

Regular Meeting of the Pecatonica Village Board Minutes

**Tuesday, August 21, 2018 at 6:30pm
Village Hall 405 Main St. Pecatonica, IL**

1. Call to Order by Village President Bill Smull on Tuesday August 21, 2018 at 6:31 pm at Village Hall.
2. Moment of Silence.
3. Pledge of Allegiance.
4. Roll Call: Trustees Bill Determan, Marilyn Wilke, Jennifer Johnson and Paula Hachmeister were present. Trustees Tricia Metz and Tom Gipe were absent.

Trustee Metz did contact the Village Clerk and she would be unable to attend.

Also in attendance was Bill Smull Village President, Gwenn Shirley Clerk, Doug Henry, Public Works Director Nick Berry, Police Chief Bob Smith and Engineer Jason Stoll.

5. Establishment of a Quorum.

A motion made to approve the August 2, 2018 Committee of the Whole Meeting Minutes by Trustee Johnson second by Trustee Determan. Discussion, all Trustees present voted 4 ayes, 0 nays, 2 absent, Motion approved.

A motion made to approve August 2, 2018 Special Board Meeting Minutes by Trustee Johnson second by Trustee Determan. Discussion. All Trustees present voted, 4 ayes, 0 nays, 2 absent, Motion approved.

Motion made to approve October 11, 2017 Special Board Meeting Minutes by Trustee Johnson second by Trustee Determan, Discussion. All Trustees present voted 4 ayes, 0 nays, 2 absent, Motion approved

Motion made to approve the February 2, 2017 Special Board Meeting Minutes by Trustee Determan second by Trustee Wilke. Discussion. All trustees present voted 3 ayes, 0 nays, 2 absent 1 abstain, Motion approved.

6. Additions/Corrections to Agenda- A motion made to approve the agenda by Trustee Johnson second by Trustee Determan. Discussion. All trustees present voted 4 ayes, 0 nays, 2 absent, Motion approved.

7. Call to the Public

Marjory Herbig spoke to the board in regards to over grown weeds in the empty lot behind her property.

A. Village President's items

1. Status Report on Contractors Performing Work for the Village of Pecatonica- Norwest has completed their work on the parking lot. Helwig has also completed their work striping the area.
2. 150 Year Celebration Committee Report- Trustee Johnson had no update at this time however she did ask for volunteers.
3. Review Changes made to the Employee Handbook- Trustee Wilke reviewed her proposed changes to the employee handbook. Discussion, she will continue to work on the handbook and have an update at the Committee of the Whole meeting on September 6, 2018.
4. Code Enforcement Officer Position- Village President Smull presented the board with information regarding how surrounding villages handle the position of Code Enforcement Officer. It was his finding that the Public Works Department, Police Department along with the Building Inspector handle the duties of Code Enforcement. Discussion. Motion made to allow the police department, public works department and building inspector to take over the duties of the Code Enforcement Officer Position by Johnson second by Wilke. Discussion. Roll Call Hachmeister yes, Determan yes, Wilke yes Johnson yes. Motion passes 4-0-2.

B. Unfinished Business- none

C. New Business- none

D. Legal (Attorney Doug Henry)- none

E. Finance- (Liaison Determan)

1. Liaison Report- Trustee Determan reviewed the financial reports, and explained changes in the reporting format. He also gave a status update on the audit

F. Planning Commission/Zoning Board-

Next Meeting: Wednesday, September 5, 2018 at 6:00pm

G. Public Works (Liaison Johnson)

1. Liaison Report- Trustee Johnson discussed updating the ordinance regarding easement and weed violations. Discussion
2. Approve Cost of Replacement Parts and Labor for Repairs to well #1. – Nick provided the Board the results from the inspection of well #1. He also explained the repairs and / or replacement of the equipment along with the cost involved. Motion made to approve Cahoy Pump Service, Inc. to do repairs and / or replacement of

equipment for Well #1 not to exceed \$62,000.00 by Determan second by Wilke.
Discussion. Roll Call Hachmeister yes, Wilke yes, Johnson yes, and Determan yes.
Motion approved 4-0-2

3. Engineers Report- Jason informed the board that the 2018 street project is completed and we should be receiving a final billing from Norwest within the next couple of weeks.

He informed the board that Michaels should begin their work within the next couple of weeks on the sewer-televising project. The delay in their start date is due to difficulty finding a dumpsite for the debris.

He shared the documentation that was sent in the bid packet for the Elevated Tank painting and repairs. He reviewed the documents; bids are due back on September 5, 2018 with a work completion date of October 2019.

4. President Smull brought up an issue with the sidewalks on Main Street and the potential of liability on the village. He would like to have public works check into the budget and cost of repairs.

H. Public Safety (Liaison Gipe)-

1. Liaison Report- none
2. Chief Bob Smith – Chief Smith updated the board on the purchase of a new server, Officer Naser’s training which is required to become a full-time officer, and on the current status of the consolidated dispatch issues.

I. Economic Development Committee (Chairman Hachmeister)

1. Chairman’s Report- Trustee Hachmeister updated the board on the Grant Ordinance status, it has been forwarded to legal and should be ready for approval at the next board meeting. She went on to update the board on the Pecatonica Showcase Business of the month.

Next Meeting is Monday, September 10, 2018 at 6:00pm

J. Accounting Services

1. Warrant List (Attachment) \$62,364.99 motion made by Trustee Johnson and Seconded by Trustee Determan to approve the warrant list. Discussion. Roll call Determan yes, Hachmeister yes, Wilke yes, Johnson yes, , Motion passes 4-0-2

K. Clerk’s Items (Gwenn Shirley) - None

L. Executive Session- none

M. Adjournment- Motion made by Johnson second by Determan to adjourn meeting adjourned at 7:46pm

