

Regular Meeting of the Pecatonica Village Board Minutes

**Tuesday, May 15, 2018 at 6:30pm
Village Hall 405 Main St. Pecatonica, IL**

1. Call to Order by Village Clerk Gwenn Shirley at 6:30pm
 1. Nomination of Temporary Chair for the May 15, 2018 Regular Board Meeting – Motion made by Trustee Metz second by Hachmeister to nominate Bill Determan as Temporary Chair for the May 15, 2018 meeting. , roll call Determan yes, Wilke yes, Johnson yes, Hachmeister yes, Metz yes, Gipe yes, Motion passes
2. Moment of Silence
3. Pledge of Allegiance
4. Roll Call: Trustees Bill Determan, Marilyn Wilke, Jennifer Johnson, Paula Hachmeister Tricia Metz, and Tom Gipe were all in attendance

Also in attendance were Gwenn Shirley Village Clerk, Doug Henry, Mark Rust and Bob Smith

5. Establishment of a Quorum
6. Approve February 2, 2017 and April 5, 2018 Minutes-Motion Made to approve February 2, 2017 minutes by Hachmeister second by Gipe, motion approved. Motion made to approve April 5, 2018 by Johnson second by Wilke, motion approved.
7. Additions/Corrections to Agenda- Remove G 3 Approve Concrete bids, a motion to approve the agenda as corrected made by Metz second by Wilke. Motion passes
8. Call to the Public

Lisa Mayer discussed Bay Valley Odor- she addressed the board in regards to the Odor coming from Bay Valley. The village is currently in contact with Bay Valley and is working on the matter.

- A. Village President's items
 1. Status Report on Contractors Performing Work for the Village of Pecatonica- Trustee Wilke has concerns with the website not being up to date. She has concerns with the updating Facebook; she would prefer the Website as the single form of communication.
 2. Certificate of Insurance from Contractors Performing Work for the Village of Pecatonica- Discussion on status of current contractors having the Certificate of Insurance on file in the Clerk's office.
- B. Unfinished Business-None
- C. New Business-None

D. Legal(Attorney Doug Henry)-none

E. Finance- (Liaison Determan)

1. Liaison Report- Trustee Determan explained the changes that will be made starting in May as far as the financial statements. The Village will be renaming and closing some accounts to combine with others.
2. Approve the Transfer to Reconcile Audit- discussion. 1) Motion made to transfer 47,102.00 from General Fund account(US Bank Account #461) to Water and Sewer account (German American account #1035) effective April 30, 2018 by Trustee Metz second by Johnson, roll call Determan yes, Wilke yes, Johnson yes, Hachmeister yes, Metz yes, Gipe yes, Motion passes. 2) Motion made to transfer \$9,000.00 from General Account (US Bank Account #461)to Streets and Bridges account (US Bank Account #9797) effective April 30, 2018 by Trustee Metz second by Johnson roll call Determan yes, Wilke yes, Johnson yes, Hachmeister yes, Metz yes, Gipe yes, Motion passes 3) Motion made to transfer \$75,000.00 from Water and Sewer account (German American account #1035) into General fund (US Bank Account #461) effective May 1, 2018 by Trustee Johnson second by Metz roll call Determan yes, Wilke yes, Johnson yes, Hachmeister yes, Metz yes, Gipe yes, Motion passes
2. Discuss Capital Asset Policies and Procedures - Trustee Determan provided the board with information on Capital Asset Policies and Procedures for their review. Discussion

F. Planning Commission/Zoning Board-

1. Next meeting is June 6, 2018 at 6:00pm

G. Public Works (Liaison Gipe)

1. Liaison Report- Trustee Gipe discussed the Solar Program and deadlines approaching this to be discussed at the next committee of the whole meeting. Discussion
2. Approval of Controls for Air Exchanger/Heater not to Exceed \$7000.00 Discussion, Motion made by Trustee Johnson second by Metz to purchase controls for Air Exchanger/Heater from Mechanical not to Exceed \$7000.00 roll call Determan yes, Wilke yes, Johnson yes, Hachmeister yes, Metz yes, Gipe yes, Motion passes
3. Approval of 2018 Streets Project – Motion made to accept bid from Norwest Construction for the 4th Street and parking lot for \$103,248.83 by Johnson second by Metz. Discussion, Parking lot came in at a cost of \$20,000.00, which would come from the Economic Development Committee’s capital fund. Roll call Determan yes, Wilke yes, Johnson yes, Hachmeister yes, Metz yes, Gipe yes, and Motion passes.

4. Engineers Report- Jason discussed the ITEP Grant the village was unsuccessful in its bid for the grant, Jason also discussed changes that should be made in the future when applying for this grant. The plans are moving forward for the water project, progress has been made as far as the EPA loan and he will have information prepared for the June Committee of the Whole meeting. The Sewer project's project will continue to be updated as we begin the Sewer Televising project the first part of June. Discussion took place as far as the planting and cultivation of plants in the parkway.

H. Public Safety (Liaison Johnson)-

1. Liaison Report- Chief Smith updated the board on the hiring of a new full time officer to help offset the proposed fees in regards to the 911 center. He also discussed the weed ordinances and the steps that taken to enforce them. A permit is required and approval by Public works before any planting may be done in parkway. Permit will be available for pick up at the Village Clerks office.

I. Economic Development Committee (Chairman Hachmeister)

1. Chairman's Report-Next Meeting is Monday, June 11, 2018 at 6:00pm. Paula updated the board on plans to have special speakers at the next Economic Development meeting. Paula also informed the board that she has purchased plants for planters, to be in containers by Memorial Day. She has requested that Public Works put into their schedule to water them on a regular basis.

J. Accounting Services

3. Warrant List (Attachment) \$42,110.60 motion made by Trustee Gipe and Seconded by Hachmeister to approve the warrant list. Discussion, roll call Determan yes, Wilke yes, Johnson yes, Hachmeister yes, Metz yes, Gipe yes, Motion passes

K. Clerk's Items(Gwenn Shirley)- none

L. Executive Session- none

M. Adjournment- a motion made to adjourn the meeting by Metz and Seconded by Johnson. Meeting adjourned at 7:44

