updated the board on the upcoming events scheduled to begin in January.
5. Review Changes to Employee Handbook- Trustee Wilke reviewed the final changes to the Employee handbook. Discussion, a motion made by Trustee Johnson second by Trustee Determan to send to the Special Board Meeting for approval. Discussion- all approved.
6. SRO Officer for the School- Chief Smith updated the board about meeting with the Pecatonica School District in regards to a School Resource Officer. This would be a full time police officer employed by the Village, with the cost being split between the School District and The Village. Discussion to continue and he will keep the board informed.

**B. Finance (Liaison Determan)**

1. Liaison Report – Trustee Determan discussed the ongoing audit, scheduled for presentation to the board at the October Business Meeting.
2. Discuss Certificate of Deposit that will Mature October 14, 2018- Trustee Determan discussed the CD that will mature this month and the plan to move it to a money market account at US Bank. Discussion. A motion made by Trustee Johnson second by Trustee Metz to send to the Special board meeting for approval. Discussion. All Trustees voted aye. Motion approved 6-0-0.

**C. Public Safety (Liaison Gipe)**

1. Liaison Report- None
2. Police Chief's Monthly Report (Bob Smith) – Chief Smith reviewed the monthly report.
3. Discuss Intergovernmental Agreement on Dispatching Services- Chief Smith gave an update on the 911-dispatch center, following a recent meeting he attended. He also gave details on proposal of new software and other changes that may occur. Discussion

**D. Public Works (Liaison Johnson)**

1. Liaison Report – none
2. Public Works Director Report (Nick Berry) –Nick reviewed the monthly report.
3. Discuss Revised Sidewalk Ordinance- Trustee Determan reviewed potential changes to

the Sidewalk Ordinance. Discussion, The changes to be reviewed and brought back to the board at the next Business meeting.

4. Discuss Final Pay Estimate of \$127,526.68 to Norwest Construction for 2018 Street Project in the Village of Pecatonica- Discussion, A motion made by Trustee Gipe second by Trustee Hachmeister to send to the Special Board meeting to approve payment to Norwest Construction the amount of \$127,526.68. Discussion. All Trustees voted aye.- Motion approved 6-0-0.
5. Planting in Parkway-Trustee Johnson discussed the ordinance as to planting in the parkway. Discussion, Trustee Johnson to have additional information at the next Business meeting to discuss further.
6. Engineer Report – Brandon informed the board that Jason is working with Bay Valley to schedule a meeting to discuss possible upgrades to the drainage system. The Water system improvement information has been submitted to the EPA and they will continue to work on plans while waiting for the approval. Brandon also informed the Board on the status of the work being performed by Michels. Michels is planning to have the work completed by the end of the month. Discussion
7. Discuss Cahoy Test Well- President Smull discussed the Cahoy test well proposal with the Board. A motion made by Trustee Determan second by Trustee Johnson to send the Cahoy Test Well proposal to the next Business meeting for approval. Discussion. All Trustees voted aye. Motion approved 6-0-0.- all in favor motion approved

**E. Executive Session-** None

**F. Adjourn-** A motion was made to adjourn at 8:58 p.m. Determan/Johnson

Next Committee of the Whole meeting: **Thursday November 1, 2018 Village Hall at 6:30 pm**