

**Committee of the Whole Meeting**  
**Thursday December 7, 2017 at 6:30 pm**  
**Village Hall 405 Main St. Pecatonica, IL**

1. **Call to Order:** Village President Bill Smull called the meeting to order at 6:34 pm on Thursday December 7, 2017 at the Village Hall.
2. **Silent moment observed.**
3. **The Pledge of Allegiance to the American Flag.**
4. **Roll call -.** Trustees Bill Determan, Marilyn Wilke, Tom Gipe, Jennifer Johnson, Paula Hachmeister, and Tricia Metz was not present Motion made by Gipe/Hachmeister to connect with Trustee Metz via Telephone. Motion approved. Metz did not answer 6:37 pm message left by President Smull.

Others Present: Village President Bill Smull, Village Clerk Gwenn Shirley, Attorneys Darren Burke, Susan Johnson, WIPFLi CPA and Consultants, Jason Stoll, and Public Works Director Mark Rust

5. **A quorum was established.**
6. **Additions/Corrections to the Agenda-** Add A 2. Business of the month A 3. Trees on Main Street A. 3 Ad-HOC committee 150<sup>th</sup> year celebration
7. **Approval of Agenda-** motion to approve agenda Johnson/Gipe motion approved
- 8 **Call to the Public:**

Emily Hachmeister- discussed her concerns with the removal of city trees. She would like to Work to get Pecatonica as a Tree City USA. She has done research on how to become a Tree City USA; you will need to have a plan to continue to plant trees and presented it to the board. She also discussed options to prevent cutting down the trees and adjusting the sidewalks.

**Agenda Items**

**A. Village President's Items (President Smull)**

1. Andrew Smith, US Bank- Banking Review - Andrew Smith presented the board with a review of the current accounts the Village has at US Bank. He Thanked the Village for being a customer for over 70 years. He discussed the credit cards we

have through the bank. He reviewed the on line banking they offer. President Smull and Trustee Determan will be working with US Bank in regards to the accounts we have and changes we may need to make. Trustee Hachmeister asked questions with the credit cards and limits. Discussion

2. Business of the Month and Welcome baskets- Trustee Johnson addressed the board with ideas for Welcome Baskets for both new businesses and new residents. She presented the board with examples of items that could be included in the baskets. President Smull suggested that this go back to the Economic Development Committee to continue working on and follow through.
3. Trees on Main Street – President Smull discussed adding trees to Main Street, he would like to have Economic Development to follow up and work on a plan to move forward with this idea. Trustee Hachmeister suggested that this be a Village plan and would like everyone to become involved and work together. Trustee Determan expressed concerns with the idea, and would like to research what would be involved in planting trees, cost, and construction on Main.
4. Ad-HOC committee 150<sup>th</sup> Celebration – President Smull suggested adding a HOC committee that would report directly with the board. Currently the committee is all being directed to the Economic Development committee, and the board feels it should change to the full board. The committee is working on building lists of businesses and clubs in the community to get everyone involved with the celebration. The 150<sup>th</sup> committee meets the first Saturday of the month.

## **B. Finance (Liaison Determan)**

1. Liaison Report – Trustee Determan talked about upcoming review with US Bank in regards to the accounts. He has been working with Bernie on the bank accounts and ways that money from additional accounts to help with Water/Sewer. Trustee Determan has been working with Mark in regards to a solar energy system that could be placed down by the Sewer plant. There are Grants and companies that will come and set this system up and in return for us providing the land we could receive between 10/20% discounts on energy billing to run the sewer plant. Trustee Determan will contact the company and set up a time to meet with them to get further details.
2. Credit Card Policy- Trustee Determan reviewed the proposed credit card policy with the board and suggested that a motion be made to send to the next board meeting for approval. A motion was made by Johnson/Hachmeister to take credit card policy to the next board meeting for approval. Discussion, Motion approved

3. **2018-2019 Budget- Trustee** Determan went over dates for the upcoming budget planning and approval. The preliminary budget will be presented to the board on March 1, 2018, the final budgets are to be presented to the board on April 4, 2018 and budgets will go to the board meeting for final approval on April 17, 2018. He reminded the board and different committees that they need to be working on their budgets. Motion made to approve the

#### **C. Public Safety (Liaison Metz)-**

1. Liaison Report- none
2. Police Chief's Monthly Report (Bob Smith) – Chief Smith reviewed the report provided and gave some explanation on the increase of calls for disorderly conduct and noise violations do to the Bay Valley picketing. He went on to give updates on the 911 dispatching system, he went over proposed charges from the city of Rockford, which are very high, using about 20-30% of his operating budget. He is asking the board to reach out to the Rockford board members and stress the concerns with the upcoming charges it is estimated that it would cost \$67,000.00 just to dispatch our routine calls annually. President Smull and Chief Smith discussed going to the next board meeting to discuss the financial burden that would fall on our Village. He also discussed other options that are available or may become available to handle are local routine calls. He will continue to keep the board informed. Motion made to proceed with Attorney Henry to write up ordinance as to the sale of the old squad car, and have it approved at 12/19/17 board meeting Hachmeister/Johnson. Discussion, Motion approved.

#### **D. Public Works (Liaison Gipe)**

1. Liaison Gipe – none
2. Public Works Director (Mark Rust) – Mark reviewed both the October and November's monthly reports. He also went on reviewed the Village of Pecatonica's Street Assets, Water Departments Assets, and Sewer Department Assets reports. He gave an overview of the report and explained why it is needed. The report includes an estimate on what needs to be annually set aside to replace equipment. Discussion. Mark updated the board on getting the snow equipment ready. Mark has started working on the 2018-2019 budget and has plans to meet with Liaison Gipe and Trustee Determan to continue the work on budget.

**E. Executive Session-** None

**F. Adjourn-** motion made to adjourn meeting Johnson/Hachmeister, meeting Adjourned at 7:46

Next Committee of the Whole meeting: **Thursday January 4, 2018 Village Hall at 6:30 pm**