

Committee of the Whole Meeting
Thursday September 6, 2018 at 6:30 pm
Village Hall 405 Main St. Pecatonica, IL

1. **Call to Order** – The meeting called to order by Village President Bill Smull at 6:31pm on September 6, 2018
2. **Silent moment observed.**
3. **The Pledge of Allegiance to the American Flag.**
4. **Roll call** -. Trustees Marilyn Wilke, Tom Gipe, Jennifer Johnson, Paula Hachmiester, Bill Determan and Tricia Metz were present.

Others in attendance were President Bill Smull, Village Clerk Gwenn Shirley, Temporary Public Works Director Nick Berry, Police Chief Bob Smith, Village Engineer Jason Stoll and Attorney Doug Henry.
5. **A quorum was established.**
6. **Additions/Corrections to the Agenda-** add A. 6. Changes to Village Hall A. 7. Software Updates
7. **Approval of Agenda-** Motion to approve the agenda as amended by Johnson/Determan, Motion approved.
8. **Call to the Public:**

N. Thomas McCartney discussed his high water bill due to a leak he is requesting relief in regards to the sewer portion of his billing.

Agenda Items

A. Village President's Items (President Smull)

1. Status Report on Contractors Performing Work for the Village of Pecatonica- The board was updated on contractors that are performing work in the Village. Michaels to begin work the week of September 17, 2018
2. 150 year Celebration Update Report- Trustee Johnson gave an update on the celebration planning. The Haunted Hayride will kick off on October 6 and continue every Saturday night in October.

3. 2018-13 An Ordinance Establishing an Annual Matching Grant Program for Businesses and Organizations Located in the Village of Pecatonica – A motion made to send to the Special board meeting for approval by Johnson second by Metz. Discussion. Roll Call 6-0 motion approved
4. Matching Grant Procedure for the Village of Pecatonica Matching Grant Program- Review A motion made to send to the Special board meeting for approval by Johnson second by Metz. Discussion. Roll Call 6-0 motion approved
5. Review Changes to Employee Handbook add Sexual Harassment Ordinance – Discussed Changes to the Employee handbook Trustee Wilke gave an overview of the current suggested changes she will continue to work on the handbook and have information sent out to all trustees and Attorney Henry for review before the next board meeting.
6. Changes and Upgrades to Village Hall- Village President Smull discussed the updates and proposed changes needed at village hall. Discussion
7. Software updates- Village President Smull reviewed the upgraded software to be installed at Village hall to prepare for the online bill pay, along with other upgrades needed to the software.

B. Finance (Liaison Determan)

1. Liaison Report – Trustee Determan discussed the status of the ongoing audit.

C. Public Safety (Liaison Gipe)

1. Liaison Report- None
2. Police Chief's Monthly Report (Bob Smith) – Chief Smith reviewed the monthly report.
3. Discuss P.S.A.P. Coalition Intergovernmental Agreement- Chief Smith gave an update on the Coalition Intergovernmental Agreement and the current changes. Discussion

D. Public Works (Liaison Johnson)

1. Liaison Report – Trustee Johnson discussed ongoing negotiations with Gill's Disposal to possibly offer our residents a new garbage can and recycle bin. She went on to discuss the current Parkway Ordinance violations and would like to see action taken on the matter. Discussion
2. Public Works Director Report (Nick Berry) – Nick reviewed his monthly report. Nick provided the board with information from the Fire Protection district on new quick connect hydrant covers they are planning to purchase for the downtown fire hydrants. He gave a status update on Well #1 repairs.

3. Engineer Report – Jason updated the board on the upcoming work by Michaels for the sewer televising and lining project the work is to begin on September 17, 2018. He also reminded the board that the project has an October 30, 2018 completion date and it will be enforced. He went on to review the findings of the Jackson Street Bridge inspection. Discussed the bids received for the Elevated Tank Repairs information provided to the Trustees and Village President for their review and the matter will be discussed at the next Village board meeting. Jason also discussed the project plan for the water system he plans to meet with Village President Smull, Trustee Determan and Bernie Mrugala to continue to finalize details on the loan process. Discussion

E. Executive Session- None

F. Adjourn- A motion was made to adjourn at 8:35 p.m. Determan/Johnson

Next Committee of the Whole meeting: **Thursday October 4, 2018 Village Hall at 6:30 pm**