

**Committee of the Whole Meeting**  
**Thursday October 5, 2017 at 6:30 pm**  
**Village Hall 405 Main St. Pecatonica, IL**

1. **Call to Order:** Village President Bill Smull called the meeting to order at 6:32 pm on Thursday October 5, 2017 at the Village Hall.
2. **Silent moment observed.**
3. **The Pledge to the American Flag recited.**
4. **Roll call taken.** Trustees Bill Determan, Marilyn Wilke, Tom Gipe, Jennifer Johnson and Paula Hachmeister were present. Trustee Tricia Metz was not present. A motion made to electronically connect to Trustee Metz. Johnson/Hachmeister, All Trustee present voted aye. Aye 5, Nay 0, Absent 1. Motion approved. Tricia Metz joined the meeting at 6:33pm via Teleconnection.

Others Present: Village Clerk Gwenn Shirley, Attorney Doug Henry, Susan Johnson, WIPFLi CPA and Consultants, Police Chief Bob Smith and Public Works Director Mark Rust.

5. **A quorum was established.**
6. **Additions/Corrections to the Agenda:** None
7. **Approval of Agenda:** A motion made to approve the agenda as presented. Metz/Johnson All Trustees present voted. Aye 6, Nay 0, Absent 0. Motion approved.
8. **Call to the Public:** Village President Smull reminded the speakers that signed up to speak that they allowed three minutes to speak.
  1. Scott Brockway- Mr. Brockway addressed the Board in regards to the proposed TIF.
  2. Emily Hachmeister- Emily addressed the board in regards to her concerns with the removal of trees within the village.
  3. Greg Hachmeister- Mr. Hachmeister spoke against the proposed TIF.

**Agenda Items**

**A. Village President's Items (President Smull)**

1. Discuss the Hiring of Tax Increment Financing Consultant - Trustee Metz addressed the board, explained that she was unable to review the information she was provided, and would like this to be tabled until the next board meeting. A motion made to table this to until the next board meeting so that Trustee Metz has time to go over information Metz/Hachmeister. Discussion, Roll call was taken, Determan yes, Wilke no, Gipe yes, Johnson yes, Hachmeister yes, Metz yes, 5 yes, 1 no, motion approved.
2. Discuss Developers Note- The attorney representing the Anderson Pavilion TIF has contacted the village in regards to the current developers note. He stated that they would like to review and discuss it. At this time, the village would have the opportunity to renegotiate the current agreement. Discussion, Motion made to allow Mr. Teska (TIF consultant) to give us a quote for looking into current developers note and TIF and give us recommendations to modify it. Hachmeister/Johnson. Discussion, Roll call Metz yes, Wilke yes, Gipe yes, Johnson yes, Hachmeister yes, Determan yes, 6 yes, 0 no. Motion approved.
3. Discuss Survey for Sewer Lining Grant – This is a fully funded grant program of up to \$500,000.00. The board discussed the survey and information they will need to have completed. The Trustees would be responsible for going door to door to distribute and collect the completed surveys. The grant requires a minimum of 440 completed surveys to apply. Information will be provided to the Trustees as to the Village will be divided up. President Smull to confirm date the survey will need to be completed.
4. Review/Discuss Liquor Ordinance – Class A liquor license has previously been divided in to two semi-annual payments. Discussion, a motion to take to the next board meeting to discuss changing the payment to one installment per year due May 1. Wilke/Johnson Discussion, the board discussed fees and a possible increase in the annual fees. Discussion will continue at the next board meeting after Gwenn does some research on the fees charged by other communities. This will include research at all levels of liquor license charges. Roll call Wilke yes, Gipe yes, Johnson yes, Hachmeister yes, Determan yes, Metz yes, 6 yes, 0 no. Motion approved

**B. Finance (Liaison Determan)**

1. Liaison Report- Trustee Determan discussed the Tax Levy. Bernie will be completing research on best options for the village and give us guidance.

The Levy will be dedicated to the Streets. Trustee Determan has also been reviewing the bank accounts, he will continue to research and present back to the board later. Discussion on the issues we are having with the new computers, Bill is working with Gwenn and Winnebago County IT to retrieve lost information that occurred during the conversion. Trustee Determan authorized the purchase of the Microsoft office 2016 for the three computers in the office.

2. Review and Discuss August 2017 Financials- see attached

#### **C. Public Safety (Liaison Metz)-**

1. Liaison Report- none
2. Police Chief's monthly Report (Bob Smith) - Chief Smith also informed the Board of proposed budget cuts and changes to the 911 system that dispatches our calls. The Chief will give the Board another update on potential cuts and changes after the meeting he has scheduled with Winnebago County and the 911 departments. The Chief also supplied the Board with copy of the ordinance in regards to the removal of plants and trees within the parkway; he feels this needs updating, so that we as a village can be ready in the spring to act. To be reviewed and discussed at next meeting.

#### **D. Public Works (Liaison Gipe)**

1. Liaison Report- Trustee Gipe discussed the power issues with streetlights and additional power issues that we are currently having at the corner of Fourth and Main Street.
2. Public Works Director Report (Mark Rust) – Discussion continued in regards to the electric issues on the corner of Fourth and Main Street, they are working on this issue with Lender electric. Mark reviewed the monthly report provided to Trustees.
3. Update on Status of Storm Water Drainage & Easement at Bay Valley – Bay Valley has shared information with their attorney and Attorney Henry will give an update as soon as information is available.
4. Review Quote for Pipe and Manhole for Bay Valley Foods Project- Motion made to send this to the full board to approve Welch Brother's in Belvidere quote not to exceed \$15,000.00 for the pipe and manhole cover for the Bay Valley Foods Project. Johnson/Wilke Discussion, Roll call Wilke yes, Gipe yes, Johnson yes, Hachmeister yes, Determan yes, Metz yes, 6 yes, 0 no. Motion approved

5. Review Quote on Repairs for Broom on Skid Loader- Quote presented to the Board to repair the broom for the Skid Loader. Motion made to approve quote from Bobcat of Rockford for repairs not to exceed 1,200.00 Hachmeister second by Johnson. Discussion Roll call - Gipe yes, Johnson yes, Hachmeister yes, Determan yes, Metz yes, Wilke yes, 6 yes, 0 no. Motion approved.
6. Review Quote to Replace Ethernet Switch for Control Room at WWTP- Motion made to approve the replacement of Ethernet switch from PDC in Monroe not to exceed \$1,800.00 Determan/Johnson. Discussion roll call taken Gipe yes, Johnson yes, Hachmeister yes, Determan yes, Metz yes, Wilke yes, 6 yes, 0 no. Motion approved.
7. Review Cost of Repair of Placement Valve for Press at WWTP- Continued research needed and will update at next meeting waiting on information on cost to replace
8. Review Cost of Labor and Parts for Repair Hidrostal Pump at WWTP – discussion on cost to replace and/or repair pumps and quotes from different suppliers. Mark Rust gave his recommendation on which pumps need to be replaced or repaired. Motion made by Johnson to approve the bid from LAI, Ltd. to repair or replace the two pumps not to exceed \$10,000.00 by Johnson second by Determan Discussion. Roll call - Gipe yes, Johnson yes, Hachmeister yes, Determan yes, Metz yes, Wilke yes, 6 yes, 0 no. Motion approved.
9. Engineers Report – Bay Valley Foods Storm Sewer project bids received for repairs to sewer drainage project, lowest bid received from Civil. Motion made to approve the Civil bid not to exceed \$40,000.00 once the approval and signed easements and letter agreement are received from Bay Valley. Johnson/Gipe Discussion, Roll call taken Gipe yes, Johnson yes, Hachmeister yes, Determan yes, Metz yes, Wilke yes, 6 yes, 0 no. Motion approved.

We are moving forward on the application on a USDA loan to help with Water improvements needed to bring our system up to code. Discussion.

**E. Executive Session-**

5 ILCS 120/2(a) (5) – This was stricken from the agenda.

**F. Adjourn-** motion made to adjourn at 9:37 by Wilke/Metz.

Next Committee of the Whole meeting: **Thursday November 2, 2017 Village Hall at 6:30 pm**

